**REPORT ON SABBATICAL LEAVE**

**To be completed by the faculty member no later than three months from the end of the sabbatical, and emailed to the Dean’s Executive Assistant and the Associate Dean.**

**(**[**https://www.uwlax.edu/cba/sabbatical-program/**](https://www.uwlax.edu/cba/sabbatical-program/)**)**

Date:

Faculty name:

Department:

Sabbatical Start and End Dates:

Title of project:

In one to three pages, please address the following questions

1. Briefly describe the nature of your sabbatical leave activities.
2. Did you complete all plans, courses or activities reviewed by the Sabbatical Leave Committee? Describe and provide the rationale for any significant deviations from the proposed activities described in your application for a sabbatical.
3. Briefly describe the value of your sabbatical leave activities to your professional growth
	1. Describe how your sabbatical will contribute to department, college, university and/or personal growth in terms of (i) teaching, (ii) scholarship/creative endeavors and/or, (iii) service.
4. Briefly describe scholarly outcomes (book, published articles, exhibitions, etc.) of the sabbatical and their publication venues/timelines.
5. Submit to Associate Dean and Dean’s Executive Assistant with Final Report file name:

*Last Name\_Department\_Semester/Year of request*\_Final Sabbatical Report

Examples:

Brooks\_ECO\_Spring2026\_ Final Sabbatical Report

OR

Brooks\_ECO\_AY2026\_27\_ Final Sabbatical Report