

## MINUTES

Academic Staff Full Council Meeting

Monday May 11, 2015

31 Wing Technology

10:30AM to 12:00 Noon

I. Call to Order: Drea Higgins called the meeting to order at 10:31am. Florence Aliesch made a motion to approve; seconded by Heather Holm.

Present: Drea Higgins, Pat Markos, Richard Sims, Heather Holm, Florence Aliesch, Chris Stindt, Tracy Noyes, Cynthia Carlson, Cheryl Brye, Maren Walz

Absent: Sara Tienhaara (excused absence), Sheila Wirkus, James Bushman (new council member)

Guests: Madeline Holzem and Amanda Gasper

II. Approval of Minutes for April 13, 2015: Minutes approved.

III. Welcome new ASC Members: Maren Walz, new council member, introduced herself. James Bushman was not able to attend the meeting. Pat Markos was re-elected to the Council. Council introduced themselves.

1. June Meeting (keeping Freshman Registration in mind): The next meeting will be on Wednesday June 10<sup>th</sup>, 10:30 to 12:00 noon. Meeting room needs to be scheduled.
2. ASC Thank you/Welcome Gathering: June 8<sup>th</sup> 4:30 at the Eagle's Nest.

IV. Review of May 1st meeting with Ray Cross

1. Meeting with ASC. A 10:30 meeting was held with Ray Cross in 325 Graff Main Hall. There was not enough time to answer all of the Council's questions.
2. Campus-Wide Open Forum: The open forum was held in Centennial Hall from 11:00 to 12:00 noon.

V. 11:00 – 12:00 Amanda Goodenough & Madeline Holzem

1. Where do we go next post ASC Open Forum

Amanda Goodenough, Campus Climate: Amanda discussed the impact of the 15-17 budget cuts on academic staff morale. She would like to have resources available for staff who will be affected. Workloads are getting heavier. Amanda will meet with HR to discuss employee morale.

Madeline Holzem, HR: There are 40 vacant positions. Interim positions are categorized as "vacant". She asked for suggestions to boost employee morale.

2. Look back at ASC Survey feedback from a few years ago: A handout of the “Results and Analysis of the Spring 2012 Academic Staff Survey” was given to the Council.

#### VI. Committee Updates

1. Professional Development and Excellence Award: Grant proposals are due June 1st
2. Search & Screen: nothing
3. Joint Planning & Budget: Pat Markos asked JP&B that Budget Reduction Plan be back on JP&B’s agenda. She wanted clarification of some answers. Asked for a re-Vote, but it was denied.
4. Joint Legislative/Regents: Florence Aliesch announced that UW-Stevens Point will be moving to a common council that will include academic staff, faculty, and classified staff.

VII. Old Business: No discussion

VIII. New Business: No discussion. Executive meeting on 5/27/15 will be cancelled.

IX. Adjournment: Meeting adjourned at 12:04 pm. Motion accepted by Chris Stindt; seconded by Richard Sims.

Respectfully submitted by Maureen Nelson

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#### MINUTES

Academic Staff Full Council Meeting

Monday, April 13, 2015

31 Wing Technology

10:30AM – 12:00 Noon

I. Call to Order: Pat Markos, Vice Chair, called the meeting to order at 10:33AM.

Present: Pat Markos, Tracy Noyes, Cynthia Carlson, Heather Holm, Richard Sims, Chris Stindt, Cheryl Brye, Florence Aliesch, Sara Tienhaara.

Absent, Drea Higgins (sick), Sheila Wirkus

II. Approval of Minutes for March 9, 2015: Tracy Noyes made a motion to approve the minutes of 3/9/2015. All in favor.

III. UPS Policy updates from HR: UW System Administration has drafted some additional operational policies. Madeline Holzem sent a link to the new Operational Policy draft website and a list of some new

policies for governance groups to review. Pat will forward this information to the Council for review. Madeline needs feedback by April 24, 2015.

#### IV. Committee Updates

A. Elections: Drea will notify all who won seats. There needs to be a runoff for one position.

B. Professional Development: The PD committee has spent all of the money that it has in its budget for this year.

C. Excellence Award: The PD committee will meet on Tuesday to decide on a timeline for receiving materials back from the nominees. Sometime in the future, the committee will be changing the Nominee Information Sheet.

