

TO: College of Business Administration

FROM: Ken Graham, Chair of Assurance of Learning

DATE: May 01, 2019

RE: Assurance of Learning Committee Charges for 2019-2020

The Assurance of Learning Task Force plays a key role in assessing our college of business undergraduate curriculum. I recommend the following charges to the committee for the 2019-2020 academic year.

1. Assess Critical Thinking and Global Context of Business in MGT 449 in Fall 2019.
2. Conduct the ETS Major Field Test in Business in Spring 2020.
3. Develop and implement an engaging AOL program to involve CBA faculty at the January 2020 CBA meeting.
4. Review Competency in the Major (CITM) Reports and provide actionable feedback to programs.
5. Support the use of TaskStream by all departments in the CBA for CITM reporting.
6. Support the use of Aqua and Learning Objective Assessment Teams for artifact scoring and closing the loop activities.
7. Continue to revise and update CBA common rubrics.
8. Continue to develop functional ties between AOL and the CBA CC.
9. Develop a comprehensive communication plan to foster engagement, communication, and information sharing with and between relevant publics (CBA CC, CBA faculty, Core Course Coordinators, core course instructors, CBA administration, student organizations, etc.) regarding AOL best practices, ongoing assessment activities, assessment data results, and closing the loop accomplishments.
10. Elect the chair for the 2019-2020 academic year.