**Concise Sport Management Application Instructions**

**Deadlines**: October 1st and February 1st at 5:00 PM. Late or incomplete applications will not be accepted.

**Admission**: Competitive. Meeting requirements does not guarantee admission. Your attention to detail and commitment to this process reflect your dedication to the program.

**Requirements for Entrance**

* **Credits**: Complete 30 credit hours, including general education courses.
* **Grades**: Earn a "C" or higher in BIO 100/105 or MIC 100, and ESS 110.
* **GPA**: Minimum UWL GPA of 2.75.
* **Application**: Complete all elements in Canvas before the deadline.

**Application Steps**

*Each element is crucial for your application to be considered. Missing or incomplete parts can result in your application being rejected.*

1. **Self-Enroll in Canvas**: Enroll in the “ESS Sport Management Application Canvas Site” by September 20 (Fall) or January 20 (Spring).
2. **Training**: Watch cover letter and resume training videos on Canvas.
3. **Cover Letter & Resume**: Write your resume and cover letter following Canvas guidelines. Submit drafts on Canvas at least 15 days before the application deadline for feedback from a career advisor. Final updated submissions are required by October 1 (Fall) or February 1 (Spring). **Note:** Career advisors may reject your draft if it does not adhere to Canvas guidelines\*
4. **Application Form**: Complete and upload the Sport Management Application Form.
5. **Advisor Confirmation**: Upload your advisor’s email confirmation of your intent to apply.
6. **Job Shadows/Interviews**: Complete two job shadows or informational interviews in sport management-related fields. Get pre-approval from your advisor and upload reports/screenshots.
7. **Transcripts**: Upload a current copy of your unofficial transcripts from WINGS.
8. **Interview**: Sign up for an interview time slot on the Canvas site. Dress in business casual or professional attire.

***\*****Crafting a strong cover letter and resume not only enhances your application but also prepares you for your future career in Sport Management. Take this opportunity to develop high-quality materials that showcase your skills and experiences effectively.*

For more details, consult your academic advisor or the Sport Management Program Director.