

GRADUATE FACULTY

APPLICATION FOR GRADUATE FACULTY STATUS

Applicant name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employee ID# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department/program supporting this application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GRADUATE FACULTY STATUS REQUEST

* Graduate Faculty Status requested for the following areas (check all that apply):

 Chair graduate student committees

 Teach courses that award graduate credit

 Serve as a member of graduate committees or supervise graduate student work

* Please indicate any area for which Graduate Faculty Status has already been awarded:

 Chair graduate student committees

 Teach courses that award graduate credit

 Serve as a member of graduate committees or supervise graduate student work

* Provisional status requested Yes No

Provisional Graduate Faculty Status (limited to one semester) is approved by the Director of Graduate Studies. These applications are then forwarded to the Graduate Council for full review following the next application deadline and subsequent review process.

*\*Attach current resume/vita along with additional supporting information, and forward application to department chair.*

DEPARTMENT LEVEL REVIEW

Following existing program policy/processes and based on review of associated qualifications (see attached) for each requested Graduate Faculty duty, the department has approved this applicant’s request for Graduate Faculty Status in the following area/s:

 Chair graduate student committees

 Teach courses that award graduate credit

 Serve as a member of graduate committees or supervise graduate student work

* If necessary, attach letter assessing the qualifications of the applicant.
* Forward application to College office.

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 Department Chair Signature Date



GRADUATE FACULTY

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*QUALIFICATIONS OF GRADUATE FACULTY (by duty)*

*Minimum expectations for graduate faculty activities are described below and additional information is available on the Graduate Studies website.*

* + - *Chair a Graduate Student Committee*

*Possession of a terminal degree. If the applicant does not possess a terminal degree, the department and/or dean should describe relevant experience and scholarly activity.*

* *Teaching Graduate Courses*

*Possession of a terminal degree. If the applicant does not possess a terminal degree, the department and/or dean should describe relevant experience and scholarly activity.*

* *Serve as a Member of Graduate Committee and/or Supervising Graduate Student Work*

*Possession of a graduate degree. If the applicant does not possess a graduate degree, the department and/or dean should describe relevant experience and scholarly activity.*

COLLEGE LEVEL REVIEW

Following existing College policy/processes and based on review of associated qualifications (see attached) for each requested Graduate Faculty duty, the College Dean has approved this applicant’s request for Graduate Faculty Status in the following area/s:

 Chair graduate student committees

 Teach courses that award graduate credit

 Serve as a member of graduate committees or supervise graduate student work

* If necessary, attach letter assessing the qualifications of the applicant.
* Forward application to College office.

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 Dean’s Signature Date

GRADUATE COUNCIL DECISION

The Graduate Council has approved the applicant for the following duties:

 Chairing graduate student committees

 Teaching courses that award graduate credit

 Serving as a member of graduate committees or supervise graduate student work

* Upon approval of one or more of the above duties, the applicant receives Graduate Faculty Status. This status is granted for one year with annual renewal by departmental confirmation.

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 Graduate Council Chair Signature Date