

**MINUTES for Tuesday February 22<sup>nd</sup>, 2019**      CBA Curriculum Committee

Convened by M. Hamman (ECO) at 2:00.

Members Present: C. Kiersch (MGT), M. Hammam (ECO), Y. Kim (FIN), D. Amino (IS), J. Kilchenmann (ACC), M. McDermott (MKT)

Others in Attendance: N. Vidden (CBA Academic Services), James Murry (Interim Associate Dean)

1. M/S/P to approve the minutes from February 22<sup>nd</sup>, 2019 6/0/0
2. ACC.M Accountancy Minor Program Form CIM Vote- M/S/P 6/0/0
3. Discussion of strategy for remaining committee charges across remaining meeting

Remaining Charges

- Tighter Connection to AOL
  - Planning for April 26<sup>th</sup> agenda, involvement of AOL coordinator and chair in UCC meetings
- Writing in the College
  - James had started this prior to his appointment in the Deans office. There is a survey that would need to go out and then we would also be involved in looking at writing in their courses. James will work on the proposal- with our insights.
  - A number of departments have done this and now are revisiting it (listed in catalog). Can we identify what they are doing in the revisions of it?
  - James will talk to Bryon to learn a bit more and bring that back to the committee.
  - We will need to learn more about what is happening in MGT 301 so we can promote transfer of learning
- Math 175
- Bylaws revision to address Open Meetings requirements and expediency of CIM votes
  - Option would be to change the roll of the committee- so that the procedure vote happens at the chairs level. The committee would look at them- and if no further review was needed- we could push it to the chair. If this committee has an oversight role and then they vote that it is heard at a full meeting.
  - Could we look at consent items vs full committee review items in the process itself. And giving authority to the chair to hit go.

Options for March Meeting

- 4-5pm Monday March 11
- 1-2pm Friday March 15<sup>th</sup>
- 4-5pm Monday March 25<sup>th</sup>

4. Discussion of method for formally collecting feedback on revisions to CBA math requirements (i.e. changes to or replacement of MTH 175).
  - Currently Math is involved in a broader discussion. Mary and Maggie will be a part of that conversation.
  - Mary has drafted a survey and she will work on the email language and taking feedback. We will have a special meeting on March 25<sup>th</sup> from 3:45-4:45 to discussion just this.