

First Year Advising and Registration Information Session



UW-La Crosse
College of Science & Health
Carla Burkhardt, Guy Herling,
Cheryl Brye, and Scott Stine

Wow, it's already the 7th Week of Classes!

- How are you doing in class?
 - Talk to your instructors if you're not sure
- Struggling? Counseling and Testing
 - Personal issues
 - Study skills improvement
 - Test taking strategies
 - <http://www.uwlax.edu/counseling-testing/>
- Time to begin planning for Spring 2017 registration



Need to Change Your Academic Plan?

SAH Dean's Office
205 Graff Main Hall

- Change your major, add a minor, etc.
- Change of Program forms
 - When? Before mid semester or after priority registration
 - We will resume changing student plans/majors the second week of December

Academic Advising

- Who is your advisor?
- Where is he/she?
- Have more than one?
- Advisor will have access to academic plan requirements — **as do you through WINGS**
- Beware of advising “restrictions”
 - In WINGS under “Holds”
 - Prevent you from registering



Meeting with Your Advisor



- **Be Prepared**

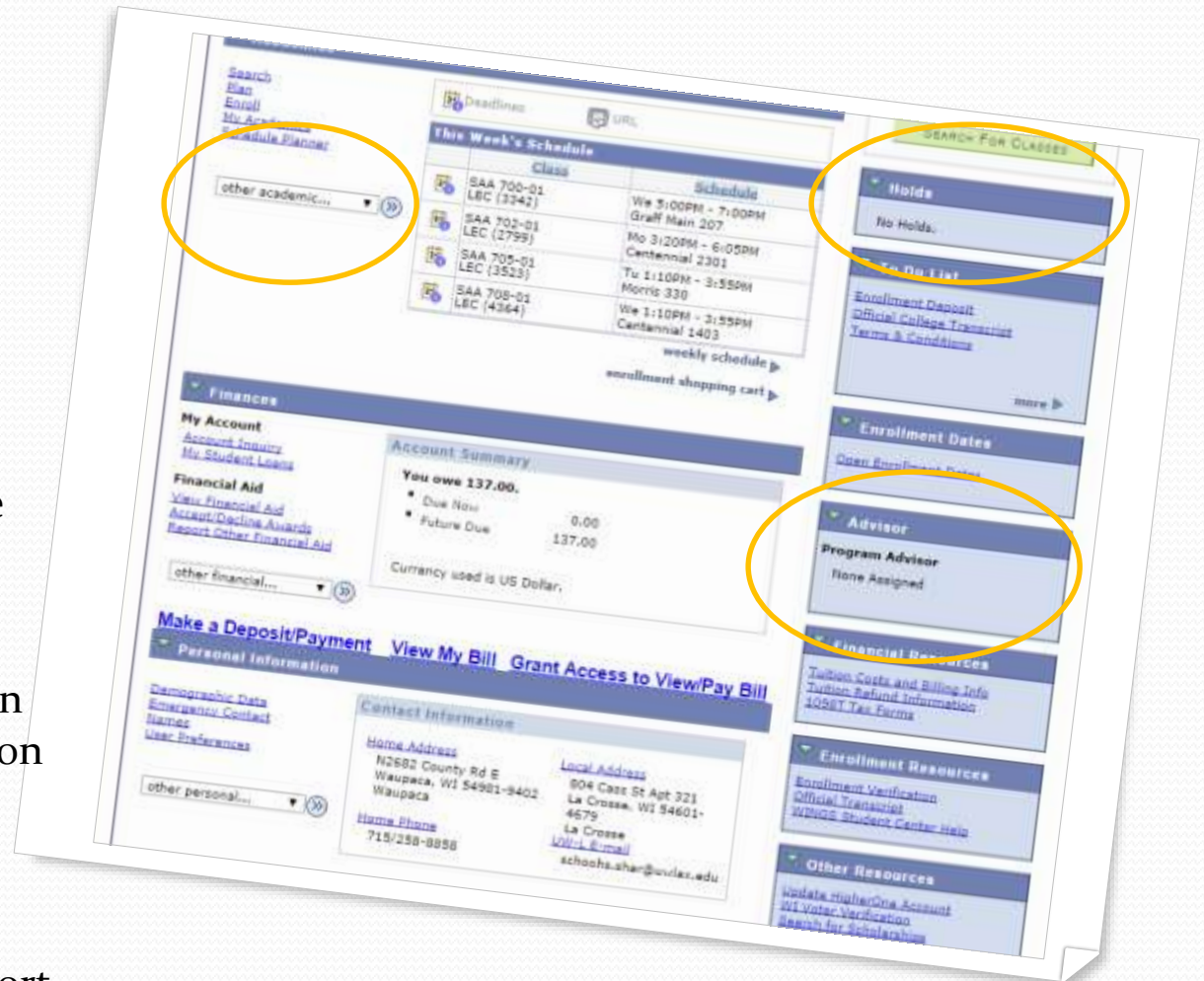
- Bring a tentative class schedule
- Be familiar with requirements for admission to program and your majors/minors
- Consider career goals to discuss with advisor
- Make a list your questions you want to ask