D. Joint Planning & Budget: Pat Markos discussed the handout: "UW-L Budget Resource Planning Summary for 2015 to 2017 Biennium". Each department director looked at the department budget. The University Budget Council made recommendations to the Joint Planning & Budget committee. Enrollment will be increased to 50 generating 1.1 million dollars. The vote was 13-9. There will be no buyouts at the UW-L campus.

#### E. Search & Screen

1. International Education and Engagement Director **Search**: Pat Markos read an email from Fred Pierce. The OIE has revamped budgeting and billing and restructured many internal processes. They will begin a search for a director. He would like the governance groups to make recommendations for participation on the search & screen committee. Committee members need to be available to participate in the summer. The new name for the office is International Education and Engagement. ASC needs to send an email requesting volunteers for this S&S Committee for the position of Director of International Education and Engagement.

2. Other searches. None

#### F. Salary and Personnel Policies

1. International Ed. Study Abroad Compensation: This should be an assignment for the Salary & Personnel Committee,

2. Trans Task Force Policy: Heather Holm made a motion to vote on the ***UW-L Preferred Name Policy (Draft)*** sent by Will Van Roosenbeek. Seconded by Florence Aliesch.

The ASC voted all in favor. Motion passed.

V. University Budget Council Update: Two positions in IT and one position in Students Services have been affected by the 2015 – 2017 Biennium budget cuts.

VI. Old Business: Cheryl Brie has been looking into the Tuition Reimbursement Plan. She is keeping in touch with Bard Seebach and Anne Galbraith. Still waiting for faculty senate vote.

ASC Website: Florence Aliesch discussed the need for links that will explain the Grievance Committee and the procedure for making a grievance. There should be a better explanation about the committees on the website. Also discussed the possibility of a Logo for the ASC to be placed on the website.

#### VII. New Business

- Ray Cross Visit- May 1: Each governance group will have 30 minutes to meet with Ray Cross. Meeting is at 10:30 to 11:00 AM on Friday May 1<sup>st</sup>. in 325 GMH for the ASC. A campus-wide meeting will be held from 11:00 AM to 12:00 noon in 1400 Centennial Hall.
- Pat Markos discussed the ASC having an Open Forum with Chancellor Gow and Bob Hetzel to discuss the university budget and any other concerns. Richard Sims suggested getting a list of the vacant positions and those being considered for cuts. Questions should be written by the Council and presented at the forum.

VIII. Adjournment: Florence Aliesch made a motion to adjourn the meeting. All in favor. Meeting was adjourned at 12 noon.

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#### MINUTES

Academic Staff Full Council Meeting

Monday, March 9, 2015

31 Wing Technology

10:30AM – 12:00 Noon

I. Call to Order: Drea Higgins called the meeting to order at 10:31AM.

Present: Drea Higgins, Pat Markos, Tracy Noyes, Richard Sims, Chris Stindt, Heather Holm, Sara Tienhaara, Cheryl Brie, Florence Aliesch, Cynthia Carlson.

Absent: Sheila Wirkus

II. Approval of Minutes for February 9, 2015: Chris Stindt made a motion to approve the minutes of February 9, 2015. Motion seconded by Richard Sims. All in favor. Minutes approved. Pat Markos abstained.

III. University Budget Council: Meetings are held every Wednesday. The next meeting is Wednesday, March 11th, 12 to 1:45PM in 325 Graff Main Hall. Discussions center on the cuts that will be made to 2015-2017 budget. Drea encouraged attendance at UBC. She will email the Council the Auxiliary Chargeback and the Budget Resources Planning. Auxiliary Chargebacks will be discussed at the next meeting.

Positions open: 15 GQA (5 are staff), 20 GRR. UBC would like to increase enrollment by 25. Richard Sims suggested including online students.

Florence Aliesch stressed the need to know more about the final version of the budget and suggested that academic staff hold brown bags meetings to discuss proposed cuts. Timeline for submission: budget needs to be in Madison at the end of March.

IV. UW-L ASC Resolution or Statement Regarding Budget. A resolution may not be needed at this time. Focus should be on the needs of our own constituents (Academic Staff).

