

<b>Job Title:</b> Graduate Assistant – Residence Life Operations	
<b>Supervisor:</b> Michelle Edge, Coordinator for Operations & Conference Services	<b>Department:</b> Residence Life
<b>E-mail:</b> medge@uwlax.edu	<b>Phone:</b> 608.785.8075
<b>Start Date:</b> July 15, 2024 (Early start possible)	<b>End Date:</b> May 25, 2025
<b>Compensation: (Dates Specific to 2024-2025)</b> <ul style="list-style-type: none"> <li>• \$18,360 for 10.5 months, 29.5 hours/week (July 15, 2024- May 25, 2025) <ul style="list-style-type: none"> <li>○ \$2,448 Summer onboarding &amp; training (July 15, 2024- August 25, 2024)</li> <li>○ \$15,912 Graduate Stipend (August 26, 2024 - May 25, 2025)</li> </ul> </li> <li>• Additional Compensation for Summer employment up to \$2,856, based upon start date/availability</li> <li>• Residence Life covers tuition \$10,350/year (paid in 2 or 3 payments to match course enrollment plans)</li> <li>• Furnished apartment (year-round), meal plan/campus cash, parking permit, laptop computer</li> <li>• Financial support offered for professional development travel</li> <li>• Eligible for health insurance through UWL</li> </ul>	
<b>About the Institution:</b>	<p>Founded in 1909, the University of Wisconsin-La Crosse is one of 13 four-year public institutions in the Universities of Wisconsin. Current undergraduate enrollment is 10,314 students with 81% Wisconsin residents. Students can participate in over 102 undergraduate programs, 30 graduate programs, and 2 doctoral programs, with in an average undergraduate class size of 19. For more information, please view the university <a href="#">website</a>.</p>
<b>Primary Duties:</b>	<p>The Graduate Assistant for Residence Life Operations is an essential employee of the Operations Staff team in the Office of Residence Life. Responsibilities during the academic year include:</p> <ul style="list-style-type: none"> <li>• <a href="#">Eagle Mail Center</a> Management</li> <li>• Student Staff Supervision and Development</li> <li>• Summer Operations (Housing &amp; Conferences)</li> <li>• Social Media &amp; Marketing</li> <li>• Other Projects</li> </ul> <p>Residence Life views this position as an apprenticeship for those seeking to enter the field of Residence Life/Student Affairs after graduation.</p> <p>Qualifications:</p> <ul style="list-style-type: none"> <li>• Required: Admitted graduate student at UWL</li> <li>• Preference will be given to a graduate student in the Student Affairs Administration program</li> </ul>
<b>For More Information:</b>	<p>To view the full position description, please visit the UWL Residence Life Employment opportunities <a href="#">website</a>. For questions, contact Michelle Edge at medge@uwlax.edu.</p>