- **Take Responsibility**

- Help your advisor be more helpful to you
- You're familiar with the Timetable, UG Catalog, websites relating to your academic plan—right?

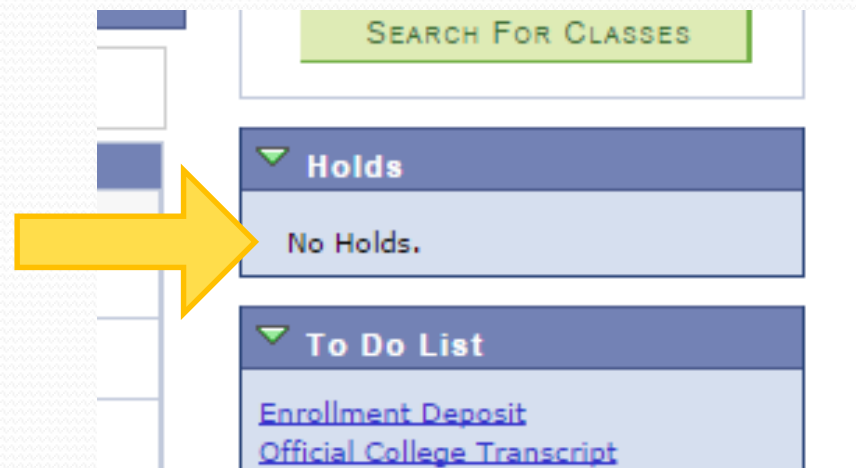
Wings Student Center

- Advisor Name & Phone
- Holds or Service Indicators
 - Advising Restriction
 - Probation Restriction
- Pull-Down Menu
 - Academic Requirements
 - >>Advisement Report

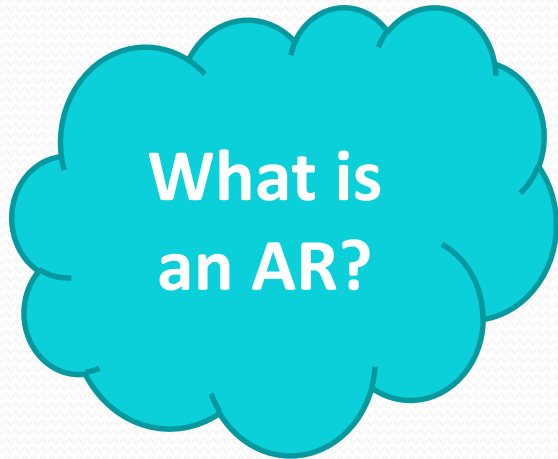
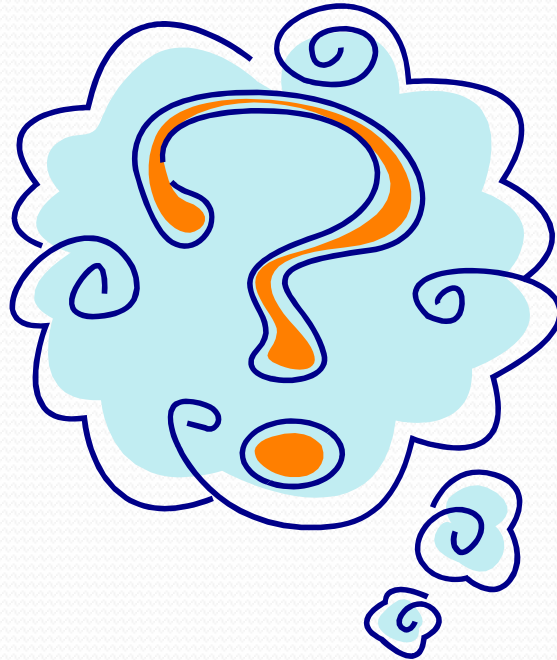