#### V. Committee Updates

- JP&B: Pat Markos reported. It was suggested at the recent JP&B meeting that UW-L should look at growth in all offices on campus.
- Title Review: Pat Markos reported that there were 8 applicants and all were approved.
- Professional Development Grants (Second Round): Five staff applied for Pd Grants Heather Holm reported that there needs to be an amendment to the Guidelines for applying for a PD Grant. This amendment is regarding multiple contacts. The following will be added: *Separate applications must be submitted for each request (i.e. each individual shall submit one application for each PD request with only one event and one applicant on an supplication).*

Pat Markos made a motion to approve the amendments to the guidelines. Motion was seconded by Florence Aliesch. All in favor. Motion was approved.

Drea Higgins reported that according to UBC meetings, money for professional development grants is not being considered for a cut, both faculty and academic staff.

- ASC Council Elections: The nomination petition for new council seats will be sent out after Spring Break by a subcommittee of Bylaws, Elections, & Procedures.
- Madison Rep Update: Florence Aliesch reported. Academic Staff wants to slow down the discussion of Public Authority. They would like to look more closely at the tenured and shared governance aspects.  
The following options were discussed about revenue savings: UW-EC—early retirement; UW-River Falls—may drop some prerequisites to facilitate an earlier graduation date.

UW-Stevens Points does not have the money to host a Leadership Conference in July. Florence Aleisch suggest that academic staff should get together for a meeting even if it is just a brown bag lunch meeting.

- Other committee updates: Richard Sims reported on the Search & Screen for the Dean of CLS. One more forum is being held day for Dr. Julia Jphnson at 2:15 PM

Recommendations to the Provost should be sent soon.

## VI. University Personnel

Pat Markos made a motion for the full council meeting to go into closed session to discuss University Personnel. The motion was seconded by Tracy Noyes. All in favor. Motion approved.

The Council went into closed session to discuss University Personnel.

## VII. Old Business: None

## VIII. New Business: None

IX. Adjournment: Pat Markos made a motion to adjourn the meeting at 12 PM. Tracy Noyes seconded the motion. All in favor. Motion approved. Meeting adjourned at 12 PM.

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## MINUTES

Academic Staff Council Full Meeting  
Monday, February 9, 2015  
31 Wing Technology  
10:30AM – 12:00 Noon

I. Call to Order: Cynthia Carlson made a motion to call the meeting to order at 10:35AM. Seconded by Richard Sims. All in favor.

Present: Florence Aliesch, Cheryl Brye, Cynthia Carlson, Heather Holm, Tracy Noyes, Richard Sims, Chris Stindt, Sara Tienhaara, Sheila Wirkus

Absent: Drea Higgins, Pat Markos

Guests: Patrick Barlow, Cindy Duly, Brant Mayer, Ben Kolpitcke, Larry Shankman, Terry Wirkus

II. Approval of Minutes for January 15, 2015 Special Meeting

III. Guest Speaker: Bob Hetzel

Bob first gave a summary of up-to-date information on the proposed budget as of today 2/9/15/

- The proposed budget asks for a \$300 million cut to the base budget. The UW System will have a Public Authority status. A Public Authority is a quasi governmental agency.
- This means that the UW System will have a \$150 million cut per year from the base budget. UW-L's share would be 4.23 percent or \$6.435 million per year.
- The proposed budget does not include a pay plan for any public employee.
- Certain benefits were not included in the proposed budget but will add to the \$6.435 million cut per year, such as Fringe Benefits and Municipal Services.
- JP&B will convene next week to address the budget proposal. Representatives from the governing bodies will attend. Revenue opportunities will be a topic.
- Every department/office needs to help out with budget cuts. We are all in this together.

## Sample Questions/Topics for Bob about the Governor's Budget Proposal

1. Chapter 36 – What is the future of shared governance? *There should not be a risk of losing shared governance. Shared governance does not need to be a state statute. It is not a statute in other states.*
2. How will this affect NIAS? *We will have to look at non-Instructional positions. Vice Chancellors will need to make adjustments. They should be able to handle cuts without layoffs.*
3. Will there be an impact on progression for NIAS? *Progression should not be affected. It's financed by retirements.*
4. Thoughts on Ray Cross's memo regarding travel, hiring freeze: *This is not applicable to UW-L. This concerns UWS Administration.*
5. Will building projects such as Cowley Hall and Wittich Hall continue? *Wittich and Cowley will still go forward. There are some delays such as the architectural selection for Wittich. Phase 2 of Cowley is delayed. Bob is concerned about the need for a new residence hall. The Field House may not go forward. It is a concern.*
6. Can UW-L increase admissions? *A little bit. Increasing enrollment is an option, but we need to sustain current enrollment.*
7. How will budget affect accrued sick leave, vacation, and retirement? *Benefits, such as retirement, will still be covered under a Public Authority. These are driven by ETF.*

IV. Full Council vote on the UPS Policies and UWS Chapters 4, 7, and 11: Florence Aliesch and Sheila Wirkus gave an overview. It was decided to hold a vote by e-mail. Program assistant will email the attachments for UPS Policies and Chapters 4, 7, and 11 to the full council so that they can read them before voting.

