# **Prairie Springs Science Center Poster Display Policy**

# **Topic matter**

The objective of displaying posters in PSSC is to promote, to the UWL community and visitors, current research (including scholarship of teaching and learning) and other creative work being conducted by UWL students and faculty. Therefore, posters should be professional-looking, should focus on recent work (presented within the past 2 years), and should focus on work that generates new knowledge. Posters submitted by students for class assignments should generally not be displayed, unless the work has a significant research component and/or is exceptional in terms of its teaching quality, and the display quality is equivalent to that of a typical conference poster.

## **Display guidelines**

Professional-looking posters can be placed in the designated hanging areas on the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> floor walls of the PSSC (see further guidelines under Priority, and see attached map). The designated poster hanging walls will have a rail installed near the top of the wall. Posters will have clamps installed on the top and bottom of the poster, and will be suspended from the rail via thin cables. Any posters displayed outside of the designated areas or not using the designated hanging system will be removed.

Posters in landscape or portrait orientation are acceptable, but must not exceed 48 inches in width due to the width of the hanging apparatus.

#### **Duration**

Posters can be on display for twelve months. All posters should be marked in the bottom left hand corner with a removal date of no later than 12 months after the posting date. Upon the removal date, it is the responsibility of the respective researcher or their department to remove the poster.

### **Priority for display**

All faculty and departments that perform research and/or teach lab courses in PSSC should have the opportunity to display work.

There is space designated for an estimated 56-73 posters, divided into eight display areas (one in the northeast corner and one in the southeast corner of each floor). The total number of tenured or tenure-track research faculty in each department as of 12/9/2020 is as follows: BIO -27, CHM -18, GEO -7, MIC -8, PHY -9, for a total of 69. Priority for display is assigned to departments by display area, taking into account where research and teaching labs for each department are located, the number of posters that can be accommodated in each display area, and the proportional number of total building research faculty belonging to each department.

**Display area 1**: 1<sup>st</sup> floor, NE corner (6-8 posters): **GEO Display area 2**: 1<sup>st</sup> floor, SE corner (8-10 posters): **PHY** 

Display area 3: 2<sup>nd</sup> floor, NE corner (8-10 posters): Split 50/50 between CHM and BIO

Display area 4: 2<sup>nd</sup> floor, SE corner (6-8 posters): CHM Display area 5: 3<sup>rd</sup> floor, NE corner (8-10 posters): BIO Display area 6: 3<sup>rd</sup> floor, SE corner (6-8 posters): BIO Display area 7: 4<sup>th</sup> floor, NE corner (6-9 posters): MIC

Display area 8: 4th floor, SE corner (8-10 posters): Split 50/50 between CHM and BIO

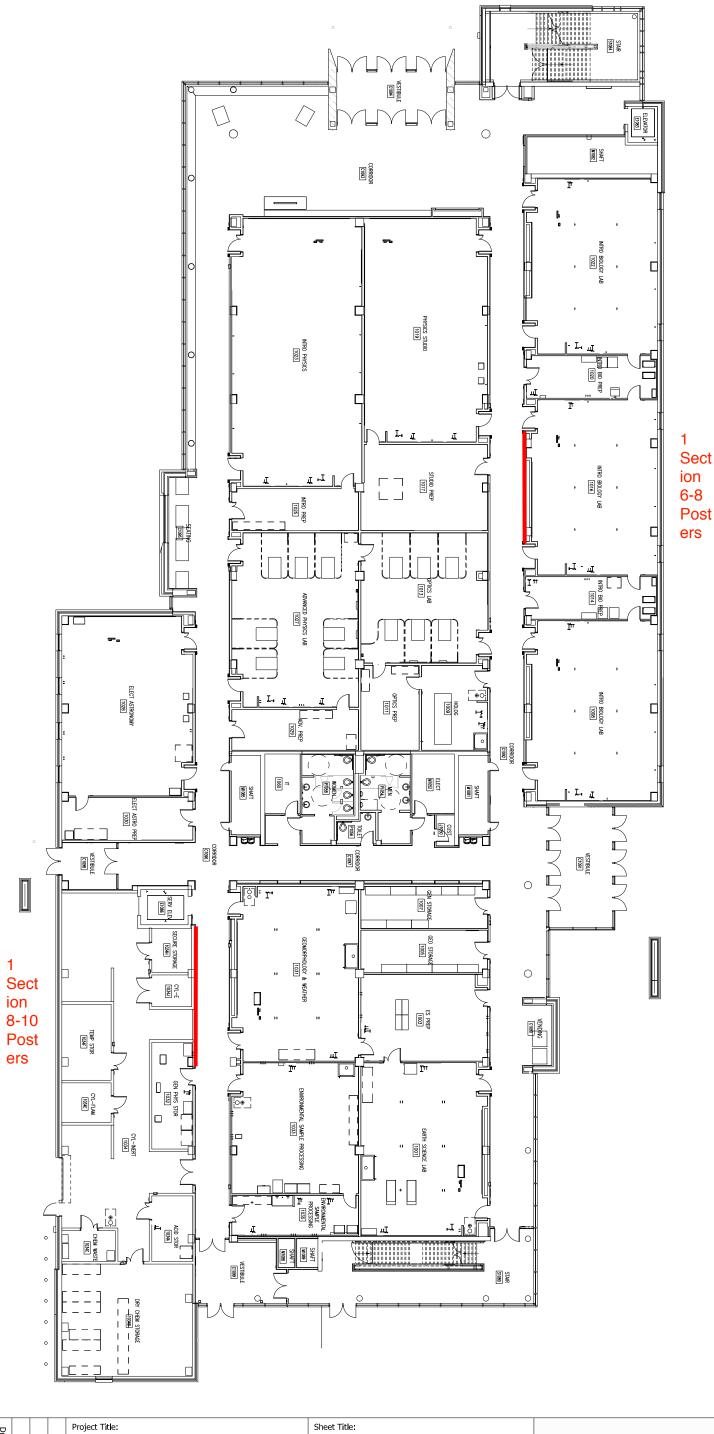
Unless decided otherwise by a department (see Adjudication, below), no researcher may have more than one poster at a time displayed in which that researcher is a primary author (defined here as the first or last author listed). Additional posters in which a UWL researcher is not a primary author may be displayed at the same time only if another UWL faculty member is a primary author. In the case of posters submitted by students for class assignments, the faculty member must be listed on the poster, and counts as a primary author for purposes of this policy. Although the numbers are calculated based on numbers of designated research faculty, IAS faculty are encouraged to display work as well.