Hold (Service Indicators)

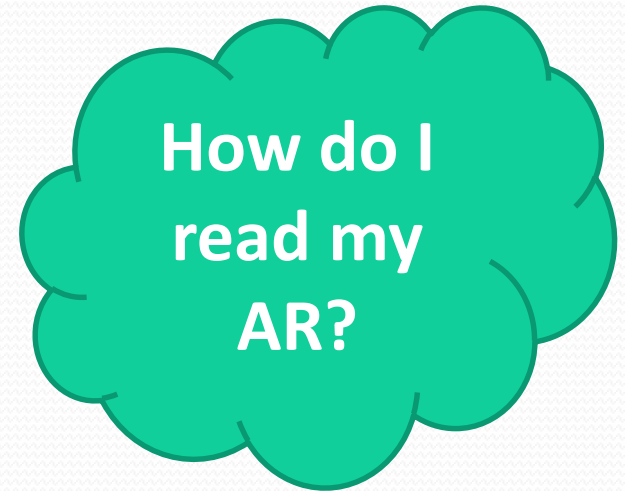
- Advising restriction—advisor
 - Advising restrictions are set when your Enrollment Dates are set; expect these items to be visible the last week of October
- Unpaid fees—Cashier's Office
- Always check the “buster” or the “Hold” section in WINGS Student Center



Advisement Report



What is
an AR?



How do I
read my
AR?

The Advisement Report (AR)

GENERAL EDUCATION REQUIREMENTS

Not Satisfied: GENERAL EDUCATION REQUIREMENTS - 48 Units Required (2011-Present) (RG-20008)

- Units: 48.00 required, 45.00 taken, 3.00 needed

GE: COLLEGE WRITING

Satisfied: COLLEGE WRITING (RQ-20002)

▶ College Writing I

GE: PUBLIC ORAL COMMUNICATION

Satisfied: PUBLIC ORAL COMMUNICATION - 3 Units Required (RQ-20280)

▶ Public Oral Communication

GE: MATHEMATICAL AND LOGICAL SYSTEMS (BIO)

Not Satisfied: MATHEMATICAL AND LOGICAL SYSTEMS- 7 Units Minimum Required *****WI Math Placement scores are used to determine the appropriate placement in a math course. Scores are valid for 2 years only; after that time students must retake the test.***** (RQ-20004)

▼ **Statistics**

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
MTH 145	Elem Statistics	4.00	Fall, Spring, Summer		

View All | First 1 of 1 Last

▶ Mathematics or Computer Science

▶ Additional Mathematics, Logical Systems or Modern Languages

GE: MINORITY CULTURES OR MULTIRACIAL WOMENS STUDIES

Not Satisfied: MINORITY CULTURES OR MULTIRACIAL WOMENS STUDIES - 3 Units Required (RQ-20015)

▼ **Minority Cultures or Multiracial Womens Studies**

Not Satisfied: Minority Cultures or Multiracial Womens Studies - 3 Units Required (LN-010)

- Courses: 1 required, 0 taken, 1 needed

Requirements Listing Order

- Course Enrollments/Academic Standing
- University Graduation Requirements
- General Education Requirements
- Science and Health Core Requirements
- Courses Not Allocated (Electives)
- Major(s)
- Minor (or Program Option)
- Pre-Professional Requirements

