

**Minutes:** Assurance of Learning Committee  
**Date:** Friday, Nov 11, 2022  
**Time:** 1:00 -2:00 p.m.  
**Location:** 2115 Wittich Hall  
**Present:** Mehtap Eklund, Ken Graham, Hannah Han, Laurie Miller, Anup Menon  
Nandialath, Shishir Paudel

1. Approved minutes of the 10-28-2022 meeting, M-S-P (6, 0, 0)
2. Graham highlighted major points on the updated committee charges emailed by the Dean.

In the January Core Course Coordinators' meeting, the committee plans to discuss common areas of deficiency seen among the MGT 449 students.

In the December 2 AOL meeting, members are expected to bring ideas that could be discussed at the January all college meeting. Also, the committee plans to invite somebody from the CBA Curriculum Committee to attend our Dec 2 meeting.

AOL leadership to work with the CBA Curriculum Committee to make a joint presentation at the CBA all college January meeting on "Global Culture Diversity and Inclusion" items.

AOL leadership also to work with the curriculum committee to explore the feasibility of implementing writing in the college. The team is expected to speak with some core course instructors to see if they are willing to participate.

At least one assessment is done in MGT 449 every semester. The committee needs help periodically to grade the non-multiple-choice portion of the MGT 449 assessments.

The committee expects to administer the ETS exam to MGT 449 students before spring break next semester. The ETS exam will be broken into two separate sessions to fit the full exam over two class periods. Nandialath to speak with MGT 449 instructors to reserve a week for the ETS exam. Miller will go to the classes and operationalize the ETS browser.

3. Four samples of the only essay type response question on the Spring 2022 MGT 449 Critical Thinking assessment were jointly graded by the members. The members' scores ranged from two to four, and Nandialath took the lead to reconcile the divergence. Members agree that "off-the-shelf" type responses should not get high marks. Miller will collect the student artifacts from the MGT 449 instructors, organize the artifacts, and make the artifacts available to the AOL Committee members for grading.

The next AOL Committee meeting will be held on January 27, 2023, at 1 pm.

Respectfully submitted,  
Shishir Paudel