## Adjudication

Each department will be responsible for managing their allocated spaces to ensure equitable distribution among their faculty and adherence to the duration policy. If there are unoccupied spaces, a department may approve a faculty member hanging more than one poster. A faculty member may request approval to hang a poster in another department's area if spaces are available by contacting the other department.

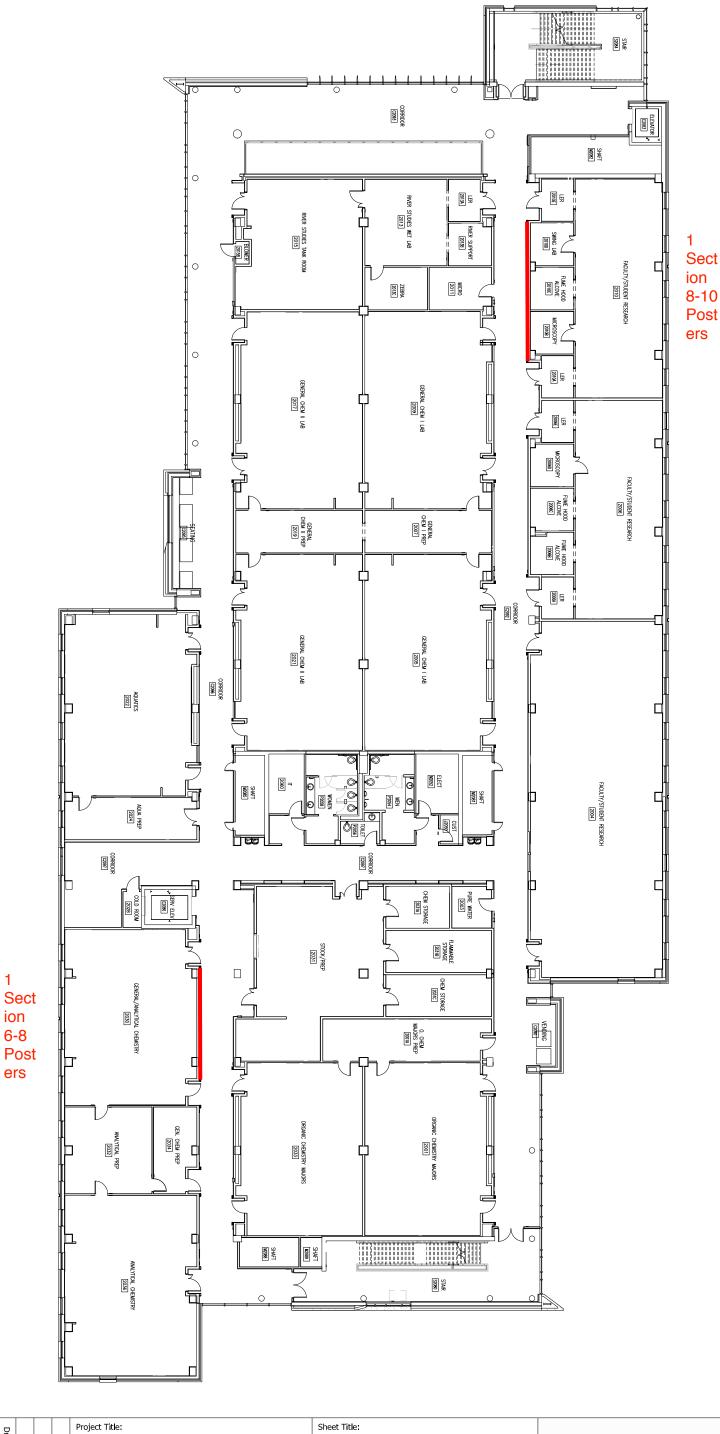
Ultimately, individual faculty should be mindful that spaces are limited and that other faculty may wish to display posters but feel uncomfortable about asking someone to relinquish a spot. By following the policies about number of posters per investigator and duration of hanging, faculty can help to maximize the number of labs that can present their work and minimize conflicts over space.

