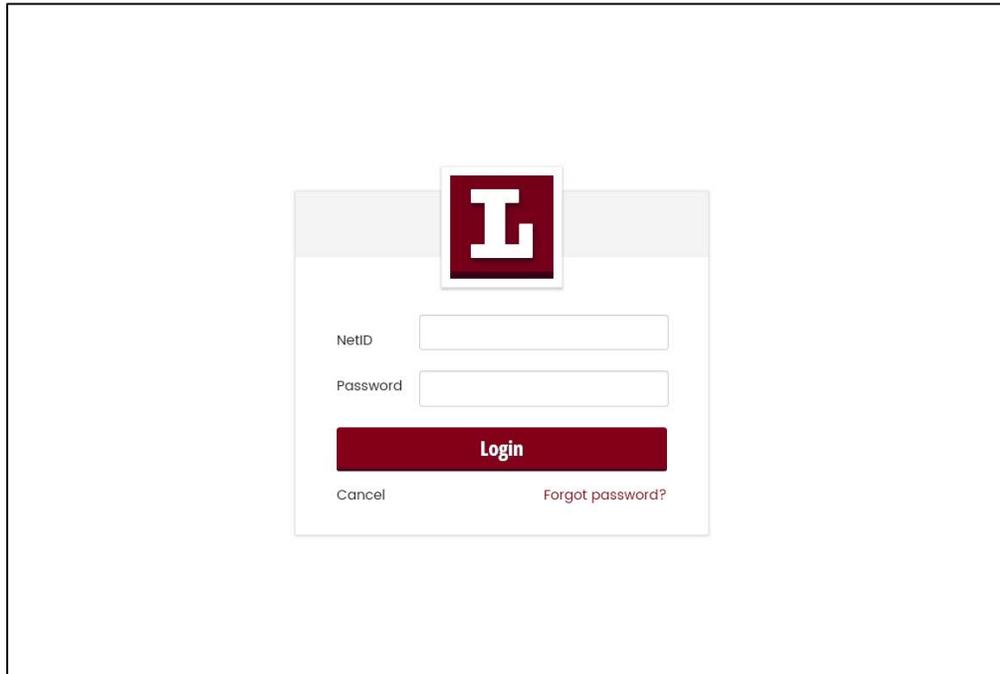


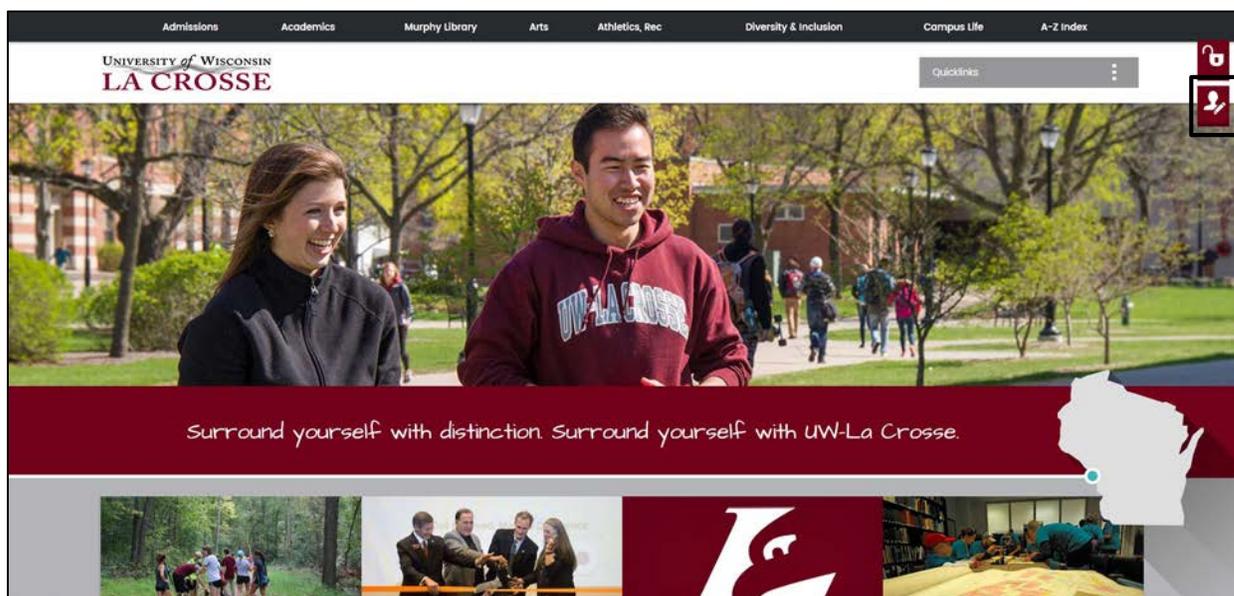
Setting up your new Departmental Profile