V. Old Business: Sheila Wirkus will ask the Bylaws/Elections committee about the upcoming elections.

Check to see if Scott Stine can attend a meeting to discuss Tuition Reimbursement. May help employee morale.

VI. New Business: PD Committee will meet this afternoon and make a decision about PD Grants.

Florence Aliesch will ask Brad Quarberg how funds for PD Grants were established.

Total amount is \$15,000 (102 Funds)

There will be a Legislative Forum on Friday 2/13/15 in the Ward Room, 3:00 – 4:00 PM.

VII. Adjournment: Meeting adjourned at 11:55 AM

Next Full Council Meeting: Monday, March 9, 2015, 10:30AM – 12:00 Noon

## MINUTES

Academic Staff Council Full Meeting  
Thursday January 15, 2015  
102 Wing Technology  
10:30AM – 12:00 Noon

I. Call to Order: Meeting was called to order at 10:35.

Present: Florence Aleisch, Cheryl Brye, Cynthia Carlson, Drea Higgins, Heather Holm, Tracy Noyes, Richard Sims, Chris Stindt, Sara Tienhaara

Absent: Pat Markos and Sheila Wirkus

Presenter: Fred Pierce

Guests: Madeline Holzem, Jim Jorstad, and Terry Wirkus

II. Approval of Minutes for December 8, 2014. Richard Sims made a motion to approve the minutes of 12/8/14. Heather Holm seconded.

III. Special Presentation from Fred Pierce, Associate Vice Chancellor for Enrollment Management:

Reason for presentation: The Academic Council had questions about the budget for International Education.

- Introductions of the ASC committee members.
- This presentation has been delivered to Joint Planning & Budget and the Faculty Senate. There have been revisions since the initial presentation. It is now complete. This information is of public record.
- Fred presented Enrollment Management Initiatives 2014-2015 Chairs workshop 8/20/14



- Reviewed a survey of the services of the university, which was performed to get a broad spectrum of UW-L. Survey was reviewed at a 2-day retreat. Concluded work needs to be done on office structure of OIE.
- Discussed FY Budgets of 2010 to 2014. Year-end balances for last 3 years.
- Presented the organization chart of OIE
- Addressed questions from the ASC

IV. Adjournment: Chris Stindt made a motion to adjourn the meeting at 11:53AM. Cheryl Brye seconded.

Next Full Council Meeting:

February 9, 2015, 10:30AM – 12:00 Noon

31 Wing Technology

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## MINUTES

Academic Staff Council Full Meeting

Monday December 8, 2014

31 Wing Technology

10:30AM – 12Noon

I. Call to Order: Meeting was called to order at 10:35AM

Present: Drea Higgins, Pat Markos, Florence Aliesch, Chris Stindt, Richard Sims, Heather Holm

Absent: Cynthia Carlson, Tracy Noyes, Sara Tienhaara, Sheila Wirkus

II. Approval of Minutes for November 10, 2014: A motion was made by Florence Aliesch to approve the minutes from November 10, 2014. Seconded by Pat Markos. All in favor.

III. 10:35AM Madeline Holzem, Joy Gutknecht, and Beth Hill (Payroll and Benefits)

- Panel Search Update: Joy spoke to this item. There has been no negative feedback about using the Panel Search as an alternative to the Search & Screen process. The Panel Search has been presented to other comprehensives. The subject matter expert and the supervisor both attend the first screening and face-to-face interview. Pat Markos asked about the supervisors roll. Entire panel is involved in the interview stage. The supervisor does not interview candidate alone. The supervisor must also tell HR the name of the subject matter expert. The panel does meet each other before the interview begins. Richard Sims asked about the length of time for posting. National search is posted for 30 days; local, 2 weeks. This is the same time length as Search & Screen posting. Joy will update the panels so there is no misunderstanding about this.
- UPS memo and Operational Policies (OPS): Discussed making the choice to change from classified to academic staff. The choice is voluntary and it is not associated with a change in pay raise. Contract status only will change. Sixty-five to 70 employees have exempt status. Change can be made at any time, but a person cannot revert back. Drea

