

**University of Wisconsin – La Crosse
Physical Therapy Program**

**PTS 751: Fieldwork - General Practice
Summer 2017
2 credits**

Day/Time: Fulltime clinical experience 7/31/17 – 8/25/17
Location: Off campus clinical location as assigned

Director of Clinical Education:

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Academic Instructor for PTS 751:

John Greany, PT, PhD
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Academic Instructor of Record:

Amy Taebel: ataebel@uwlax.edu
John Greany: jgreany@uwlax.edu

Health Professions Department office: 4063 HSC; 785-8470

Office Hours: Students will have access to instructor as needed by telephone, email, or scheduled site visits.

Course Description: The student will be assigned to a clinically based learning experience where they will practice basic skill acquisition in real time. Fieldwork placements will be with a general practitioner/clinical instructor (CI). Consistent with the services that may be provided in a general practice, students may be expected to provide supervised therapy for less complicated patients in any supervised setting including but not limited to; acute care, extended care facility, home care, outpatient orthopedic, and pediatrics.

Course Prerequisites:

- Consent of Instructor
- Successful completion PTS 651
- Enrolled in good standing in the Physical Therapy Program.
- Evidence of required immunization and health information on file with the Physical Therapy Program (via Exxat Web Portal) and available for facility inspection (refer to the clinical education handbook for specific requirements)
- CPR certification (adult and infant) at the basic life support level
- Completion of training for HIPAA/patient confidentiality
- Completion of training for OSHA/Standard Precautions

Updated 6/13/2017

- The instructor reserves the right to require additional learning experiences, additional readings, reflective journaling, action plans, etc, as deemed necessary prior to allowing the student to begin this clinical experience.

Course, Department and Program Policies:

All policies as stated in the Physical Therapy Clinical Education Student Handbook and Physical Therapy Student Handbook will be observed in this course.

Course Goals & Objectives:

Students will:

1. Obtain “**Advanced Beginner**” ratings on all performance criteria assessed in the Clinical Performance Instrument in the context of their clinical setting. Performance criteria include:
 - a. Safety
 - b. Professional Behavior
 - c. Accountability
 - d. Communication
 - e. Cultural Competence
 - f. Professional Development
 - g. Clinical Reasoning
 - h. Screening
 - i. Examination
 - j. Evaluation
 - k. Diagnosis and Prognosis
 - l. Plan of Care
 - m. Procedural Interventions
 - n. Educational Interventions
 - o. Documentation
 - p. Outcomes Assessment
 - q. Financial Resources
 - r. Direction and Supervision of Personnel
2. Accurately self-assess clinical performance and professional behavior by seeking feedback from other students, clinical staff, and clients.
3. Assume responsibility for individual professional development by demonstrating initiative within the clinical learning environment.

Outline of Course Content:

1. Orientation to course expectations, legal guidelines, and clinical conduct
2. Four week placement in an off-campus clinical site for experiential learning in a general practice setting.
3. Completion of self-assessment and clinical instructor feedback materials

Updated 6/13/2017

Instructional Methods: Course will utilize experiential learning under the supervision of a Physical Therapist Clinical Instructor and guidance of the Academic Instructor of Record.

Recommended Texts:

- Textbooks of related coursework

Grading: This course will be pass/fail. Awarding the grade is the responsibility of the Academic Instructor of Record for the course.

Evaluation Components	Assessment Details
Attendance	Students are expected to be in attendance during usual clinic hours (40 hrs/week). All absences must be pre-approved by the Academic Instructor of Record. See Clinical Education Handbook for details.
Course Assignments	Students must complete preparatory materials, weekly planning forms, Professional Behaviors Assessment Tool, PTSE, and additional assignments per CI/facility and/or Academic Instructor of Record
CPI	CPI will be completed by student and CI at the end of 4 weeks with evidence of <i>Advanced Beginner Level</i> performance achieved at that time
MidTerm Conference	Student will sign-up, prepare for, and complete a midterm conference with the Academic Instructor of Record (via phone call, site visit, or email pending notification of instructor)
Professional Behaviors	Determined by the student's self-assessment on the Professional Behaviors Assessment Tool, comments from the Clinical Instructor, comments on the CPI, and professional conduct throughout the course. Students are expected to provide evidence of performance at the <i>Intermediate Level</i> on the Professional Behaviors Assessment Tool

Course Expectations and Student Responsibilities

1. Students shall correspond with clinical facility/clinical faculty no later than 12 weeks prior to the student's arrival (see procedural details outlined below).
2. Students shall complete any clinical site orientation, online training modules, and/or registration forms, prior to the start date of the internship, if required by the clinical site.
3. Students are expected to become familiar with the Practice Act of the state where they will be completing their internship.
4. Students are expected to follow all policies and procedures of their assigned facility.
5. Students are expected to follow the schedule provided by the assigned facility.
6. Students are responsible for staying up to date with all course communications through regular monitoring of UW-L email and Exxat Web Portal.