Collapsed Arrows = Satisfied
Expanded Arrows = Unsatisfied

More Advisement Report

- **Read Carefully**
 - Sometimes a certain number of Units (credits) are required
 - sometimes a certain number of Courses are required
- **GPA is listed by majors and minors**
 - UWL uses UWL grades only when determining requirements
 - The AR may not calculate credits/GPA consistently correctly when courses have been transferred or repeated

BIOLOGY MAJOR GPA

Satisfied: BIOLOGY MAJOR GPA (RQ-20309)

▼ Biology Resident Major GPA - 2.0 Minimum Required

Satisfied: Biology Resident Major GPA - 2.0 Minimum Required (includes all courses applicable to the major) (LN-010)

- GPA: 2.000 required, 3.000 actual

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
BIO 105	General Biology	4.00	Fall 2013	B	✓
BIO 103	Intro Biology	4.00	Fall, Spring		
BIO 202	Intro Bio Data Analysis Interp	2.00	Summer, Winter		
BIO 203	Organismal Biology	4.00	Fall, Spring		
BIO 210	Animal Biology	3.00	Fall		
BIO 302	Intro Plant ID	2.00	Fall - Odd Numbered Years		
BIO 303	Vertebrate Frm/Fnt	4.00	Occasionally		
BIO 306	Genetics	4.00	Fall, Spring		
BIO 307	Ecology	3.00	Fall, Spring		
BIO 312	Human Anatomy & Physiology I	4.00	Fall, Spring, Summer		

View All | First 1-10 of 76 Last

Registration Advising

Academics

[My Class Schedule](#)
[Shopping Cart](#)
[My Planner](#)
[Schedule Planner](#)

other academic... >>

This Week's Schedule

	Class	Schedule
1	CHM 104-20 LEC (1380)	MoWeFr 1:10PM - 2:05PM Cowley 156
2	CHM 104-21D DIS (1384)	Tu 7:45AM - 8:40AM Centennial 1403
3	CHM 104-23L LAB (1393)	Th 7:45AM - 10:50AM Cowley 420
4	ENG 110-31 LEC (1831)	MoWeFr 9:55AM - 10:50AM Wimberly 210
5	MTH 207-05 LEC (2478)	MoTuWeThFr 12:05PM - 1:00PM Centennial 3101

weekly schedule ▶

[Make a Deposit/Payment](#) [View My Bill](#) [Grant Access to View/Pay Bill](#)

Personal Information

[Emergency Contact](#) [Contact Information](#)

Holds

No Holds.

To Do List

No To Do's.

Enrollment Dates

[Open Enrollment Dates](#)

Advisor

Program Advisor
Shari Schoohs
Scott Stine
608/785-8156
details ▶

- See your Advisor in the next 6 weeks to go over your AR together

- Registration time is listed on right-hand side of Wings under **Enrollment Dates**
 - Earliest time you are able to register for courses next semester (either on or after this time)
 - Freshmen will register in December

Registration

- **Spring 2017 Class Timetable**
 - Click Search from Student Center
- **Use WINGS to register**
 - On or after your assigned date and time

Shari Schools

[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

search for classes | browse course catalog

Search for Classes

Enter Search Criteria

Shari's Student Center

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)
[Schedule Planner](#)

other academic...

Deadlines

This Week's Schedule		
	Class	Schedule
	SAA 700-01 LEC (3342)	We 5:00PM - 7:00PM Graff Main 207
	SAA 702-01 LEC (2799)	Mo 3:20PM - 6:05PM Centennial 2301
	SAA 705-01 LEC (3523)	Tu 1:10PM - 3:55PM Morris 330
	SAA 708-01 LEC (4364)	We 1:10PM - 3:55PM Centennial 1403

weekly schedule ▶
enrollment shopping cart ▶

SEARCH FOR CLASSES

Holds
No Holds.