- One of the elements of the new software the University is using is that individual faculty and staff are responsible for maintaining their own Departmental profile.
- To access your listing, first go to <https://stage.uwlax.edu/> and enter your user name and password (the same one you use for Gmail, WINGS, D2L, etc.)



The image shows a login form centered on a white background. At the top center is the University of Wisconsin-La Crosse logo, a red square with a white 'U' and 'L'. Below the logo are two input fields: 'NetID' and 'Password'. Underneath these fields is a red button with the text 'Login'. At the bottom left of the form is a 'Cancel' link, and at the bottom right is a 'Forgot password?' link.

- Once you enter your information and login, you will be taken to the University's homepage. Click the small "person" icon in the top right corner:



- This icon will take you to your new Departmental profile, and should look something like the next image. All of the information at the top—office, phone, email, image, etc.—is taken either from the University directory or from University Communications (the picture). If you would like them to change the image or to add a book or other image, you will need to contact them directly:

Admissions Academics Murphy Library Arts Athletics, Rec Diversity & Inclusion

UNIVERSITY of WISCONSIN
LA CROSSE

PROFILE FOR ROBERT WILKIE Surround course

ROBERT WILKIE
Associate Professor
English

[Edit profile](#) [Get Started / Help Help](#)

Office hours
M-W 1:00-2:00; T-Th 11:30-12:30 and by appointment

Specialty area(s)
Digital and Visual Culture; Cultural Theory; Rhetoric, Writing and Technology

Current courses at UWL
English 110: College Writing I ("Global Americas")
English 311: Critical Theory ("Subjects/Texts/Things")
English 413: Writing Portfolio ("Memory, Archive, History")

Teaching history
English 110: College Writing I ("Global Americas")
English 200: Literature and Human Experience ("The Networked Life")
English 303: College Writing II ("Analyzing the Signs of Life")
English 304: Writing in the Arts and Humanities ("Writing in the Posthumanities")
English 311: Critical Theory ("Subjects/Texts/Things")
English 327: Publishing in a Digital Age
English 413: Writing Portfolio ("Memory, Archive, History")
English 497: Seminar in Rhetoric and Writing Studies ("Android Rhetoric")

Contact me

608.785.6920
426D Wimberly Hall
rwilkie@uwlax.edu

- Clicking the "Edit Profile" button will then allow you to make changes to your listing. Only the categories that you fill in will appear on the web, so you do not have to worry about filling every category:

Admissions Academics Murphy Library Arts Athletics, Rec Diversity & Inclusion

UNIVERSITY of WISCONSIN
LA CROSSE

PROFILE FOR ROBERT WILKIE

ROBERT WILKIE
Associate Professor
English

[Cancel Edit](#) [Get Started / Help Help](#)

Office hours: M-W 1:00-2:00; T-Th 11:30-12:30 and by ap

Specialty area(s): Digital and Visual Culture; Cultural Theory;

Brief biography:

