Minutes: Assurance of Learning Committee
Date: Friday, November 19, 2021
Time: 2:30-3:30 p.m., Online via Microsoft Teams
Present: Laurie Miller, Anup Menon Nandialath, Shishir Paudel, Hannah Han, Kim Lyons
Excused: Ken Graham, Gwen Achenreiner

1. Approval of the minutes for the 10-15-21 meeting. M-S-P (5, 0, 0)

2. Norming Session for Social Responsibility rubric: Laurie proposed using an AOL meeting to capture a norming session on video and making the video available to faculty. This solution was proposed because of the difficulty getting faculty together to attend a norming session. The Dean's office has approved of this approach.

3. CITM Canvas site and supporting documents

   - The calendar now includes a "deliverable" for improved clarity
   - The report template includes minor wording updates, but is otherwise a standard and the same long report that was in use prior to Taskstream
   - The website still needs updated program curriculum maps

4. January meeting: there was significant discussion of possible meeting topics including

   - Have core course coordinators present learning outcomes from their courses
   - Have a conversation about using formal presentations to measure oral communications versus more informal presentation formats
   - Curriculum core concept mapping needs to be done so that all faculty can see where concepts taught in their courses are used downstream
   - Identify concepts that should be addressed in multiple classrooms throughout the program to address issues of scaffolding
   - Discuss the possibility of bringing upstream faculty into MGT449 to re-summarize core concepts

Meeting adjourned: 3:18 pm
Respectfully submitted: Kim Lyons