

**SAH College Committee**  
**Minutes for 09/18/15, 1:10 PM**

Present: Melissa Bingham, Colin Belby, Deborah Dougherty, Patrick Grabowski, Megan Lister, Adrienne Loh, Kasi Periyasamy, Heather Schenck, Huiya Yan

Excused: Eric Gansen, Anita Baines (on sabbatical)

**1. Minutes from 5/8/15 approved 6/0/2**

2. Discussion of College Core recommendation from 14-15 CC (given in 5/8/15 minutes). Dean Riley communicated that an all college vote is not necessary. His feeling is that the information is disseminated to the department Chairs, it gets discussed by the department, concerns brought back to CC, then if there are no concerns it becomes official.

However, according to the ARTICLES OF FACULTY ORGANIZATION for the College of Science and Health, for College Committee (amended May 14, 2014): (bold added in these minutes)

*“2.E CORE CURRICULUM: It shall be the duty of this committee to review the core curriculum for the baccalaureate degree and to recommend changes to the core as appropriate. In addition, this committee shall review and approve any other proposed changes to the core. **All recommendations of the committee with respect to the core curriculum shall be submitted by the Dean to the faculty of the college for ratification. Ratification shall be by mailed written ballot after a general meeting of the faculty and shall require approval of 60% of the faculty voting.**”*

Chair of CC will send the proposal to the Dean’s office, the Dean’s office will send it to the Chairs for feedback, with a deadline of Oct. 16. Target for ballots to go to out to faculty is Nov. 2, with a due date for votes by Nov. 13, with the intention of presenting the finalized CIM forms (due Nov. 17) to UCC for the Nov. 24 meeting.

**3. Elections**

Chair: **M/S/P** Melissa Bingham

Secretary: **M/S/P** Adrienne Loh

**4. Discussion of several possible upcoming issues/ideas:**

- (a) Changing CC bylaws to allow for electronic voting on issues that require an all college vote.
- (b) Instituting a standing meeting time for CC meetings.
- (c) SAH Excellence awards for Faculty & Staff
- (d) Standardized evaluations for department chairs.

**5. Meeting adjourned, 1:50 pm.**

Respectfully submitted,

Adrienne Loh