

BY-LAWS – GRADUATE PROGRAM

COLLEGE OF BUSINESS ADMINISTRATION (CBA) UNIVERSITY OF WISCONSIN – LA CROSSE

- I. Definition of Graduate Faculty:
 - A. The graduate faculty consists of the faculty and academic staff of the CBA at the University of Wisconsin – La Crosse who meet the university criteria for membership.
- II. Voting Privileges of Members of the Graduate Faculty:
 - A. All members of the graduate faculty of the College of Business Administration who have at least a half-time appointment on an academic year basis at the University of Wisconsin – La Crosse are entitled to a vote on all matters brought before the graduate faculty.
- III. The Graduate Faculty of the College of Business Administration shall establish a Standing Graduate Committee as follows:
 - A. The committee shall be named the CBA Graduate Committee (hereafter “the committee”).
 - B. Membership on the committee will include one member from each of the CBA academic departments.
 - i. The departments shall elect one member from their department for membership on the Committee in April/May. Each of these members shall serve a term of two years on the committee, starting in July of the year of appointment. The members from the Accountancy, Economics and Information Systems departments shall be elected in even-numbered years. The members from the Management, Marketing and Finance departments shall be elected in odd-numbered years. Membership shall begin on the first of July next following the election. In the event a member cannot complete the term, the related unit will, as soon as possible, elect a replacement to complete the term.
 - ii. The MBA Program Director shall be an ex-officio and non-voting member.
 - C. At the last meeting each academic year the committee shall elect a chairperson for the coming year. It is the responsibility of the chairperson to distribute to CBA faculty an agenda at least 48 hours prior to the meeting.
 - D. The committee shall:
 - i. Periodically develop and review curricular objectives and plans for the graduate program. Such objectives and plans are to be submitted to the several departments for review and to the graduate faculty of the College for approval.
 - ii. Periodically review and assess the degree of achievement of curricular objectives of the MBA program.
 - iii. Consider matters referred to it by the departments, or by the Dean of the College of Business Administration including, but not limited to:
 1. New programs, courses and changes to same
 2. Degree requirements
 3. Organized program offered for graduate credit within the CBA
 4. Student appeals for reinstatement and program admission.
 - iv. Periodically assess the degree of implementation of approved policies concerning the curriculum.
 - v. Periodically review admission standards.
 - vi. Review appeals to policies and procedures, as necessary.
 - E. Minutes of the committee shall be circulated to all members of the Faculty.