To Do List
[Enrollment Deposit](#)
[Official College Transcript](#)
[Terms & Conditions](#)
more ▶

Enrollment Dates

WING-IT SESSIONS

offered by the Academic
Advising Center will
show you the details of
the registration process

WING-IT



**Need help understanding your
ADVISEMENT REPORT
& SCHEDULE PLANNER?**

Academic Advising Center's
information sessions
1142 Centennial Hall

Tuesday, November 1st at 1:00 p.m.
Thursday, November 3rd at 2:00 p.m.
Friday, November 4th at 10:00 a.m.
Tuesday, November 8th at 1:00 p.m.
Friday, November 11th at 10:00 a.m.
Tuesday, November 15th at 1:00 p.m.
Thursday, November 17th at 2:00 p.m.
Tuesday, November 22nd at 12:00 p.m.
Tuesday, November 29th at 12:00 p.m.

Add or Plan



Shari Schools

Search Plan Enroll My Academics

my planner shopping cart course history

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

Fall 2014 | Graduate | UW-La Crosse

Open Closed

Add to Cart:
Enter Class Nbr

Find Classes
 Class Search
 My Requirements
 My Planner

Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	SAA 730-431 (5055)		TBA	J. Vianden	3.00	

for selected:



- Use the **Plan** feature (or **Shopping Cart**) in advance of registration and then **Enroll** when your registration date arrives.
- Use **My Planner** to plan ahead

Shari Schools

Search Plan Enroll My Academics

my planner shopping cart course history

My Planner

Add courses to Planner using:

Your planner is empty. Use Plan by My Requirements or Search Catalog to add courses to your planner.

Add or Plan

- Use the **Schedule Planner** to fit classes together in a semester
- View desired arrangement of courses in schedule, and then roll these sections into your Shopping Cart.
- (Maybe wait until closer to your registration date, since sections will close.)

Course Status: Term:
Sessions:

Courses

<input checked="" type="checkbox"/>	Course	Options	Info	
<input checked="" type="checkbox"/>	Biology 203	View/Edit		
<input checked="" type="checkbox"/>	English 112	View/Edit		
<input checked="" type="checkbox"/>	Health Physical Ed and Rec 105	View/Edit		
<input checked="" type="checkbox"/>	Sociology 225	View/Edit		

Breaks

Click the 'Add Break' button to add times during the day that you do not wish to take classes.

Schedule Generated **930** schedules.

#	Compare	
View 1		ENG-112-01, SOC-225-01, BIO-203-10L.02, HPR-105-02.11D
View 2		ENG-112-01, SOC-225-01, BIO-203-10L.02, HPR-105-02.12D
View 3		ENG-112-01, SOC-225-01, BIO-203-10L.02, HPR-105-02.13D
View 4		ENG-112-01, SOC-225-01, BIO-203-10L.02, HPR-105-02.14D
View 5		ENG-112-01, SOC-225-01, BIO-203-10L.02, HPR-105-02.15D
View 6		ENG-112-01, SOC-225-01, BIO-203-10L.02, HPR-105-02.16D
View 7		ENG-112-01, SOC-225-01, BIO-203-10L.02, HPR-105-02.21D
View 8		ENG-112-01, SOC-225-01, BIO-203-10L.02, HPR-105-02.22D
View 9		ENG-112-01, SOC-225-01, BIO-203-10L.02, HPR-105-02.23D

Academics

- [Search](#)
- [Plan](#)
- [Enroll](#)
- [My Academics](#)
- [Schedule Planner](#)

other academic...

This Week's Schedule

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[weekly schedule ▶](#)

Holds
No Holds.

To Do List
[Enrollment Deposit](#)
[Official College Transcript](#)
[Terms & Conditions](#)

[more ▶](#)

Advanced Search

Search for Classes

Institution:

Term:

Select at least 2 search criteria. Click Search to view your search results.

Class Search

Subject:

Course Number:

Course Career:

Show Open Classes Only

Additional Search Criteria

Meeting Start Time:

Meeting End Time:

Days of Week:

Mon Tues Wed Thurs Fri Sat Sun

Instructor Last Name:

Class Nbr:

Course Keyword:

Minimum Units:

Maximum Units:

Course Component:

Session:

Mode of Instruction:

Location:

Requirement Designation:

- Search by
 - Subject
 - Course Number
 - Days
 - Times
 - Mode of Instruction
 - Units/Credits
 - Gen Ed Categories (Requirement Designation)
 - Instructors

