

**Minutes:** Assurance of Learning Committee

**Date:** Tuesday, March 3, 2020

**Location:** 2:15-3:15 p.m., 124 Wimberly

**Present:** Danny Franklin, Ken Graham, Hannah Han, Kim Lyons, Laurie Miller, James Murray, Shishir Paudel

1. M-S-C (6, 0, 0) to approve the minutes of the 2-18-20 meeting.
2. Written communication rubric
  - a. Laurie made additional revisions to the rubric to include measures of depth in writing.
  - b. The committee voted to approve the written communications rubric as revised M-S-C (6, 0, 0).
3. Critical thinking rubric
  - a. The trait that includes proposing solutions references frameworks or theories as tools for decision-making. Do we expect students to reference these even if not explicitly directed in the task?
  - b. We will discuss these expectations during norming sessions to add clarity before scoring.
4. Scoring student artifacts in MGT 449: it is very difficult to schedule norming sessions that faculty can attend. Two possible solutions
  - a. Get the norming sessions on the Friday calendar.
  - b. Use Canvas to create a virtual norming discussion.
5. Update on replacement for Aqua
  - a. Aqua is a very rigid software that will not allow us to make simple adjustments to rubrics. Using Canvas to collect and score tasks could make the process a lot easier.
  - b. The Purchasing Committee has not put out a call for proposals for a replacement for Aqua. We have use of it until December.
6. Revising the social responsibility rubric
  - a. AAC&U does not have a social responsibility rubric; they have civic engagement and ethics rubrics.
  - b. Laurie will collect rubrics from Management, the AACSB Exchange, and/or peer institutions for review.
  - c. Rather than a new rubric, we might consider analyzing social responsibility in conjunction with critical thinking since there is overlap in the rubrics.
7. UCC is working on a proposal to change the global learning outcome or to add more global coverage to the curriculum.

Meeting adjourned: 3:02 pm

Next meeting: Tuesday, March 24, 2020 at 2:15 pm

Respectfully submitted: Kim Lyons