Minutes: Assurance of Learning Committee
Date: Monday, September 23, 2019
Location: 124 Wimberly
Present: Ken Graham, Danny Franklin, Ye Han, Kim Lyons, Laurie Miller, James Murray, Shishir Paudel

1. Approval of the minutes for the 9-9-19 meeting after Ken’s amendments (6,0,0)
   - Laurie made the motion, Danny seconded

2. Sign-up for meetings with student groups:
   - Ken suggested that everybody sign up via Google Docs Laurie sent out
   - Ken to share the PP slides he used for this purpose
   - Members may share their experience with the committee after they meet with the group(s)

3. Scoring of student artifacts from MGT 449, spring 2019
   - About 100 sample artifacts need to be graded on 3 learning outcomes: Social Responsibility, Written Communications & Oral Communications
   - Spring 2020: ETS, Fall 2020: Written Communication and Social Responsibility
   - Laurie to send out invitation to all college wide faculty to participate in grading the artifacts
   - Laurie to decide how/when to conduct the norming session(s)

4. Core Course Coordinator Retreat
   - The date for next retreat TBD
   - Danny shared his experience of attending the retreat organized by the AOL committee at the beginning of fall 2019 semester

5. Revised Global Context of Business rubric
   - IBAS draft distributed by Laurie
   - Ken and James suggested some changes in wording on the draft
   - The draft does not include intercultural skills
   - James suggested to borrow missing traits from AAC&U Value Rubric: Intercultural Knowledge and Competence
   - Laurie to include members’ suggestions and modify the draft
6. Ye and Shishir volunteered to be a part of the Critical Thinking and Decision-making Learning Objective Assessment Team.

7. Meeting adjourned at 1:46 pm

- Laurie made the motion, Kim seconded
- Next meeting Monday, October 7 at 1:00 pm in CWH 124.

Drafted by Shishir Paudel