

Creating an Academic Graduation Plan

These instructions assume a basic familiarity with interpreting the UWL Advisement Report (AR). If you are unsure how to read and interpret your AR, please seek out tutorial information on the UWL webpage (<https://www.uwlax.edu/academic-advising-center/frequently-asked-questions/>), or with your academic adviser.

1. Log in to Wings, visit your Student Center, and open your Advisement Report – AR. You will use your AR to create your graduation plan.
2. Open a blank Word document, which will become your graduation plan, and insert the following two headings:

Specific remaining requirements

Remaining semesters

3. In the Specific remaining requirements section, first list the total number of credits remaining for graduation,

UNIVERSITY REQUIREMENTS FOR GRADUATION

Not Satisfied: UNIVERSITY REQUIREMENTS FOR GRADUATION (RQ-20001)

▼ **120 Unit Minimum**

Not Satisfied: Earn a minimum of 120 Units (LN-010)

- Units: 120.00 required, 51.00 taken, **69.00 needed**

...and the total number of 300/400 level credits remaining for graduation.

▼ **40 Units of 300/400 Level Courses AT UWL (includes only units from UWL)**

Not Satisfied: Earn 40 units in 300 & 400 level courses AT UWL (this line counts and displays only those upper level units earned at UWL). If you have transfer credits as well, see the next line for further explanation. (LN-065)

- Units: 40.00 required, 0.00 taken, **40.00 needed**

- Next, work through your Advisement Report and insert *every specific class* that remains to be taken for graduation, from all categories, majors, and minors/emphases/Program Options/pre-professional tracks. If the requirement is a single class, list that class.

Criminal Justice Core

Not Satisfied: Criminal Justice Core - 1 Course Required (LN-010)

• Courses: 1 required, 0 taken, 1 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
SOC 324	Criminal Justice	3.00	Fall, Spring		

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If the requirement offers a list of classes from which you may choose, pick a specific class and place it on your list. Next to that class name, identify the requirement that is being filled so that you can easily replace that specific class in the future, should you wish to do so.

Category IX: Biological Bases of Behavior

Not Satisfied: Category IX: Biological Bases of Behavior - 3 Units Required (LN-100)

• Units: 3.00 required, 0.00 taken, 3.00 needed

The following courses may be used to satisfy this requirement:

Pick one

Course	Description	Units	When	Grade	Status
PSY 430	Cognitive Neuroscience	3.00	Annually		
PSY 431	The Study of Consciousness	3.00	Occasionally		
PSY 434	Clinical Neuropsychology	3.00	Annually		
PSY 439	Sensation & Perception	3.00	Annually		
PSY 440	Psychopharmacology	3.00	Annually		
PSY 459	Genes and Behavior	3.00	Occasionally		
PSY 491	Contemprry Topic Psy Advanced (Senior Semnr: Autism Spectrum)	1.00 - 3.00	Occasionally		

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- When you've listed all remaining specific required classes, add up the total of the credits earned with those classes, and compare to your remaining total requirement, as well as your remaining 300/400 level requirement. If you need additional credits, choose any UWL classes you'd like to take, and for which you will have the prerequisites. While choosing, take note of the necessary remaining number of 300/400 level classes.

6. Once your class list contains enough classes to fulfill your remaining *specific class requirements*, as well as your remaining credit requirements, move on to the next section of your graduation plan, “Remaining Semesters.”

7. Make sections, each headed by the semesters that you believe you have remaining before you graduate:

Spring 2038

Fall 2038

Spring 2039

8. Insert the courses from the “Specific Remaining Requirements” section of your graduation plan into your remaining semesters.

9. Return to this document just before and just after registration each semester and update it appropriately.

Note:

- As a general rule, don’t plan on a single class fulfilling two distinct requirements on the AR, even if the class is listed as an option for fulfilling each requirement.
- If you are fairly certain that you will be in a particular major or minor, but have not yet officially declared, run a “what if” Advisement Report from which to build this graduation plan.
- Put asterisks next to key courses that must be taken in any given semester. For example, courses that are sequenced or that serve as important pre-requisites for other courses, courses that are ONLY offered occasionally or during spring semesters, etc.
- Indicate which courses may be substituted with others to fulfill category requirements, in the event that they fill or are incompatible with your schedule. For example, PSY 435 might be your *preferred* Category VIII course, but you can take 407, 432, or 436 if necessary.

Below is a sample graduation plan for visual reference.

My Graduation Plan

Specific Remaining Requirements

29 credits total

- 22 credits at 300/400 level

BIO 100 (4 cr – GE Natural Lab Science)

ECO 110 (3 cr – GE Self & Society)

MUS 105 (2 cr – GE Arts: The Aesthetic Experience)

PSY 331 (4 cr – Major Category V)

PSY 451 (3 cr – Major Category V)

PSY 435 (3 cr – Major Category VIII)

PSY 439 (3 cr – Major Category IX)

PSY 404 (3 cr – Major Category XII)

SOC 324 (3 cr – Minor Criminal Justice Core)

SOC 326 (3 cr – Minor Sociology Elective)

Remaining semesters

Fall 2027 (14 credits)

BIO 100 (4)

ECO 110 (3)

PSY 331 (4)* (must take as 331 is a pre-req for Category VIII and IX courses)

SOC 324 (3)

Winter Term 2028 (3 credits)

PSY 404

Spring 2028 (14 credits)

MUS 105 (2)

PSY 451 (3)

PSY 435 (3) (can be substituted with PSY 407, 432, or 436)

PSY 439 (3)

SOC 326 (3)