presented Madeline's memo and the link to the System Operational Policies. The UW System policies will be consolidated with the Operational Policies. There will not be much change. We will no longer be a part of OSER. Classified Staff Council will become University Staff. System would like feedback by December 12, 2014 but feedback is welcome after that date. Classified has reviewed the policies. The consolidation of System policies and OSER will have affect on the academic staff.

- ASC would like to verify that they will be informed of any other new UPS policy changes before they are implemented.
- Confirm when UPS will start: July 1, 2015, but System would like change to be official 8/1/2015. JOKER has approved the July 1 start date.
- Titling: Whenever staff is re-titled, CUPA will review the new title. Madeline said to make an appointment with HR to see the CUPA data on your title. If a staff member gets re-titled, funding for the position will automatically be added to the office budget. Any questions about title should be directed to Human Resources. Richard Sims asked about moving within the System. To move within the System (no prefix to senior) you must have completed 5 years at UWL.
- Spousal Hiring Policy: At this time, policy will not be reviewed. It is used for attracting and retaining qualified employees and can be used at any time—there is no time limit. The benefit applies to Instructional academic staff, NIAS, faculty, and administrators. The policy is online at <http://www.uwlax.edu/Human-Resources/Spousal-and-partner-hiring/>

#### IV. Committee Updates

- Professional Development (amended grant application form): Heather Holm presented the changes in the application. They are not in electronic form. She will sent them to Chris Stindt when they are ready. Richard Sims made a motion to approve the changes in the grant application. Motion was seconded by Chris Stindt. All in favor. Motion passed.
- UW System Award Update: Drea Higgins will compile all of the documents and send to them to the Board of Regents. Due date is December 19, 2014.
- Educational Benefits ad hoc committee (Tuition Reimbursement) Pat Markos said that there is no new information. Still waiting for Faculty Senate vote.
- Other committee updates: Cynthia Carlson sent an email about the Parking Appeals committee. Students, contractors, and vendors still need to understand the policy.

V. Discussion with Chancellor Gow: Drea Higgins and Pat Markos: Meeting was productive. Discussed internal process for Grievance.

VI. Old Business: ASC has tentative meetings for January 7, 2015 (executive) and January 12, 2015 (full council). Should ask Bob Hetzel to visit in February 2015.

#### VII. New Business:

- Ask Fred Pierce to attend a meeting in January. Council would like to see his presentation on the OIE budget.
- Drea or Pat might attend a meeting on the EAP (Employee Assistance Program)

VIII. Adjournment: Meeting adjourned at 12:05PM.

Next Meeting: TBA

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#### MINUTES

ASC Full Meeting

Monday, November 10, 2014

31 Wing Technology

10:30AM to 12 Noon

I. Call to Order: The meeting was called to order by Drea Higgins at 10:34AM

Present: Drea Higgins, Florence Aliesch, Cynthia Carlson, Cheryl Brye, Heather Holm, Pat Markos, Tracy Noyes, Chris Stindt, Sara Tienhaara, Sheila Wirkus.

Absent: Richard Sims

Guest: Nick, Grad Student

II. Approval of Minutes for October 13, 2014: Pat Markos made a motion to approve the minutes of October 13, 2014. Seconded by Sheila Wirkus. All in favor.

III. Election: Heather Holm, newly elected council member, gave a synopsis of her background. She is an Events Support Coordinator and Technical Director in Cartwright Center. The Council members introduced themselves.

IV. JP&B Appointment: Cynthia Carlson has replaced Diane Sasaki on the Joint Planning & Budget Committee. Sheila Wirkus made a motion to approve Cynthia Carlson's appointment to JP&B. Pat Markos seconded. No objections. All in favor. Meetings have been placed on hold due to Bob's accident. Drea Higgins will contact Aaron Monte, committee chair, about Cynthia's appointment.

V. Committee Updates:

**Title Review:** Pat Markos reported that the deadline for Career Progression application has been extended. ASC needs to spread the word that staff is eligible to apply after 1 year. The application is online. Title Review will have an open forum in the spring. They will try to make information more available. Discussed the process for applying for Career Progression.

**JP&B:** The Fieldhouse was passed by the students.

**Joint Committees:** Chris Stindt is working on the UW-L Foundation Small Grants Committee

**Professional Development:** Heather Holm discussed the changes to the application process. Committee meets tomorrow and she will bring information to the next meeting.

**Joint Legislative Regents:** Florence Aliesch reported on the month's Academic Staff Council Representative meeting in Madison. Topics discussed:

- Merit/Compensation
- Building relationships with the legislature
- State funding
- Asked if other governance groups should attend meetings
- CUPA
- Conference for the ASC Representative at UW-Steven's Point in July 2015
- A priority for Ray Cross is for faculty to change from a 9 to 12 month payroll

VI. Regent's Academic Staff System Award: Drea explained the system award process. It is due earlier this year on December 19, 2014. Drea has asked the PD committee to help with drafter the main letter of support. She will ask people such as Mohamed Elhindi, Larry Sleznikow, and previous co-chairs who have worked with Terry Wirkus to write other support letters. Drea and the chancellor will sign the main support letter.

VII. Old Business:

- Cheryl Brye asked about the status of the Tuition Reimbursement Policy. We are still waiting for the faculty senate to vote on it. Drea will ask them to let her know when it will be on their agenda.
- Tracy Noyes asked about UPS. ASC should ask Madeline Holzem about classified staff and when they will be asked about their decision to be University Personnel. Drea said that there might be more information about UPS on the UW System link

VIII. New Business

- The ASC would like to invite Bob Hetzel to a meeting in January
- Ask Madeline Holzem about spousal hiring/grievance
- Florence Aliesch suggested meeting with the Chancellor Gow in the next few weeks. Council decided that Drea Higgins and Pat Markos meet with him about issues such as Grievance.

IX. Adjournment: Florence Aliesch made a motion to adjourn the meeting. Pat Markos seconded the motion. Meeting adjourned at 11:45AM All in favor.

Next Full Council Meeting:

December 8, 2014

31 Wing

10:30AM to 12Noon

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MINUTES

ASC Full Council Meeting  
Monday, October 13, 2014  
102 Wing Technology  
10:30AM – 12:00PM

I. Call to Order: Meeting was called to order at 10:33AM

Present: Drea Higgins, Florence Aliesch, Cheryl Brye, Cynthia Carlson, Pat Markos, Richard Sims, Sheila Wirkus

Absent: Tracy Noyes, Chris Stindt, and Sara Tienhaara

II. 10:30AM to 11:00AM: Provost Heidi Macpherson and Dr. Julia Johnson: Anti Bullying Policy

- Julia gave a history and context of this issue on campus. Bullying is not addressed by other committees. Provost formed a task force from other units on campus. They looked at policies and procedures at other institutions to see how they could adapt. Policy was developed and brought to the chancellor's cabinet and governance groups.
- This was a result of Campus Climate discussions. There will be training with the help of HR. Repercussions of policy were discussed. Suggested ongoing training for supervisors. Need to define where staff can go for assistance. Relationships need to be repaired and issues resolved. Might keep track of reporting.
- Edits will be sent to the governance groups.
- Provost will need a letter of support from governance groups.

III. Approval of Minutes for September 8, 2014: Richard Sims made a motion to approve the minutes of 9/8/14. Seconded by Cheryl Brye. All in favor. Minutes approved.

IV. Filling vacant spot on ASC: Jason Bertrand (Served At-Large - Term expires 2015): Drea e-mailed the Bylaws committee. Committee will meet on Wednesday 10/15/14. They will go through the election policies and procedures and ask for nominations. Sheila Wirkus will report back to the ASC.

V. Professional Development Grant Allocations – October 1, 2014 Round: The ASC budget for PD is \$15,574. Three grant applications were funded. The amount totaled \$2,298. Allowance was made for the \$750 allocation for the Excellence award.

The online application on the website will be expanded. Committee wanted to use a Qualtrics form but it is not user-friendly. All questions need to be answered. The application is not always filled in completely. May need to use required fields. A motion was made by Florence Aliesch to approve changes on the PD Grant Application. Seconded by Pat Markos. All in favor. ASC approved making changes to the PD grant application form.

