

**APPEAL FOR GRADUATE PROGRAM TIME EXTENSION**

**Directions:** Complete this form and attach the following:

* Unofficial graduate transcript (may request from your Graduate Program Director or advisor)
* Letter of appeal, including a timeline for completion of remaining degree requirements that has been approved by your graduate program director
* Statement of support from your home department

Deliver the materials to Dean of Graduate & Extended Learning, 205 Morris Hall, 1725 State St., La Crosse WI 54601; gradstudies@uwlax.edu.

The Dean of Graduate & Extended Learning will act on this appeal if the requested time extension falls within one academic year (2 semesters and 1 summer session) of the original expiration date, and if the request is a first appeal for time extension. A request beyond one year will be forwarded to the Graduate Council for action. Requests beyond one year are unusual and need significant extenuating circumstances. Written notification regarding the decision will be sent to the student by the Dean of Graduate & Extended Learning.

Student's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Street City State Zip

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Original 7- or 10-Year\* Expiration Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Request Extension Until: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Semester/Year Semester/ Year

**Check One:**

First Appeal: ☐ Second Appeal: ☐

If previous time extension was approved, please list term/year of revised degree completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURES APPROVE DISAPPROVE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ☐ ☐

Department Graduate Program Director Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ☐ ☐

Academic Services Director of the College Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ☐ ☐

Dean of Graduate & Extended Learning Date

**To be completed by the Academic Services Director of your College**

Student's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ACADEMIC FALL “J" TERM SPRING SUMMER TOTAL**

 **YEAR CREDITS**

2008 - 2009 FALL08\_\_\_\_\_\_\_\_\_\_ JAN09\_\_\_\_\_\_\_\_\_\_ SPR09\_\_\_\_\_\_\_\_\_\_ SUM09\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2009 - 2010 FALL09\_\_\_\_\_\_\_\_\_\_ JAN10\_\_\_\_\_\_\_\_\_\_ SPR10\_\_\_\_\_\_\_\_\_\_ SUM10\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2010 - 2011 FALL10\_\_\_\_\_\_\_\_\_\_ JAN11\_\_\_\_\_\_\_\_\_\_ SPR11\_\_\_\_\_\_\_\_\_\_ SUM11\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2011 - 2012 FALL11\_\_\_\_\_\_\_\_\_\_ JAN12\_\_\_\_\_\_\_\_\_\_ SPR12\_\_\_\_\_\_\_\_\_\_ SUM12\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2012 - 2013 FALL12\_\_\_\_\_\_\_\_\_\_ JAN13\_\_\_\_\_\_\_\_\_\_ SPR13\_\_\_\_\_\_\_\_\_\_ SUM13\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2013 - 2014 FALL13\_\_\_\_\_\_\_\_\_\_ JAN14\_\_\_\_\_\_\_\_\_\_ SPR14\_\_\_\_\_\_\_\_\_\_ SUM14\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2014 - 2015 FALL14\_\_\_\_\_\_\_\_\_\_ JAN15\_\_\_\_\_\_\_\_\_\_ SPR15\_\_\_\_\_\_\_\_\_\_ SUM15\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2015 - 2016 FALL15\_\_\_\_\_\_\_\_\_\_ JAN16\_\_\_\_\_\_\_\_\_\_ SPR16\_\_\_\_\_\_\_\_\_\_ SUM16\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2016 - 2017 FALL16\_\_\_\_\_\_\_\_\_\_ JAN17\_\_\_\_\_\_\_\_\_\_ SPR17\_\_\_\_\_\_\_\_\_\_ SUM17\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2017 - 2018 FALL17\_\_\_\_\_\_\_\_\_\_ JAN18\_\_\_\_\_\_\_\_\_\_ SPR18\_\_\_\_\_\_\_\_\_\_ SUM18\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2018 - 2019 FALL18\_\_\_\_\_\_\_\_\_\_ JAN19\_\_\_\_\_\_\_\_\_\_ SPR19\_\_\_\_\_\_\_\_\_\_ SUM19\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2019 - 2020 FALL19\_\_\_\_\_\_\_\_\_\_ JAN20\_\_\_\_\_\_\_\_\_\_ SPR20\_\_\_\_\_\_\_\_\_\_ SUM20\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2020 - 2021 FALL20\_\_\_\_\_\_\_\_\_\_ JAN21\_\_\_\_\_\_\_\_\_\_ SPR21\_\_\_\_\_\_\_\_\_\_ SUM21\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2021 - 2022 FALL21\_\_\_\_\_\_\_\_\_\_ JAN22\_\_\_\_\_\_\_\_\_\_ SPR22\_\_\_\_\_\_\_\_\_\_ SUM22\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2022 - 2023 FALL22\_\_\_\_\_\_\_\_\_\_ JAN23\_\_\_\_\_\_\_\_\_\_ SPR23\_\_\_\_\_\_\_\_\_\_ SUM23\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2023 - 2024 FALL23\_\_\_\_\_\_\_\_\_\_ JAN24\_\_\_\_\_\_\_\_\_\_ SPR24\_\_\_\_\_\_\_\_\_\_ SUM24\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2024 - 2025 FALL24\_\_\_\_\_\_\_\_\_\_ JAN25\_\_\_\_\_\_\_\_\_\_ SPR25\_\_\_\_\_\_\_\_\_\_ SUM25\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

2025 - 2026 FALL25\_\_\_\_\_\_\_\_\_\_ JAN26\_\_\_\_\_\_\_\_\_\_ SPR26\_\_\_\_\_\_\_\_\_\_ SUM26\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2026 - 2027 FALL26\_\_\_\_\_\_\_\_\_\_ JAN27\_\_\_\_\_\_\_\_\_\_ SPR27\_\_\_\_\_\_\_\_\_\_ SUM27\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2027 - 2028 FALL27\_\_\_\_\_\_\_\_\_\_ JAN28\_\_\_\_\_\_\_\_\_\_ SPR28\_\_\_\_\_\_\_\_\_\_ SUM28\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ 2029 - 2030 FALL28\_\_\_\_\_\_\_\_\_\_ JAN29\_\_\_\_\_\_\_\_\_\_ SPR29\_\_\_\_\_\_\_\_\_\_ SUM29\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Transfer credits earned in other programs at UWL were earned during semester(s):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Transfer credits earned at other schools/universities were earned during semester(s):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* Students must complete all degree requirements within seven years from the time of initial enrollment in the graduate program, with the exception of student enrolled in the Student Affairs Administration and Leadership Ed.D. graduate program. SAA Ed.D. students must complete all degree requirements within ten years from the time of initial enrollment in the graduate program.**

Signature of Academic Services Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_