How to Enroll in Classes

- Fill out the search criteria
- Find the class you wish to enroll in
 - Make sure the class is open
- Select the class and add it to your Shopping Cart
- Go to your Shopping Cart
- Click Enroll (if it is on or after your enrollment date)

The screenshot shows a web interface for searching classes. At the top, there are four tabs: Search, Plan, Enroll, and My Academics. Below the Search tab is a search bar with the text 'search for classes' and a 'browse course catalog' link. The main heading is 'Search for Classes'. Below that is 'Search Results'. A message says 'When available, click View All Sections to see all sections of the course.' Below that is 'UW-La Crosse | 2011 Spring'. A message says 'The following classes match your search criteria Course Subject: **History**, Course Number is exactly '102', Course Career: **Undergraduate**, Show Open Classes Only: **No**'. There is a 'START A NEW SEARCH' button. Below that is a search filter with a green circle for 'Open' and a blue square for 'Closed'. Below that is a dropdown menu for 'HIS 102 - Global Transition and Change'. Below that is a table of sections. The first section is 'Section 01-LEC(2479)' with a green circle for 'Status' and a 'select class' button. The second section is 'Section 02-LEC(2480)' with a green circle for 'Status' and a 'select class' button. A yellow arrow points to the 'select class' button in the first section.

Search

Plan

Enroll

My Academics

search for classes

browse course catalog

Search for Classes

Search Results

When available, click View All Sections to see all sections of the course.

UW-La Crosse | 2011 Spring

The following classes match your search criteria Course Subject: **History**, Course Number is exactly '102', Course Career: **Undergraduate**, Show Open Classes Only: **No**

START A NEW SEARCH

Open Closed

▼ HIS 102 - Global Transition and Change

View All Sections First 1-3 of 13 Last

Section [01-LEC\(2479\)](#) Status ● [select class](#)

Session Regular Topic Gender

Days & Times	Room	Instructor	Meeting Dates
TuTh 7:45AM - 9:10AM	Wimberly 112	Mark Chavalas	01/24/2011 - 05/13/2011

Section [02-LEC\(2480\)](#) Status ● [select class](#)

Session Regular Topic Revolution

Days & Times	Room	Instructor	Meeting Dates
TuTh 11:00AM - 12:25PM	Wimberly 211	Shelley Sinclair	01/24/2011 - 05/13/2011

Example Schedules

- Things to think about when choosing classes for next semester
- How to decide what to take
 - Major requirements
 - Minor requirements
 - Pre-professional requirements
 - Advisement Report
 - Talk with advisor
 - Balance





Example Spring Schedule: Computer Science Major

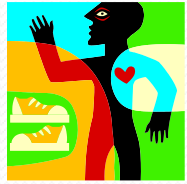


Requirement

- Major Course
- Major Requirement from different department
- Marching Band
- Gen Ed
- Gen Ed

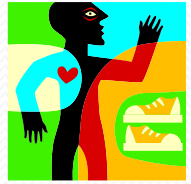
Course

- CS 220
- MTH 208
- MUS 151
- CST 110
- PSY 100



Example Spring Schedule:

ESS-Exercise Science: Fitness



Requirement

- Major Requirements
- Major Requirement from different dept.
- Gen Ed
- Gen Ed
- Gen Ed

Course

- ESS 205
- ESS 201 and/or 207
- ECO 110
- HIS 101 or HIS 102
- CST 110
- ENG 200, ARTS GE, etc.



Example Spring Schedule: Biology and/or Pre-Med



Requirement

- Major Requirements
- Major Requirement for major from different dept.
- Intro to Health Careers
- Gen Ed
- Gen Ed

Course

- BIO 203, MIC 230
- CHM 104
- HP 106
- GEO 110
- MUS 105

Closed Classes...what to do???



- Keep checking the class timetable
- Contact the course instructors or dept. chairs for closed classes you want (maybe they have ways to help that are not visible online)
- Visit the first class meetings for closed classes
- Whether to keep trying or give up?

Course overrides (ie, closed/full class) are at the purview of the instructor; if permission is granted, the instructor will adjust their section so that you are allowed to register (YOU still need the class in WINGS).