VI. Search and Screen Committees: People have been selected to work on the Search & Screen committees for two dean positions:

1. College of Liberal Studies: Karolyn Bald and Jake Spear
2. College of Business Administration: Robin Tuxen and Ashleigh Williams

#### VII. Committee Updates:

1. Joint Legislative/Regents committee. Florence Aliesch reported there will be 2 debates on campus for legislatures. October 21st and 28<sup>th</sup>. UW-L has the highest percentage rate of student voters.
2. Pat Markos on JP&B: Aaron Monte has been elected committee chair. A feasibility study is needed, but not approved yet. Ray Cross is asking 95M from legislature for budget. He will report on reserves. UWL has the highest enrollment (10,558). Discussed Capital Projects

Fieldhouse: Pat Markos presented a timeline and history of the project. Students will be voting on this project this week. If approved, it will be built adjacent to the football field. It will be a shared space. Cost is 74M in reserves. 20M student fees total (\$132 from segregated fees.) There will be an open forum for students on Tuesday.

3. Cynthia Carlson reported on Parking Appeals. Need to get the word out about new parking meters.
4. Richard Sims announced that there will be a ChickenQue on 10/15/14 from 11-6 to raise funds for Diversity awards.
5. JCES: There are now 3 committee seats on JCES. Larry Sleznikow will fill the 3<sup>rd</sup> seat.
6. Discussed starting a list of all the committees on which members of ASC are working.

Nov. 1, 2014: 2 percent lump sum for those below the CUPA level

Budget 101 is planned for October 22, 2014.

#### VIII. Old Business: The following issues were discussed:

- Tuition Reimbursement (Educational Enrichment Policy) The Faculty Senate still needs to vote on this policy. Drea will contact them about voting.

#### IX. New Business

- UW –L Foundation Small Grants ???
- Madison Reps Meeting - Academic Staff Representative Meeting Highlights: Joshua Rybaski filled in for Florence Aleisch at the last meeting. UPS was a big issue. Next meeting is on November 7, 2014.
- October 16th program "The Future of Wisconsin's Public Regional Comprehensive Universities: Drea will forward the link for "Clip Sheets" to ASC members. There is also a link for subscribing. It is a summary of news about the UW System; state and national news.

X. Adjournment: Sheila Wirkus made a motion to adjourn the meeting. Seconded by Florence Aliesch. Meeting was adjourned at 11:55AM.

Respectfully submitted by,

Maureen Nelson

**Next full council meeting: November 10, 2014.**

### **31 Wing Technology**

**10:30am until 12:00noon.**

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Minutes

ASC Full Council Meeting

Monday, September 8, 2014

10:30AM – 12:00PM

3100 Centennial Hall

I. Call to Order: Drea Higgins, Florence Aliesch, Cheryl Brye, Cynthia Carlson, Pat Markos, Tracy Noyes, Richard Sims, Chris Stindt, Sara Tienhaara, Sheila Wirkus. Meeting was called to order at 10:37AM.

II. Filling vacant spots on ASC: Jason Bertrand has accepted a new position outside the university and is now on family leave. His council seat needs to be filled. Election committee should to be informed. Sheila Wirkus made a motion to have Drea Higgins be the sole chair. Seconded by Cheryl Brye. All in favor. Pat Markos offered assistance if needed. Drea Higgins will continue as chair on her own.

III. Committees: Open seats on various committees were filled. Need to send out convener letters. Chris Stindt made a motion to approve the committee seats. Seconded by Pat Markos. All in favor.

IV. UWSA audit of "Policies Related to the Reporting of Crimes Against Children": Madeline wants suggestions or approval. Pat Markos made a motion to approve the UWSA audit. Chris Stindt seconded the motion. Drea will inform Madeline of the council's decision.

V. Fall Kick-Off September 15: PowerPoint presentations have been submitted by at least 6 PD awardees.

VI. Old Business: Richard Sims plans to substitute for Florence Aliesch on September 26<sup>th</sup> and will go to Madison as the ASC Madison representative. Florence will send him information. He still needs to check his schedule. Chris Stindt is the alternate.

