**Academic Staff Council Meeting**

March 11, 2024

10:30 a.m. – 12:00 p.m.

Members Present: P. Bearhart, C. Stindt, Wi. VanRoosenbeek, M. McKinney, K. Longmeier, B. Webster, B. McConaughey

Other members: K. Malececk

Notes

1. Start: 10:35 AM
2. Approval of Meeting Minutes from February 12
   1. Unanimously approved.
3. Election Process Update: Chris
   1. Propose to move from 11 members to 9 members
      1. Each member would be eligible for a professional development award for serving
      2. What would happen to professional development dollars if not used à the committee will review the use of fund prior to the last grant cycle of the year. If committee members have not used their funds and do not foresee themselves using them prior to year-end, these funds will be pulled back to the main ASC account and be used for additional AS professional development grants in cycle 3.
   2. Propose to remove the 3 recommendations when applying.
      1. Move to supervisor “approval”
   3. Propose to remove the nomination portion of the election.
      1. Requested that if someone is nominated by someone else, they be contacted before being put on the ballot
   4. Changes approved.
      1. If there are any questions on the changes, please see the additional document attached to this email.
4. Committee Updates
   1. Summer by-law committee – looking to get something going for this summer to review by-laws; let us know if you might be interested in serving
   2. Search and Screen Committee (D&I, Chancellor, CHRO, CFO)
      1. Chancellor: Complete and announced
         1. Feedback: the surveys were not open long enough to review each candidate
         2. Thank you to Professor Delgato for doing a majority of the planning throughout this process
      2. CFO: Post by end of March, review and complete initial interviews late April, on campus interviews during finals week
         1. Update 4/2: First review of applicants on April 29, on campus May 13-17
      3. Vice Chancellor D&I: March 20 candidate interview from UW-Madison
         1. Update 4/2: the search will continue with application materials due April 15
      4. CHRO: Candidates will be on campus the week of April 22-26
         1. [Review candidates here](https://www.uwlax.edu/search-screen/chief-human-resources-officer/)
   3. Professional Development Committee – process change
      1. Proposed change to how the applications are received.
         1. Current applications are received through Qualtrics. The process is tedious and not super user friendly. Propose to change the application to GoogleForms.
         2. The current open application will stay in Qualtrics. We will move the next grant cycle to GoogleForms.
   4. HR Advisory Committee:
      1. Greater Colleges Work Survey: takes a sampling of campus to see if campus is a good place to work. This is a free option that we are currently testing out.
      2. Working on updating the service anniversary and pin process.
   5. Additional Committee updates
   6. Madison update:
      1. Working on the non-pay related things for staff (retention/moral)
         1. Recommendation to add Neighborhood Family Clinic to the health plan
5. Speaker suggestions
   1. AFT Union and ASPRO in April and May
   2. Interim Chancellor Betsy Morgan
   3. Looking to start a list for next year
6. Announcements and Open Discussion
   * 1. We will be starting elections in March, so start recruiting!
     2. Annual Drag Show: March 23, 7pm in The Bluffs
     3. Social Justice Week: April 2-4
     4. April: Sexual Assault Awareness Month – Events all month long
     5. Denim Day: April 24
7. Shameless Plugs
8. Adjournment: 11:30 AM