The Credentialed Clinical Instructor Program (CCIP) is intended for health care providers who work primarily in a clinical setting and are interested in developing their teaching abilities. Participants will explore different aspects of the clinical learning environment and will learn skills and techniques necessary to provide a structured and effective learning environment for students. The goal is not to improve individual clinical skills, but to develop and refine each participant’s ability to teach, instruct, and guide the development of his or her students.

CCIP - Level 1 addresses the following:
- Describing the parallels between the characteristics of the practitioner and clinical educator
- Planning and preparing for physical therapy students during their clinical education experiences
- Identifying student learning needs and areas of competence
- Developing high-quality learning experiences for students at all levels of experience
- Supporting ongoing learning through clinical teaching methods, supervisory techniques, questioning, and effective feedback
- Developing performance evaluation skills
- Identifying and managing students with exceptional situations or problem performance
- Identifying legal implications for clinical educators, including issues presented by the Americans with Disabilities Act

CCIP - Level 1 is divided into two parts:
- Part I - Clinical Instructor didactic curriculum via an interactive course format
- Part II - Credentialing process to assess participant’s achievement of curricular outcomes through a 6-station Assessment Center

Successful completion of the level 1 program earns physical therapists and physical therapist assistants with 1.6 CEUs/16 contact hours and the APTA Clinical Instructor (CI) Credential.
American Physical Therapy Association  
Credentialed Clinical Instructor Program - Level 1  
at the University of Wisconsin-La Crosse  
Thursday, November 2, 2023 & Friday, November 3, 2023

CCIP - Level 1 Instructor:

Amy Taebel, PT, DPT, DCE  
Board Certified Clinical Specialist in Pediatric Physical Therapy

Dr. Amy Taebel is a Clinical Associate Professor and the Director of Clinical Education (DCE) in the Doctorate of Physical Therapy Program at the University of Wisconsin-La Crosse. She has been in this position since 2016. Prior to working at the University of Wisconsin-La Crosse, Dr. Taebel worked for 23 years within several educational settings as a pediatric therapist, served 2 years as the director of a pediatric physical therapy private practice, and has practiced home health on a per diem status for 17 years. She received her BSPT degree in Physical Therapy in 1995 from the University of Wisconsin-La-Crosse and her Clinical Doctorate in 2012 from the College of St. Scholastica. She is also a Board Certified Clinical Specialist in Pediatric Physical Therapy since 2008.

Dr. Taebel obtained her APTA Certification as a trainer for the APTA Credentialed Clinical Instructor Program (CCIP) in 2019. She herself was also a clinical instructor for 20 years of her career. She has a passion for educating clinical instructors so that they can have more tools available to them when teaching students who will soon become our future colleagues.

Dr. Taebel is a member of the American Physical Therapy Association and APTA Wisconsin. She also belongs to the Academy of Pediatric Section and The Education Section. She is currently serving as a Delegate for the State of Wisconsin.
American Physical Therapy Association  
Credentialed Clinical Instructor Program - Level 1  
at the University of Wisconsin-La Crosse  
Thursday, November 2, 2023 & Friday, November 3, 2023

Registration:  
*Registration DEADLINE:  **Friday, October 6, 2023**

*Registration instructions:  
- You must submit an application for this course online. Follow instructions provided on the following pages to complete that.  
  - Important online application note: payment should be mailed in (see below & registration form in this packet)
- Mail the following:  
  - Registration form (page 7 in this packet)  
  - Payment (see registration form on page 7)

Mail to:  Angela Wiste  
University of Wisconsin-La Crosse  
1725 State Street, 4034 Health Science Center  
La Crosse, WI 54601

*All required registration materials MUST BE RECEIVED by UWL by Friday, October 6, 2023  
*You will receive email notification of online application approval & when payment is received at UWL

Vouchers:  
Vouchers are available to those who will commit to supervising one of our PT students in 2025 or who is otherwise approved by the UWL PT clinical education team. Please contact Angela Wiste at awiste@uwlaux.edu or 608-785-8471 for further details prior to registration.

APTA CCIP Cancellation/Course Refund Policy:  
Individuals must cancel their registration and request a refund 72 hours prior to the start date of the course and the CCIP course manual must be returned. The refund amount will be equivalent to the APTA portion of the registration fee only.

CEU Policy:  
Please be aware that neither the Clinical Instructor Credential nor CEU credit will be awarded to any participant who does not attend the full program. As the course requirements clearly stipulate, individuals must attend all of the program to earn CEUs and the CI Credential (if a physical therapist or physical therapist assistant). Licensees should verify with their state licensing board for acceptance of CEUs by reviewing the relevant state practice act and/or administrative code. For more information about licensure, visit http://www.apta.org/Licensure/.

Successful completion of the level 1 program earns physical therapists and physical therapist assistants with 1.6 CEUs/16 contact hours and the APTA Clinical Instructor (CI) Credential.
Accessing Online System

To access the CCIP Online System, click the link below. You will be directed to a log in screen.

- If you are an APTA member, this will be your APTA login.
- If you are not an APTA member, click “Create a free account” and fill out the required information.

Link: [https://ccip.apta.org](https://ccip.apta.org)
Applicant Registration

1. Once you log in, you should see CCIP information at the top of the page.

2. Scroll down until you see the Level 1 Application and click Begin.
3. A pop-up will appear asking whether you have previously taken CCIP Level 1 course.
   - If you have not taken the Level 1 course, click “No” and it will let you begin your application
   - If you have taken the Level 1 course, click “Yes.” You will be prompted to complete a questionnaire with details of your course if we do not have it on file. If you want to retake the course, please email ccip@apta.org.