VII. New Business:

1. Some old information on the website needs to be changed.
2. Discussed Ray Cross's visit.

VIII. Chancellor Gow: 11:30PM – 12:00PM:

- Each council member introduced himself or herself
- Discussed Ray Cross's visit and his impact on the university. Council asked about his comments regarding the reallocation of NIAS budget to faculty.
- Talked about how enrollment targets have been exceeded.
- Discussed "Hebing".
- Council asked about the budget and how information should be communicated. He used JPB as an example.
- Council asked about pay equity issues. He gave some reasons as to why salaries for comparable positions might be different. Perhaps we need more autonomy.
- Chris Stindt discussed the need for recruiters.

IX. Adjournment: Florence Aliesch made a motion to adjourn the meeting. All in favor. Meeting adjourned at 12:15PM

Next Meeting: Monday, October 13, 2014 10:30PM – 12:00Noon Location TBD

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August 5, 2014 Minutes

ASC Executive Meeting

Present: Florence Aliesch, Jason Bertrand, Pat Markos, Tracy Noyes, Sheila Wirkus

Guest: Josh R.

**I. Calendar:** Josh reported on new calendar system. They are presenting to all governance groups. Calendar display will be interactive. A mobile version will also be available. Will go live July 31. Checking for compatibility. First phase in place. Will become more robust with time. Can be edited if changes are made quickly.

**II. Madison meeting:** Joshua reported. Jason would like to see new members attend. Florence cannot go to the first meeting.

**III. Fall-Kick-off:** Maureen will cover details, such as announcements. Hall of Nations is reserved.

**IV. Website:** Site has been updated. Look at it. Photos need to be taken. Jason will send out link to check title.

**V. Employee Enrichment Day:** Event was a success. A survey will follow.

**VI. Meeting Time:** Need discussion with full council.

**VII. Update on Committees:**



- Will be discussed at next meeting.
  - Jason will ask HR to give us a new Academic Staff list every 3 months or so.
  - UPS Update: Starts a year from now – July 2015. Jason and the council need a refresher on this. We will ask Madeline to come to October meeting.
  - Will send out a doodle poll for next meeting dates.
  - Staff Compensation Plan: Discussed what happened in July. Need to invite Bob Hetzel for an overview—before UPS update. Ask Bob to September meeting.
  - Educational Benefit Policy: Scott Stine, classified staff, and faculty senate are looking at this now.
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## MINUTES

### Academic Staff Council Full Meeting

Tuesday, June 17, 2014

3:00PM to 4:30PM

1200 Centennial Hall

1. Call to Order: Drea Higgins called the meeting to order at 3:07PM  
Present: Drea Higgins, Jason Bertrand, Florence Aliesch, Cheryl Brye, Pat Markos, Tracy Noyes, Chris Stindt, Sheila Wirkus.  
Absent: Jenna O'Brien, Richard Sims, and Sara Tienhaara (maternity leave)  
Guest: Michelle Stertz, Academic Advising
2. Approval of Minutes for May 22, 2014: Pat Markos moved to approve the minutes of May 22, 2014. Florence Aliesch seconded. All in favor.
3. Professional Development Grant Approvals: June 2, 2014 round. Brad Quarberg was pre-approved for his grant last spring. Angie Coenen was the only applicant for the June round. She has been given a tentative grant of \$1,000. Jason and Drea will meet with Kristen Stanly to see if there is extra money in the budget for professional development grants.
4. Webpage Overhaul Discussion:
  - The new website needs to be simplified and more efficient. No repetitive information. Jason and Drea will be meeting with Maren Waltz.
  - Florence Aliesch and Chris Stindt will help with the website.
  - Photos of council members are needed.
5. Employee Enrichment Day
  - a. Overview: Brad Quarberg is organizing this event. It takes place on July 29, 2014. Jason and Drea presented the schedule. Key note is at 11:00AM and 1:00PM. Drea and Jason will send out a schedule to NIAS.
  - b. Discussion: Topics will be morale, wellness, and stress management. The ASC is funding one of the presenters. Drea and Jason would like the ASC to get the word out about this event.
6. Meeting time discussion, plan for summer meetings: A doodle doc will be sent out to ASC members so they can schedule their availability for the summer. At the August meeting, a doodle doc will be sent out for fall.

The Academic Staff Leadership Conference will be on July 24<sup>th</sup> this year and will be a virtual conference via Blackboard. It takes place between 9:00AM and 12noon.

Speakers are Dr. Jason Beier and Mary Lessard (spelling)

7. Adjournment: Meeting adjourned at 3:45PM.

Next Full Council Meeting: TBD