**XI. Student Rights and Obligations**

1. Academic Eligibility—Graduate Students
   1. The Department follows the policies of the University for graduate student retention, probation, dismissal, and appeals. Those policies can be found in the [current UWL Catalog](https://catalog.uwlax.edu/graduate/academicpolicies/academiceligibility/) for each academic year.
   2. Readmission to the MPH Program after Dismissal
      1. A student who has been dismissed may request readmission into the program.
      2. The student's request for readmission must be stated in a formal letter addressed to the MPH Program Director, outlining the rationale for the request and plans for improved performance.
      3. The MPH Program Director and the Graduate Advisory Committee will review the letter and other pertinent information about the student’s past performance to determine whether to readmit the student.
      4. If the MPH Director and the Committee decide to readmit the student, the MPH Director will inform both the student and the College of Science and Health Office via email.
         1. The Academic Services Director will formalize the readmission, informing the student, the graduate program, the Office of Records and Registration, and the Office of Graduate & Extended Learning.
         2. Readmission may result in a student being placed on probation.
      5. If the MPH Director and Committee do not support readmission, the Director will inform the student of the denial of their request for readmission in a formal letter. This letter will be emailed to the student with a CC to the college ASD.
         1. The student may consult the College of Science and Health office and/or the Office of Graduate & Extended Learning to discuss possible future actions.
      6. The MPH Program Director will retain records documenting the review of the student’s request for readmission, so they are available should the student request a due-process appeal to the Graduate Council, as described in the [Appeals process for graduate students not re-admitted by graduate programs](https://catalog.uwlax.edu/graduate/academicpolicies/academiceligibility/#appeals-process).
   3. Readmission to the HCA Program after Dismissal
      1. A student who has been dismissed may request readmission into the program.
      2. The student's request for readmission must be stated in a formal letter addressed to the HCA Program Director, outlining the rationale for the request and plans for improved performance.
      3. The UWL HCA Graduate Program Director will review the student’s request for readmission.
      4. If the UWL HCA Program Director decides to readmit the student, the HCA Director will inform both the student and the College of Science and Health Office via email.
         1. The Academic Services Director will formalize the readmission, informing the student, the graduate program, the Office of Records and Registration, and the Office of Graduate & Extended Learning.
         2. Readmission may result in a student being placed on probation.
      5. If the UWL HCA Program Director does not approve the request for readmission, they will reach out to two other UWL Graduate Program Directors, or one UWL Graduate Program Director and one faculty member from the Department of Public Health & Community Health Education. The two other individuals will review the student’s record and request for readmission. If at least one of those individuals agrees with the decision not to re-admit (i.e., at least two out of three reviewers recommend the student not be readmitted), the UWL HCA Program Director will inform the student of the denial of their request for readmission in a formal letter. This letter will be emailed to the student with a CC to the college ASD.
   4. The UWL HCA Program Director will retain records documenting the review of the student’s request for readmission, so they are available should the student request a due-process appeal to the Graduate Council, as described in the [Appeals process for graduate students not re-admitted by graduate programs](https://catalog.uwlax.edu/graduate/academicpolicies/academiceligibility/#appeals-process).