Updated 6/13/2017

7. Students shall refer to the Physical Therapy Clinical Education Handbook for policies related to: Travel, lodging, liability insurance, emergency/medical care, dress code, and attendance.
8. It is the student's responsibility to contact the Academic Instructor of Record if there are concerns about how the affiliation is progressing.

Correspondence with the Clinical Facility:

The DCE will provide the Clinical Facility/CCCE with the assigned students profile information via the Exxat web portal immediately following the assignment. The student is required to maintain an updated profile on the web portal so the clinical site has access to accurate information regarding contact information, health information, immunizations, and other personal information.

The student should be in contact with the CCCE 12 weeks prior to commencement of the clinical experience. This email contact should serve to:

- o Confirm the assignment (dates and experience type)
- o Re-introduce self to the CCCE (name, graduation year, contact info, level of academic/clinical preparation).
- o Share the student’s learning objectives and learning style preferences.
- o Clarify logistics (housing, dress code, work hours, parking)
- o Clarify clinical requirements of the facility (orientation, immunizations, registration)

Course Assignments

Date	Topics/Assignments
First day of Experience	Share prepared learning objectives with CI for review and approval (upload to Exxat – To do list: Documents)
	Provide CI with copy of 751 Syllabus and review expectations
	Enter CI information into Exxat under “My Placements”
	Establish Week One goals on Weekly Planning Form A , upload to Exxat (To do list: Documents)
Week 2 - Monday	Weekly Planning Form A – Week 2 due
Week 2 – Approx. Friday	Conference with CI regarding professional behaviors and clinical performance related to CPI
Week 2-3	Student conference with Academic Instructor (as per instructor determined schedule and method; email, call, or visit)
Week 3 - Monday	Weekly Planning Form B – Week 3 due
Week 4 - Monday	Weekly Planning Form B – Week 4 due
Last day of experience	Final CPI completed on CPI web and discussed with CI (Student and CI signatures required)
	Professional Behaviors Assessment Tool completed and reviewed with CI – turn in paper copy to Course Instructor by 9/11/17
	PTSE 1 and 2 Completed on Exxat (review with CI if requested) by 9/11/17

Assignment Details:

1. Learning Objectives:

- a. Student will complete 4-6 learning objectives to share with the CI on the first day of the clinical experience. The learning objectives will be site-specific, measurable, and achievable by the end of the four-week experience.
- b. Learning objectives will be uploaded into Exxat – “My Placements” -> “ To Do List” -> “Required Documents”

2. CI Information:

- a. Communicate the contact and demographic information for your Clinical Instructor with the university faculty via Exxat web portal.
- b. Information is entered under “My Placements” → “To Do List” -> “CI Details”
- c. Information required for this section:
 - i. CI Name
 - ii. CI email address
 - iii. CI Phone
 - iv. CI working hours
 - v. Highest Degree Earned
 - vi. Entry Level Degree
 - vii. Supervision %
 1. The amount of the time that this CI is the student’s supervisor, if the student has more than one CI, both/all of their names and associated supervision percentages (i.e. 50/50, 60/40) will be entered
 - viii. Primary CI
 1. Is this person your primary CI? It is possible to have shared CI responsibility with 2 primaries.
 - ix. Years as a CI
 - x. Years as a Clinician
 - xi. Clinical Certificate?
 - xii. Area of Expertise?
 - xiii. Professional Organization Member?
 - xiv. CI Credentialed?
 - xv. Will this CI be completing the CPI?
 - xvi. Site address

3. Weekly Planning Forms:

Planning Form A

- a. Weekly planning forms are used to communicate clinical goals for the upcoming week and to reflect on performance and goal achievement for the week just completed.
- b. Students are to submit forms to Exxat no later than Monday evening of each week.
 - i. Week 1 submission will be just goals, no reflection
- c. Weekly planning forms will include at least one goal in each of the three learning domains

- i. Cognitive – a knowledge goal
 - ii. Psychomotor – a skill goal
 - iii. Affective – feelings, attitudes, and/or behavioral goal
- d. Weekly planning forms will be uploaded to Exxat – “My Placements” -> “ To Do List” -> “Required Documents”

Planning Form B

- you will review the CPI and discuss with your CI at midterm the areas in which you still need to strengthen.
- you will write goals using the A, B, C, D method to direct your learning in the direction discussed between you and your CI
- those goal sheets will be uploaded the same as the others

4. Student conference with Academic Instructor of Record
 - a. PT student will confer with the Academic Instructor of Record at least once during the 4-week course, either at the clinical education site, electronically or by telephone.
 - b. Academic instructor of record will notify all students of time/date and method of conference by the first week of the clinical experience.