Revised and approved: College of Science and Health College Committee: March 5, 2021 Approved: Mark Sandheinrich, Dean. March 15, 2021.





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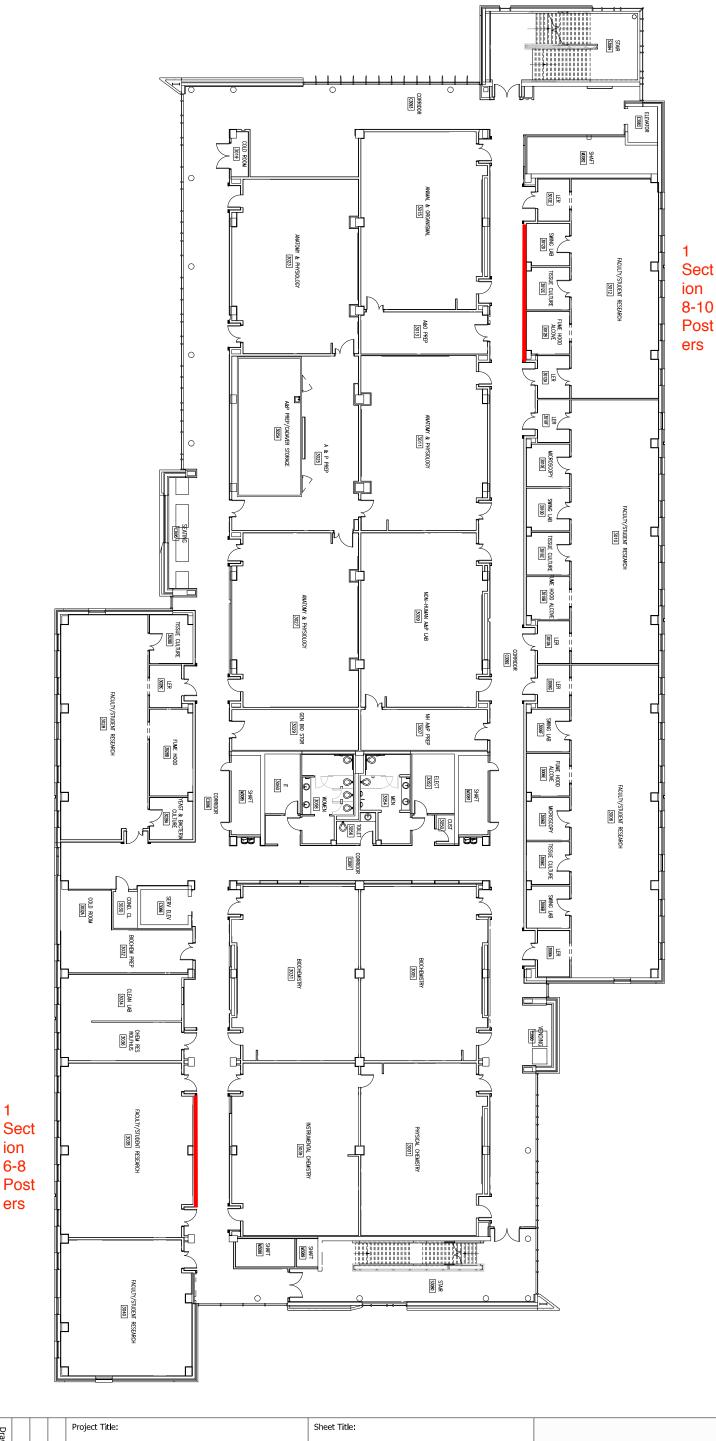
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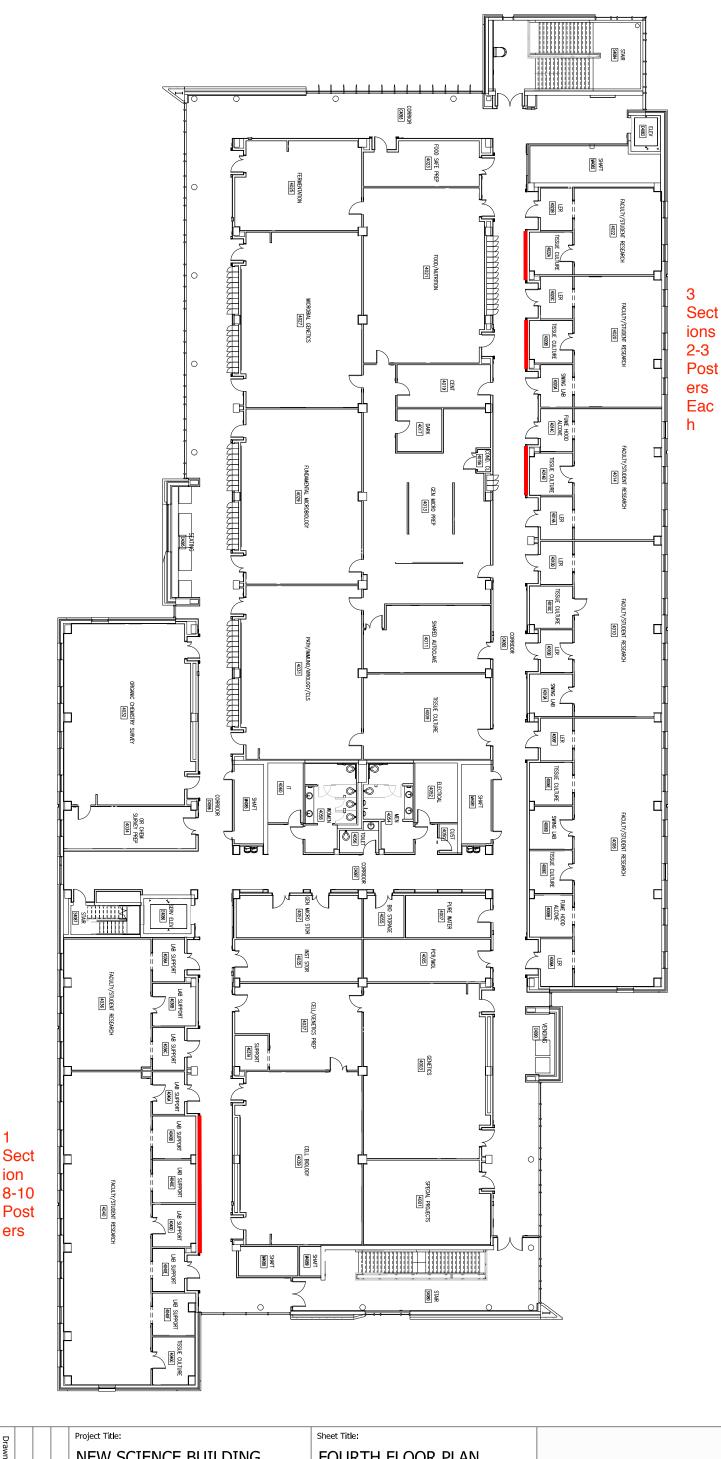
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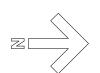
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