**Questions
so far?**



Winter Intersession (J-Term)

- January Classes(3 weeks between semesters)
- 2-3 credit classes (many Gen Eds)
- See Class Timetable
- Begin enrolling at 12:30 AM on Friday, Nov. 11
(Seniors/Juniors begin Nov. 10)
- Enrolling at another college/university?



Transferring Courses

- Check the school's website see what's offered
- See Carla or Guy to make sure a class will transfer
 - 205 Graff Main Hall
- If from a UW System school, check Transfer Information System (TIS)
 - wisconsin.edu/transfer/wizards/
- You **cannot repeat** a course off-campus



Information that's good to know

- Each course has drop deadlines; when viewing your Class Schedule, click on the calendar icon under “Deadlines”



CHM 300 - Survy Organic Chem						
Status	Units		Grading	Grade	Deadlines	
Enrolled	5.00		Graded			
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
1395	10	Lecture	MoWeFr 7:45AM - 8:40AM	Cowley 100	Paul Miller	09/02/2014 - 12/17/2014
1398	14	Laboratory	TuTh 2:15PM - 4:15PM	Cowley 412	Hayley Hudson	09/02/2014 - 12/17/2014

- Excess Credit Policy: Wisconsin Residents
 - Undergraduate students who have earned 165 credits (or 30 credits more than required by their degree programs, whichever is greater) will be charged a surcharge, equal to 100% of the regular resident tuition, on credits beyond that level.

Drop Deadlines

- Check out the Records and Registration website for important deadline information
 - uwlax.edu/Records/Dates-and-deadlines/

Drop/add calendar

After Drop/Add via [WINGS](#) ends, you need a signed Change of Schedule (Drop/Add) form. Forms must be returned to Records and Registration, 117 Graff Main Hall.

Drop dates on this calendar DO NOT MATCH the tuition refund dates. See the [Cashier's Office](#) for information regarding payment and refund deadlines.

Thinking about repeating a course? See the [Course Repeat Policy](#).

Fall 2016

	Full Semester Course	1st Half Semester Course	2nd Half Semester Course
Drop/Add via WINGS ends	September 12	September 8	October 27
Last day to drop a class without a W*	September 12	September 8	October 27
Last day to drop a class with a W*	October 31	October 3	November 21

[*What is a W?](#)

Please Note: Drop/Add dates for other class formats can be found in [WINGS](#), or by contacting Records and Registration. Examples of these "other" courses may include ESS courses that are only one weekend long, or courses that are shorter than the traditional 7-week half-semester course. [Finding other Drop/Add dates](#)



Calculating GPA



Course	Grade	GPA		Credits		Points
BIO 105	C	2.0	X	4	=	8
ENG 110	AB	3.5	X	3	=	10.5
ART 102	B	3.0	X	2	=	6
MTH 150	B	3.0	X	4	=	12
ESS 100	P			±		
				13 (graded)		36.5

A	=	4
AB	=	3.5
B	=	3
BC	=	2.5
C	=	2
D	=	1
F	=	0

36.5 grade points/13 credits = 2.80 GPA

Check out the GPA calculator by ESS Sport Management:
uwlax.edu/Exercise-Sport-Science/GPA-Calculators/

Making the Grade

Cumulative Credits Attempted	Good Standing if Cum GPA not less than	Probation I or II if Cum GPA less than	Ineligible if <u>Semester</u> GPA less than
1-18	1.6	1.6	1.00
19-29	1.8	1.8	1.25
30-44	1.8	1.8	1.5
45 and beyond	2.0	2.0	1.5

See the “Academic Policies → Academic Eligibility” section of the UG Catalog for more information.



Other Resources

- **VISIT!**
 - Web - www.uwlax.edu
 - Current Students
 - SAH Advising site (uwlax.edu/SAH)
 - Academic Advising Center (Centennial)
 - Counseling & Testing Center (Centennial)
- **READ! online...**
 - Undergraduate Catalog
 - Timetable
 - Websites for your major, minor, etc.
 - Emails from faculty and administration
- **TALK to your instructors and advisors!**



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Cheryl Brye
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We are all in 205 Graff Main Hall
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