

Occupational Therapy Program Process Advising

1. Faculty are assigned advisees each summer by program director. Consideration is given to making advising loads similar across all faculty.
2. Students are oriented to the advising process during initial orientation to the program and in OT 572 (Fall 1)
3. The primary purpose of advising is to help the student develop appropriate professional behaviors and to be socialized into the occupational therapy profession.
4. Faculty meet with assigned students a minimum of once per semester.
5. Faculty use advising policy as talking point guide for discussions during each semester (see attached)
6. Fieldwork I evaluations will be available for faculty to review and discuss with students 3 weeks after the completion of each Fieldwork I course.
7. Faculty record discussions with advisee and file in student advising file within a week after the advising session is held.
8. Faculty will consult with program director if difficult issues arise with student
9. If student needs further advising on a specific issue, the process is turned over to the program director. Advisor may be asked to attend meetings with student and program director.