Advising and Registration Information Session

UW-La Crosse
College of Science & Health
Carla Burkhardt, Guy Herling, and Becca Pearce
Academic Advising

- Who is your Advisor?
- Where are they?
- Have more than one?

- Advisor will have access to academic plan requirements — *as do you through WINGS*
- Beware of advising "restrictions"
  - In WINGS under "Holds"
  - Prevent you from registering
Meeting with your Advisor

• **Be Prepared**
  – Bring a tentative class schedule
  – Be familiar with requirements for admission to program and your majors/minors
  – Consider career goals to discuss with advisor
  – Make a list your questions you want to ask

• **Take Responsibility**
  – Help your advisor be more helpful to you
  – You’re familiar with the Timetable, UG Catalog, websites relating to your academic plan—right?
Need to Change your Academic Plan?

- Change you major, add a minor, etc.
- Change of Program forms
  - [https://www.uwlax.edu/academic-advising-center/change-of-program/](https://www.uwlax.edu/academic-advising-center/change-of-program/)
  - When? Before mid semester or after priority registration
  - We will resume changing student plans/majors the second week of December
WINGS Student Center

- Advisor Name & Phone

- Holds or Services Indicators
  - Advising Restriction
  - Probation Restriction

- Pull-Down Menu
  - Academic Requirements
    >>Advisement Report

UNIVERSITY OF WISCONSIN-LA CROSSE
Holds (Service Indicators)

- Advising restriction—advisor
  - Advising restrictions are set when your Enrollment Dates are set; expect these items to be visible the last week of October
- Unpaid fees—Cashier’s Office
- Always check the “buster” or the “Holds” section in WINGS Student Center
Advisement Report

What is an AR?

How do I read my AR?
The Advisement Report (AR)

**Requirements Listing Order**
- Course Enrollments/Academic Standing
- University Graduation Requirements
- General Education Requirements
- Science and Health Core Requirements
- Courses Not Allocated (Electives)
- Major(s)
- Minor (or Program Option)
- Pre-Professional Requirements

### General Education Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Satisfied/Not Satisfied</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Writing</td>
<td>Satisfied (RQ-20002)</td>
</tr>
<tr>
<td>Public Oral Communication</td>
<td>Satisfied (RQ-202000)</td>
</tr>
<tr>
<td>Math and Logical Systems</td>
<td>Not Satisfied (RQ-20004)</td>
</tr>
</tbody>
</table>

**Math and Logical Systems (Bio)**

The following courses may be used to satisfy this requirement:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>When</th>
<th>Grade Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH 145</td>
<td>Elem Statistics</td>
<td>4.00</td>
<td>Fall, Spring, Summer</td>
<td>First</td>
</tr>
</tbody>
</table>

**Minority Cultures or Multiracial Women's Studies**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Satisfied/Not Satisfied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minority Cultures or Multiracial Women's Studies</td>
<td>Not Satisfied (LN-010)</td>
</tr>
</tbody>
</table>

**Collapse Arrows = Satisfied**

**Expanded Arrows = Unsatisfied**
More Advisement Report

- **Read Carefully**
  - Sometimes a certain number of Units (credits) are required
  - Sometimes a certain number of Courses are required

- **GPA is listed by majors and minors**
  - UWL uses UWL grades only when determining requirements
  - The AR may not calculate credits/GPA consistently correctly when courses have been transferred or repeated
Registration Advising

• Registration time is listed on right-hand side of Wings under **Enrollment Dates**
  – Earliest time you are able to register for courses next semester (either on or after this time)
  – Freshmen will register in December

• See your Advisor in the next 6 weeks to go over your AR together
Registration

• **Spring 2021 Class Timetable**
  – Click Enroll from Student Center

• **Use WINGS to register**
  – On or after your assigned date and time

• For More information on how to register check out the [WINGS HELP page](#)
Advanced Search

- Search by
  - Subject
  - Course Number
  - Days
  - Times
  - Mode of Instruction
  - Units/Credits
  - Gen Ed Categories
    (Requirement Designation)
  - Instructors
Adding Courses

• **Select** the section you want to enroll into
• Follow the steps until it is in your Shopping Cart
• You will be able to enroll in the courses on or after your enrollment time
Schedule Planner

- Figure out a class schedule by using **Schedule Planner**

- Add course and breaks into schedule planner to generate schedules
Schedule Planner: Adding Courses and Adding Breaks

- You can either search courses by subject or course attribute

- To narrow possible schedules, add breaks into schedule planner
Schedule Planner: Pick a Schedule

- Browse schedules
Schedule Planner: Pick a Schedule

• Once you find a schedule that works best for you, send it to your shopping cart.
Example Schedules

- Things to think about when choosing classes for next semester

- How to decide what to take
  - Major requirements
  - Minor requirements
  - Pre-professional requirements
  - Advisement Report
  - Talk with advisor
  - Balance
Example Spring Semester
Computer Science Major

**Requirement**
- Major Course
- Major Requirement from different department
- Elective
- Gen Ed
- Gen Ed

**Course**
- CS 220
- MTH 208
- MUS 151
- CST 110
- PSY 100
Example Spring Semester
ESS- Exercise Science-Fitness Major

**Requirement**
- Major Requirements
- Major Requirement from different department
- Gen Ed
- Gen Ed
- Gen Ed

**Course**
- ESS 205
- ESS 201 and/or 207
- ECO 110
- HIS 101 or HIS 102
- CST 110
- ENG 200, ARTS GE, etc.
Example Spring Semester
Bio and/or Pre-Med Major

**Requirement**
- Major Requirements
- Major Requirement for major from different dept.
- Intro to Health Careers
- Gen Ed
- Gen Ed

**Course**
- BIO 203, MIC 230
- CHM 104
- HP 106
- GEO 110
- MUS 105
Closed Classes...what to do???

- Keep checking the class timetable
- Contact the course instructors or dept. chairs for closed classes you want (maybe they have ways to help that are not visible online)
- Visit the first class meetings for closed classes
- Whether to keep trying or give up?

Course overrides (ie, closed/full class) are at the purview of the instructor; if permission is granted, the instructor will adjust their section so that you are allowed to register (YOU still need the class in WINGS).
Winter Intersession (J-Term)

- January Classes (3 weeks between semesters)
- 2-3 credit classes (many Gen Eds)
- See Class Timetable after Oct 2, 2020
- Begin enrolling at November 12, 2020
- Enrolling at another college/university?
Transferring Courses

- Check the school’s website to see what’s offered.

- Complete Off Campus Permit form to make sure a class will transfer
  - Off-Campus Course Evaluation form
    - completed forms can be emailed to csh@uw lax.edu or dropped off at 105 Graff Main Hall.

- If from a UW System school, check Transferology.

- You cannot repeat a course off-campus.
Drop deadlines

- Check out the Records and Registration website for important deadline information – uwlax.edu/Records/Dates-and-deadlines/

### Spring 2021

<table>
<thead>
<tr>
<th>Classes Begin:</th>
<th>February 1, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mid-Semester:</td>
<td>March 19, 2021</td>
</tr>
<tr>
<td>Special Class Days:</td>
<td>N/A</td>
</tr>
<tr>
<td>Holidays:</td>
<td>N/A</td>
</tr>
<tr>
<td>Semester Break:</td>
<td>no Spring Break</td>
</tr>
<tr>
<td>Last Day of Class:</td>
<td>May 7, 2021</td>
</tr>
<tr>
<td>Study Day:</td>
<td>N/A</td>
</tr>
<tr>
<td>Finals:</td>
<td>May 10-14, 2021</td>
</tr>
<tr>
<td>Commencement:</td>
<td>Sunday, May 16, 2021</td>
</tr>
<tr>
<td>Grades Due:</td>
<td>8:00 am Friday, May 21, 2021</td>
</tr>
</tbody>
</table>
## Calculating GPA

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade</th>
<th>GPA</th>
<th>Credits</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 105</td>
<td>C</td>
<td>2.0</td>
<td>x 4</td>
<td>= 8</td>
</tr>
<tr>
<td>ENG 110</td>
<td>AB</td>
<td>3.5</td>
<td>x 3</td>
<td>= 10.5</td>
</tr>
<tr>
<td>ART 102</td>
<td>B</td>
<td>3.0</td>
<td>x 2</td>
<td>= 6</td>
</tr>
<tr>
<td>MTH 150</td>
<td>B</td>
<td>3.0</td>
<td>x 4</td>
<td>= 12</td>
</tr>
<tr>
<td>ESS 100</td>
<td>P</td>
<td></td>
<td>↓</td>
<td></td>
</tr>
</tbody>
</table>

\[
 \text{36.5 grade points} / 13 \text{ credits} = 2.80 \text{ GPA}
\]

Check out the GPA calculator by ESS Sport Management: uwlax.edu/Exercise-Sport-Science/GPA-Calculators/
# Making the Grade

<table>
<thead>
<tr>
<th>Good Standing</th>
<th>Warning</th>
<th>Probation</th>
<th>Suspension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cumulative and semester GPAs ≥ 2.00</td>
<td>Cumulative GPA 2.00 or higher and semester GPA 1.00-1.99</td>
<td>Cumulative GPA less than 2.00. Probation takes precedence over warning</td>
<td>1. Semester GPA below 1.00&lt;br&gt;2. Failure to regain good standing after two consecutive semesters on probation&lt;br&gt;3. Failure to regain good standing the semester immediately following readmission from suspension</td>
</tr>
</tbody>
</table>

See the “Academic Policies --- Academic Eligibility” section of the UG Catalog for more information.
Other Resources

• VISIT!
  – Web - [www.uwlax.edu](http://www.uwlax.edu)
    • Current Students
    • CSH Advising site ([uwlax.edu/CSH](http://uwlax.edu/CSH))
  – Academic Advising Center (Centennial)
  – Counseling & Testing Center (Centennial)

• READ! online…
  – Undergraduate Catalog
  – Timetable
  – Websites for your major, minor, etc.
  – Emails from faculty and administration

• TALK to your instructors and advisors!
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