

**STUDENT AFFAIRS ADMINISTRATION
IN HIGHER EDUCATION**



SAA 775 Practicum Evaluation

(pages 1-2 for student completion,
page 3 for supervisor completion)

Student Name:

Practicum Site (office/dept, institution/org):

Supervisor Name:

Supervisor Email:

At the beginning of the practicum experience, you worked with your supervisor to identify specific learning outcomes (guided by the ACPA/NASPA competencies), and specific tasks that would help achieve those outcomes. It is possible, perhaps even likely, that these outcomes or tasks shifted over the course of the semester.

Please provide a summary of major learning goals, commenting on how (if at all) these changed since the beginning of the practicum. Which learning goals (not tasks, but learning goals) did you make the most progress on? Which had to be adjusted or abandoned?

Based on your most current learning outcomes, please rank yourself on the following:

	Strongly agree	Somewhat agree	Neutral	Somewhat disagree	Strongly disagree
I met learning objectives and completed tasks.					
I displayed initiative and resourcefulness, asking questions when needed.					
I worked effectively with diverse students, faculty/staff, and/or other stakeholders.					
I was receptive to feedback, whether from students, supervisor, peers, or others.					

The SAA M.S.Ed. program aims to develop students in the following ways:

- Critically-reflective scholar practitioners – integrate theoretical frameworks, systems-thinking models, current scholarship in the field, and professional experiences
- Social justice and inclusion – understand broader contexts of systemic inequities and advocate for socially just and inclusive student affairs practices
- Humility - approach work with general and cultural humility
- Communication skills – write, speak, and listen well, while attentive to purpose and audience (e.g., reflective or administrative communication may be different than scholarly communication)
- ACPA/NASPA Professional Competencies – achieve at least a beginner level of the ACPA/NASPA Professional Competencies.

Please share 1-3 ways in which you demonstrated any of these goals in your practicum experience.

What are at least three things you are proud of learning or contributing? (Think of things you might add to your ePortfolio, share during job interviews or performance reviews, etc.). What is at least one thing you wish you had done differently?

Is there anything else we should know?

Student Signature:

Student Date:

Note: This feedback will be given directly to your supervisor. If you have additional feedback for our program, whether about this site or the overall practicum experience or anything else program-related, we welcome your thoughts. Please email or call our M.S.Ed. Program Director (saa@uwlax.edu , 1-608-785-6869) to share any additional feedback

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SAA PRACTICUM (775 CREDITS) SUPERVISOR EVALUATION

First, thank you for guiding the learning experience of an SAA student. Above you will find their self- evaluation and attached you will find their reported hours / outcomes. We appreciate you reviewing their notes and letting us know what, if any, additional feedback you have and what grade (pass/fail) you would recommend.

1. On the first page of this evaluation, the student reflected on whether/how the learning outcomes/tasks may have shifted over time, and how they agreed/disagreed with statements about their performance. As you review their reflections, is there anything you'd add or offer a different perspective on?

2. On the second page, the student reflected on what things they are most proud of and/or wishes they had done differently. As you review their reflections, what additional affirming and constructive feedback might you offer? Said another way, if you were called for a reference, what would you share about both their talents and opportunities for future growth?

3. On their attached learning log, students are asked to record not just hours and tasks, but also learning gains or feedback. As you review their notes, is there anything you'd like to add about particular highlights, lessons learned, or any other achievements?

4. When we assign pass / fail grades, we take into consideration student feedback as well as your own. What grade would you recommend?

Pass

Fail

Incomplete (please specify how, if you know, the student will complete the hours requirement before the next term begins – keeping in mind incompletes are a last resort in cases of emergency, not a general option to extend time to complete hours)

Supervisor signature:

Date:

Note: This feedback will be given directly back to the student. If you have additional feedback for our program, whether about this student or the overall practicum experience or anything else program-related, we welcome your thoughts. Please email or call our M.S.Ed. Program Director (saa@uwlax.edu , 1-608-785-6869) to share any additional feedback.

Thank you again for supporting our students' learning experiences!

SAA Department Review:

Signature:

Date: