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## Request for Cooperating Teacher Appreciation Mini-Grant Applications

**DEADLINE MONDAY, MAY 1<sup>ST</sup>, 2017, 5:00 pm**

As a meaningful acknowledgement of the dedication and efforts our cooperating teachers (those who support our teacher candidates from the earliest field experience through student teaching) make to support our UW-La Crosse teacher candidates in a time of reduced school budgets and higher expectations from all constituents, we'd like to again offer an appreciation mini-grant opportunity for our school partners.

We wish to fund projects that **support continuous improvement related to improving student learning**. A team of reviewers will score all mini-grant applications. The number of mini-grants supported will be based on available funding.

Thank you for your ongoing support and appreciation for all our school partners!

### Criteria:

- Proposal must support continuous improvement related to improving student learning.
- Funds must be spent under direction of school principal.
- Request for funds over \$500 must have a school matching fund plan submitted.
- UW-L School of Education reserves the right to publicize all mini-grant programs.
- Funds cannot be allocated toward personal honorariums for the applicant(s).
- Each cooperating teacher may submit only one mini-grant proposal; however, if a cooperating teacher is part of a team for one proposal, the cooperating teacher is not prohibited from submitting another proposal as part of a different team or individually.
- Proposal is limited to 3 pages (1 inch margins, 12 pt. font, double spaced).
- A summary of the project and outcomes is required 30 days after implementation is complete. Please email project summary report to [soefieldexp@uwlax.edu](mailto:soefieldexp@uwlax.edu) .

### Application Proposal:

The application proposal should include the following information.

- 1. Project / product objective:** What will children/students learn and be able to do as a result of this grant?
- 2. Description of the project:** How will the grant be used? What are the ages and/or grades of the students that will be impacted?
- 3. Connection to UW-La Crosse teacher candidates:** How will the product / project support your work with current/future UW-La Crosse teacher candidates?

4. **Timeline for implementation:** Identify when activities will occur and their duration.
5. **Budget:** Identify how the requested funds will be spent and if any matching funds will be available for the project if the project is over \$500.

**Submission Instructions:**

Email copies of the complete application (cover sheet, application, and signature page) by May 1<sup>st</sup>, 2017 to: Brea Grace, [bgrace@uwlax.edu](mailto:bgrace@uwlax.edu)

If you have questions please contact the School of Education at [soe@uwlax.edu](mailto:soe@uwlax.edu) or 608.785.8126.

**Award Notification:**

Award notifications will occur by June 1<sup>st</sup>, 2017.