**Dean’s Distinguished Undergraduate Research Fellowships**

 **Cover Page**

**College of Science & Health**

**University of Wisconsin – La Crosse**

Closing Date: Application materials must be typed and must be submitted no later than **6:00 p.m. Friday Feb. 10.**

Submit your application packet as a single PDF document to ddfgrant@uwlax.edu .

|  |  |
| --- | --- |
| Name and ID# of Student: | Faculty Mentor: |
| Title of Research:  | Department:  |
| Major\* (& Minor, if applicable): | Grade Point Average:  |
| Expected Date of Graduation:  | Grade Point Average in Major:  |
| Student’s E-Mail:  | Mentor’s E-mail:  |

 Have you received a DDF before? Yes [ ]  No [ ]  Year\_\_\_\_\_\_\_\_\_\_\_\_

**Compliance with regulations.** Indicate whether this proposal requires review for use of:

 a. Human subjects? Yes [ ]  No [ ]

 b. Vertebrate animals? Yes [ ]  No [ ]

 c. Hazardous biological materials? Yes [ ]  No [ ]

 d. Radioactive materials? Yes [ ]  No [ ]

 If “Yes” is checked for any question, approval by the appropriate committee must be obtained before funds are awarded. Relevant information is available at <http://www.uwlax.edu/grants/>

**Please include the following items in your application package:**

[ ]  Cover page

[ ]  Project Description (including timeline)

[ ]  Student Background

[ ]  Student Transcript

[ ]  Letter of Support

[ ]  Supplies Request and Justification (optional)

**Signatures (Required)**

 Student:

 Date

 Faculty Mentor:

 Date

 Department Chair:

 Date

\* Student applicant must have declared a primary major within the College of Science & Health.

**Dean’s Distinguished Fellowship Application Package**

Dean’s Distinguished Fellowship application package must include the following items in this order.

1. **Cover page.** (Found on the first page of this application packet. To be completed by the student and faculty mentor)
2. **Description of the research project. (**Section to be completed by the student.) Describe your research project in a maximum of *3 double spaced pages* (not including bibliography and/or appendices) using a minimum of 10 point font. Include the title on the first page, and number the pages. The project description should be written for a general audience and include the following sections.

1) Background/Statement of the Problem/Significance

 2) Objectives

 3) Experimental Design/Research Methods

 Include a *broad projected timeline* for the project in the Experimental Design/Research Methods section.

1. **Student’s background.** Briefly describe relevant experiences or educational endeavors that have prepared the student for undertaking this research. (Section to be completed by the student, *one page maximum*.)
2. **Student transcript** (unofficial acceptable)
3. **Letter of support from faculty mentor.** In addition to commenting on the student’s potential to undertake and succeed in the research, please describe the student’s specific involvement with the research project, including the student’s primary responsibilities. Please list the facilities, supplies, and equipment available for successful completion of this project.
4. **(Optional) Statement requesting up to $500 for supplies.** The statement must explain what will be purchased with the additional funds and provide justification. This should take the form of an *itemized list* including prices for the items requested. The committee will make the final determination on the amount funded.

***Please submit your application package as a PDF document to*** ***ddfgrant@uwlax.edu*** ***no later than******6:00 p.m. on Friday, February 10.***