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### Student Teaching / Internship / Practicum Agreement

Applications for student teaching, an internship or practicum are accepted two semesters before the first placement semester.

To be eligible to student teach, intern, or enter a practicum experience students must:

- Be admitted to the School of Education at the University of Wisconsin-La Crosse,
- Have completed all of their required education courses and all coursework in academic disciplines needed for their specific teacher certification program(s),
- Have completed the required number of pre-student teaching field experience hours,
- Have demonstrated competence in those field experiences by successfully completing all requirements of the respective field experiences,
- Have earned a cumulative GPA of at least 2.75, a 2.75 GPA in the major, and a 2.75 GPA in any certifiable minor,
- Receive a negative report on their TB test,
- Have proof of Hepatitis B immunization,
- Take and pass the Praxis II exam in all content areas of certification,
- Complete all requirements of the licensure program for the major,
- Complete the e-portfolio demonstrating knowledge, skills, and dispositions for the Ten Wisconsin Teacher Standards,
- Complete a criminal background check as required by the school district and University of Wisconsin System prior to the start of their student teaching/interning/practicum,
- Attend an Information Meeting to obtain the latest placement information and qualify to apply.

Student teacher practicum placements are arranged consistent with policies, procedures, and negotiated agreements mutually developed by personnel from participating schools and the University of Wisconsin-La Crosse. Internships are arranged through the Wisconsin Improvement Program and follow all their policies and procedures. When applying for a student teaching or practicum through the University of Wisconsin-La Crosse School of Education, the student understands and agrees to the following conditions:

- **The Office of Field Experience will determine where the student teaching/practicum placements can be arranged.** The student teaching/practicum candidate is not to arrange, in any way, his/her own student teaching/practicum placement(s).
- The student teaching/practicum placement(s) will be made within a 50-mile radius of the University of Wisconsin-La Crosse. If a placement cannot be found within this area, the student will be consulted for alternatives or the placement(s) will be deferred until the next semester.
- The student teaching/practicum candidate may not request a change in his/her placement(s) once the school district has been contacted and has agreed to provide the placement(s) for the candidate. The student teaching/practicum placement(s) will not be changed unless the change is requested by the cooperating teacher and/or the school principal.
- The student teaching/practicum requirements also include meeting the requirements of the Student Teaching Seminar, i.e. EDS 492, ESS 425, or SHE 492.
- A practicum experience will be given specific dates of commitment during the semester, as specified by the program and in cooperation with the Office of Field Experience.
- The student teaching or internship experience is a full-day, full-semester commitment following the daily and weekly schedule and semester calendar of the cooperating school in which the student teacher or intern is placed.
- The student teacher/practicum candidate understands that the Department of Public Instruction and local education agencies do NOT permit unlicensed student teachers to serve as substitute teachers at any time, nor are licensed interns permitted to assume responsibilities beyond the limits of an approved internship design.

I have read this document and understand the conditions of completing the student teaching, internship, or practicum experience through the University of Wisconsin-La Crosse.

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Printed Legal Name (First, Middle, Last)

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UWL Student ID Number

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Legal Signature

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Date

04/14/2017