

# **UWL Occupational Therapy Program**

## **Fieldwork Manual**

**June 2, 2021**

### **Table of Contents**

#### **I. Introduction**

- Welcome to Fieldwork
- UWL Faculty and Program Assistant Contact Information

#### **II. UWL Occupational Therapy Curriculum Information**

- Curriculum Design/Mission/Threads
- OT Curriculum Grid
- UWL Self-Assessment of Professional Behaviors
- Fieldwork Program Overview
- FWI AND FWII Orientation Power Point

#### **III. Administration**

- UWL Fieldwork Program Procedures
- UWL FW II Confirmation Letter
- UWL FW I Confirmation Letter
- FORM: UWL Level II Orientation Form
- FW II Policy: Number of Sites, Duration, Attendance, Time Off Policy
- Personal Electronics and Social Media Policy
- UWL Board of Regents: Clinical Setting Contract
- UWL Board of Regents: Program Memorandum

#### **IV. Evaluation**

- Site Specific Objectives Power Point
- Site Specific Objective Checklist

- SAMPLE: Site Specific Objectives from Mayo Clinic Rochester, used with permission.
- FORM: Level I Fieldwork Student Evaluation
- FORM: FW I Debriefing for OTS
- FORM: FW I Student Evaluation of FW I
- FORM: FWE Feedback Form
- FORM: FW II Mid Term Facility/Student Site Visit
- FORM: Fieldwork Performance Evaluation (FWPE)
- FW II: Student Evaluation of the Fieldwork Experience (SEFWE)

## **V. Supervision**

- Types of FW II Supervision Formats
- Weekly Summary Form
- Guided Observation Form for Graded Learning, FW I and FW II
- OT/OTA Student Supervision and Medicare Requirements

## **VI. Additional Materials**

- Addressing Psychosocial Factors in Fieldwork
- Fieldwork Site List Past 3 Years
- Current and Emerging Practice Settings
- Applied Labs
  - OT 741: Occupations and Intervention: Applied Pediatrics
  - OT 785: Adult Clinical Practice
  - OT 786: Applied Adult Clinical Practice
- FW Syllabi and other Integrated Assignments
  - Syllabus: OT 573: Level I Fieldwork, Community Mental Health and Wellness
  - Syllabus: OT 790: Level I Fieldwork, Physical Disabilities
    - Individual Client Data Collection
    - OT 775: Critical Analysis of Practice II, Case Study Assignment (from OT 790)
  - Syllabus: OT 791: Level I Fieldwork, Pediatrics
  - Syllabus: OT 795: Level II Fieldwork
    - Integrated Case Study Assignment