5. Student conference with the CI
 - a. Occurs at mid-term and upon completion of the fieldwork experience where the following events take place:
 - b. Discussion of *clinical progress* relative to the CPI
 - c. Discussion of *professional behaviors* as outlined in the Professional Behaviors Assessment tool.
 - d. At mid-term, discussion is held *without* associated submission of forms/paperwork. At final, this conference is associated with the professional behaviors form and the electronic CPI.

6. Clinical Performance Instrument
 - a. Completed electronically at the end of the 4-week experience by the CI and student. Students are expected to achieve a rating of “**Advanced Beginner**” in all 18 performance areas using the Physical Therapy Student Clinical Performance Instrument (CPI).
 - b. Student and CI must each sign off on both the student and CI assessment.
 - c. CPI can be accessed at: <https://cpi2.amsapps.com/>

7. Professional Behaviors Assessment Tool
 - a. To be completed by the student and discussed with/signed by the CI at the completion of the clinical experience
 - b. Students are expected to function predominantly in the “Intermediate Level” of each professional behavior relative to their clinical experience.
 - c. Turn in paper copy to **Course Instructor by 9/11/17**

8. Physical Therapist Student Evaluation (PTSE)
 - a. Completed electronically via Exxat
 - i. “My Placements” -> “To Do List”

- ii. The student is expected to provide the facility and the clinical instructor with meaningful feedback based on this evaluation if requested.
 - b. Complete parts 1 and 2
 - i. Part 1: Site/Facility Evaluation
 - ii. Part 2: CI Evaluation – you will fill out an Evaluation on each of your recognized CIs
 - c. Part 1 will be shared with future students; part 2 is confidential, for school use only. Can be shared with the facility/CI at the discretion of the student and request of the site.
- 9. Additional assignments may be required on an individual basis, consistent with the clinical instructor's expectations and/or developmental needs of the learner. Assignments may include but are not limited to:
 - a. Reflective journal on clinical experience
 - b. Student action plan
 - c. Preparation and presentation of in-service to clinical staff
 - d. Adjunct activities as organized by the clinical faculty which may include, but are not limited to:
 - i. Participation in literature review or journal club
 - ii. Participate in interdisciplinary activities
 - iii. Physical therapy activities in the community to enhance the health and wellness of local residents.
 - e. Other assignments consistent with the needs of the learner as determined by the University or the clinical site.

Academic Misconduct

Students enrolled in this class will be expected to comply at all times with UW-L's policies on academic integrity as documented in the Student Handbook. Academic misconduct includes but is not limited to plagiarism, cheating on exams and assignments and collaborating with others in work to be presented, contrary to the stated rules of the course. Failure to comply will result in disciplinary sanctions (e.g. a failing grade, failure in the course, expulsion). For a list of academic regulations and student conduct please consult UW-L's Academic Regulations and Student Conduct found at:

<http://www.uwlax.edu/records/UGCat/01-03/UG-Cat/regulat.html>

or Chapter UWS 14 – Academic Misconduct:

http://www.uwlax.edu/studentlife/academic_misconduct.htm#14.03.

Students with Disabilities:

Any student with a documented disability (e.g., physical, learning, psychiatric, vision, or hearing, etc.) who needs to arrange reasonable accommodations must contact the instructor and the ACCESS Center at the beginning of the semester.

If a student thinks they have a need for reasonable accommodations but have not completed an evaluation to have their needs documented, please access the ACCESS Center (165 Murphy Library 785-6900) for consultation.

Updated 6/13/2017

The above schedule and procedures in this course are subject to change in the event of extenuating circumstances.

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Mandated Reporter of Sexual Violence:

As an employee of the University of Wisconsin-La Crosse, I am a mandated reporter of sexual harassment (including sexual violence) that takes place on campus or otherwise affects the campus community. This means that if I receive detailed or specific information about an incident such as the date, time, location, or identity of the people involved, I am obligated to share this with UW-L's Title IX Coordinator in order to enable the university to take appropriate action to ensure the safety and rights of all involved. For students not wishing to make an official report, there are confidential resources available to provide support and discuss the available options. The contact in Student Life is Ingrid Peterson, Violence Prevention Specialist, (608) 785-8062, ipeterson@uwlax.edu. Please see <http://www.uwlax.edu/violence-prevention> for more resources or to file a report.