4. At the top of the next page, click Complete Application and follow the instructions in the application.
Registration

for the American Physical Therapy Association Credentialed Clinical Instructor Program - Level 1
at the University of Wisconsin-La Crosse
Thursday, November 2, 2023 & Friday, November 3, 2023

Name: _________________________________________________________________

Facility: ______________________________________________________________

Facility Address: _______________________________________________________

City, State & Zip: _______________________________________________________

Phone Number: _________________________________________________________

Email: __________________________________________________________________

*Payment must accompany this registration form and includes the APTA course registration fee and materials (level 1 manual, Assessment Center, CI credential (PTs and PTAs only), CEU certificate, CI credential pin, and registry in APTA database), parking, & breakfast, lunch, & refreshments each day. Please indicate payment by checking the appropriate box:

☐ $220.00 - APTA Member
☐ $320.00 - Non-APTA Member

*Credit card payments are not accepted
*Make check payable to: University of Wisconsin-La Crosse

*Mail the following:
- This registration form
- Payment

Mail to: Angela Wiste
University of Wisconsin-La Crosse
1725 State Street, 4034 Health Science Center
La Crosse, WI 54601

*All required registration materials MUST BE RECEIVED by UWL by Friday, October 6, 2023

*Do you have any food allergies or special dietary needs (gluten-free, vegetarian, etc.) and/or any request for disability or other accommodations?

____ Yes (please provide additional information below)
____ No
American Physical Therapy Association
Credentialed Clinical Instructor Program - Level 1
at the University of Wisconsin-La Crosse
Thursday, November 2, 2023 & Friday, November 3, 2023

Location:
University of Wisconsin-La Crosse
Health Science Center
1300 Badger Street
Room 2015 (both Thursday and Friday)
La Crosse, WI 54601

Directions & Campus Map:
For directions to campus, visit:  https://www.uwlax.edu/admissions/directions/
For a campus map, visit:  https://www.uwlax.edu/map/

Parking:
Parking is included in the course cost. Further information will be emailed to you closer to the course dates.

Food:
Breakfast, refreshments, & lunch will be provided each day and are included in the course cost. If you have any food allergies or special dietary needs (gluten-free, vegetarian, etc.), please note on the registration form mailed in and/or contact Angela Wiste at 608-785-8471 or awiste@uwlax.edu.

Course Manual:
The level 1 course has transitioned over to an e-manual. The e-manuals are in a writeable .PDF format, with plenty of spaces added where participants can add notes in each section. Enrolled course registrants will receive an email two days prior to the course start date with instructions on how to access the link to the e-manual. Hard copy manuals are still available if desired for an additional fee of $50 up to two weeks prior to course start date. Hard copy manuals can be ordered and paid for in the APTA online application system. It is the participant’s responsibility (NOT UWL) to order and pay for a hard copy manual if desired. Hard copy manuals will be delivered directly to participants to the address entered in the application.

Disability Accommodations:
To request disability accommodations, please note on the registration form mailed in and/or contact Angela Wiste at 608-785-8471 or awiste@uwlax.edu.

Hotel Accommodations:
Arrangements have been made with Radisson Hotel La Crosse for rooms at a reduced rate of $98.00 plus tax per night for a single king bed room for Wednesday, November 1, 2023 and Thursday, November 2, 2023. Rooms are available at the reduced rate until October 1, 2023 under the block name “UWL PT - CCIP” on a first come, first serve basis. Call the hotel directly Monday - Friday, 9 am-5 pm at 608-784-6680 or call their central reservations line 24 hours a day at 1-800-333-3333 to reserve a room (reference the block name). For more information on Radisson Hotel La Crosse, visit:  https://www.radissonhotelsamericas.com/en-us/hotels/radisson-la-crosse

For other area accommodation locations and information, visit: http://www.explorelacrosse.com/where-to-stay-in-la-crosse/

For any questions or concerns, please contact Angela Wiste at awiste@uwlax.edu or 608-785-8471
Agenda
for the American Physical Therapy Association Credentialed Clinical Instructor Program - Level 1
at the University of Wisconsin-La Crosse
Thursday, November 2, 2023 & Friday, November 3, 2023

Thursday, November 2, 2023
Health Science Center
   Room 2019 - Breakfast, lunch, & refreshments
   Room 2015 - Course

7:30 am    Registration and breakfast
7:45 am    Section 1 - The Clinician as Clinical Educator
9:45 am    Break
10:00 am   Section II - Readiness to Learn
11:30 am   Lunch
12:30 pm   Section III - Facilitating Learning in the Clinical Environment
2:30 pm    Break
2:45 pm    Orientation to the Assessment Center
3:00 pm    Assessment Center - Station 1
3:30 pm    Assessment Center - Station 2
4:00-5:00 pm Adjourn (whenever you complete your Assessment Center)

Friday, November 3, 2023
Health Science Center
   Room 2010 - Breakfast, lunch, & refreshments
   Room 2015 - Course

7:30 am    Check-in for day 2 and breakfast
7:45 am    Section IV - Evaluating Performance and Providing Feedback
9:45 am    Break
10:00 am   Section V - Compliance and Regulatory Issues in Clinical Education
11:30 am   Lunch
12:30 pm   Section VI - Facilitating Success in Clinical Education
2:30 pm    Break
2:45 pm    Assessment Center begins - Stations 3, 4, 5, and 6
5:00 pm    Adjourn