

CBA Enhanced Research Grant

Academic Year 2019-2020

Application Guidelines

Purpose: The following opportunity is designed to support faculty efforts to publish in the highest quality publications associated with AACSB scholarship.

Grant Details: All tenured, tenure track, and instructional academic staff members of the UWL College of Business Administration are eligible to apply for the research grant.

This grant program gives awards to faculty who have received invitations to revise and resubmit their work for publication in quality peer-reviewed academic journals. The size of the award depends on externally-recognized ratings of journal quality¹ and the relative contributions of the coauthors.

Quality A Journal: This includes journals that have a quality rating of A or A* by the Australian Business Deans Council (ABDC) or have demonstrably similar impact and quality.

- A research grant of \$1,000 maximum is given for each resubmission of an A-quality journal article per faculty author.
- A maximum total of \$2,000 cross all co-applicants is given for each resubmission of a A-quality journal article if there are multiple UWL authors.

Quality B Journal: This includes journals that have a quality rating of B by the Australian Business Deans Council (ABDC) or have demonstrably similar impact and quality.

- A research grant of \$750 maximum is given for each resubmission of a B-quality journal article per faculty author.
- A maximum total of \$1,500 across all co-applicants is given for each resubmission of a B-quality journal article if there are multiple UWL authors.

Quality C Journal (IAS faculty only): This includes journals that have a quality rating of C by the Australian Business Deans Council (ABDC) or have demonstrably similar impact and quality.

- A research grant of \$500 maximum is given for each resubmission of a C-quality journal article per faculty author.
- A maximum total of \$1,000 across all co-applicants is given for each resubmission of a C-quality journal article if there are multiple UWL authors in the C-quality journal article.

¹ This grant program references the Australian Business Deans Council (ABDC) for journal ratings to inform journal quality, due to the large breadth and coverage of the list. For journals that are not rated by ABDC, the applicant must suggest a quality rating of A, B, or C, and provide third-party evidence that the journal quality and impact is similar to journals listed by ADBC with the same rating.

Restrictions

- Each individual faculty member is eligible for a maximum of \$1,000 of payouts per fiscal year for this grants program.
- Funds are only available for the initial invitation to revise and resubmit or publish with edits.
- This program will only pay out for projects that were not previously funded with the CBA Spring grants program or the CBA Excellence Award grant program.

Application Procedure

- Applicants should begin the process of requesting grants immediately upon the receipt of the first invitation to “revise and resubmit” or “publish with edits” from a qualified journal
- Applicants should submit their requests online through the [CBA Grants Application Portal: https://uwlax.ca1.qualtrics.com/jfe/form/SV_4PzXVsNIZP2a8Hb](https://uwlax.ca1.qualtrics.com/jfe/form/SV_4PzXVsNIZP2a8Hb) (choose the grant program, **Enhanced Research Grant**).
- Applicants will need to be prepared with the following information and documentation for their online submission:
 - Title of the paper and name of the journal
 - ABDC ranking of the journal, or a suggested rating along with a description of third-party evidence for journal quality and impact
 - All co-author information, including both internal and external co-authors. All CBA co-authors that are eligible for the grant will be considered co-applicants. Co-author information includes names, institutions, and email addresses
 - Percentage contributions of all co-authors. You may be asked to have your co-authors email the CBA Associate Dean (jmurray@uwlax.edu) to confirm the CBA applicant(s) percentage contributions.
 - Date that you received an invitation to “revise and resubmit,” “publish with edits,” or similar.
 - Date that you expect to complete your revision and resubmit the paper.
 - Acknowledgment that you have created a complete and current Digital Measures entry for the scholarly work.
 - A screenshot or PDF file of the email from the journal editor that documents evidence of the invitation to “revise and resubmit,” “publish with edits,” or similar.

- The version of the paper that the journal responded with the invitation to “revise and resubmit,” “publish with edits,” or similar.
- A title page that shows the author(s) in the order they will appear if published.
- You will receive an automated message upon submission in the CBA Grants Application Portal, and the CBA Associate Dean will soon be in touch with you, your department chair, and the CBA Dean regarding your submission. The Associate Dean may request additional information or documentation for your request.
- The Dean’s Office will respond with approval of the grant contingent on both the approval of the timeline and the publication source.
- When the grant has been approved, the CBA Dean’s Office will prepare the overload paperwork required for your signature and it is to be promptly returned the CBA Dean’s office. UWL Human Resources has strict policies in place that dictate this paperwork must be received before the work on the grant has begun. Untimely submissions of the overload paperwork may result in revocation of the grant approval or change in award amount.

Final Report Procedure

- Once the article has been resubmitted, the author should submit a final report again using the [CBA Grants Application Portal](https://uwlax.ca1.qualtrics.com/jfe/form/SV_4PzXVsNIZP2a8Hb):
https://uwlax.ca1.qualtrics.com/jfe/form/SV_4PzXVsNIZP2a8Hb
- Applicants will need to be prepared with the following information and documentation for the submission of the final report:
 - Title of the paper and name of the journal
 - Acknowledgment that you have updated the Digital Measures entry for the scholarly work
 - Date that you resubmitted the paper
 - A screenshot or PDF file that documents evidence that the paper has been resubmitted.
 - The revised version of the paper that was resubmitted to the journal.
- You will receive an automated message upon submission in the CBA Grants Application Portal, and the CBA Associate Dean will soon be in touch with you, your department chair, and the CBA Dean regarding your final report. The Associate Dean may request additional information or documentation for your request.

Payment Procedure

- Payment will be released when the complete final report is received, conditional on the successful processing of the overload paperwork according to university policy. The Dean's Office will accrue the costs of fringe benefits, if applicable. A change in the journal or a substantive change timeline may result in revocation of the grant approval.
- Subject to the per-article and per-author restrictions above, the distribution of funds among CBA co-authors will be determined by the percentage contributions of all the co-authors (both internal and external). You may be asked to have your co-authors email the CBA Associate Dean (jmurray@uwlax.edu) to confirm the CBA applicant(s) percentage contributions.

The program is funded with temporary funds will continue only for as long as there are funds available. The Enhanced Research Grant program will be subject to continuous improvement and oversight by the CBA Steering Committee