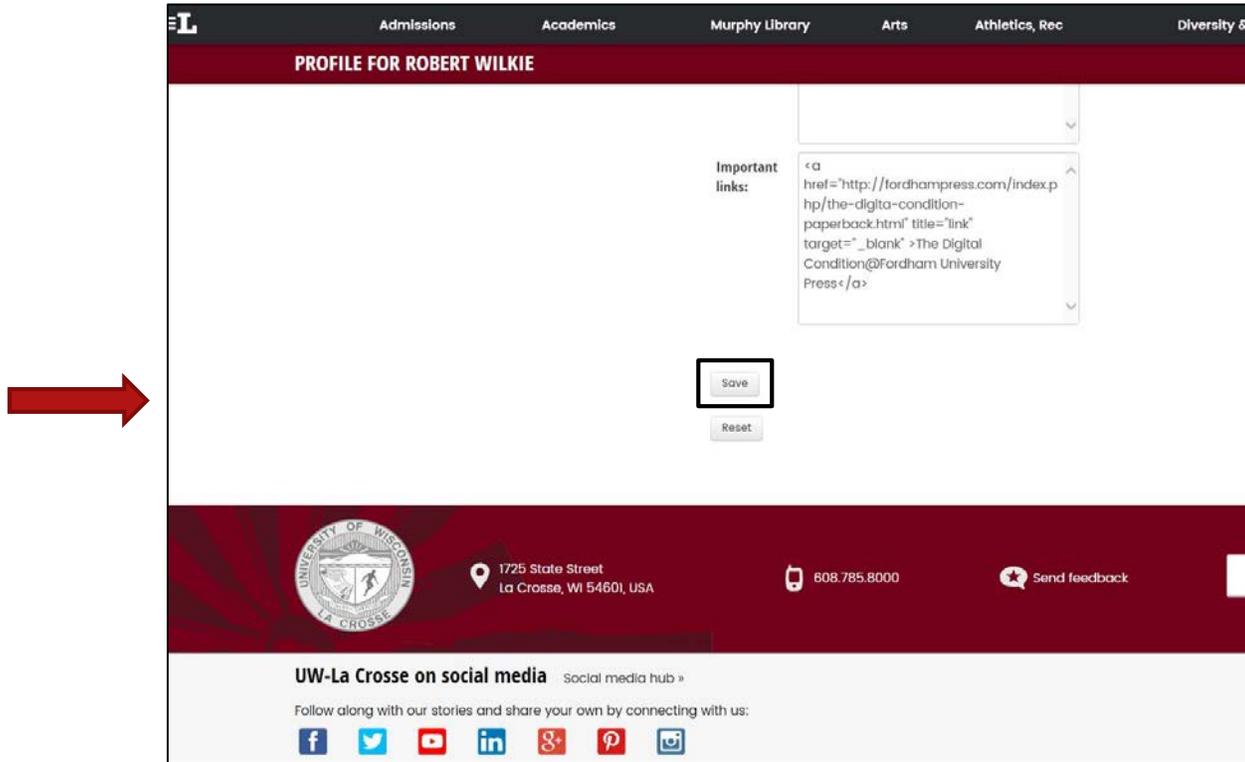
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- Once you have finished, make sure to click the "Save" button at the bottom of the page:



The screenshot shows a web interface for editing a profile. At the top, there is a navigation bar with links for Admissions, Academics, Murphy Library, Arts, Athletics, Rec, and Diversity &. Below this is a header for "PROFILE FOR ROBERT WILKIE". The main content area contains an "Important links:" section with a text area containing HTML code: `The Digital Condition@Fordham University Press`. Below the text area are "Save" and "Reset" buttons. A red arrow points to the "Save" button. The footer includes the University of Wisconsin-La Crosse logo, address (1725 State Street, La Crosse, WI 54601, USA), phone number (608.785.8000), and a "Send feedback" button. At the bottom, there is a "UW-La Crosse on social media" section with icons for Facebook, Twitter, YouTube, LinkedIn, Google+, Pinterest, and Instagram.

- Your listing will not appear immediately. There is a delay between when changes are made and when they are pushed out to the public level of the site. Your changes will appear with the updated information on the Department's "Our People" page when the server updates.