



UNIVERSITY OF WISCONSIN-LA CROSSE STUDENT ASSOCIATION

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SA1516-067: Resolution Approving the Proposed SUFAC Bylaws Amendments

DATE: April 26th, 2016

AUTHOR(S): Jeremy Ames

WHEREAS: it is the responsibility of the Segregated University Fee Allocation Committee to review their bylaws each year;

WHEREAS: solutions were drafted to address areas of concern identified during the review process;

WHEREAS: the proposed bylaw amendments were unanimously approved by the committee;

WHEREAS; SUFAC “by-laws may be amended with a two-thirds (2/3) affirmative vote of the committee membership and by a majority vote of the members in attendance in the Student Senate.”

THEREFORE BE IT RESOLVED; Student Senate approves the proposed amendments to the SUFAC bylaws.

A handwritten signature in black ink, appearing to read 'Molly Davis', written over a horizontal line.

Molly Davis
President, Student Senate
Vice-President, Student Association

05-04-2016

Date

A handwritten signature in black ink, appearing to read 'Kaylee Otterbacher', written over a horizontal line.

Kaylee Otterbacher
President, Student Association

05-04-2016

Date

Amendment #1

Existing

Purpose – The purpose of this committee shall be to:

Make recommendations to the Student Senate regarding the manner in which the segregated university fees are to be distributed among eligible activities and programs as identified in the Segregated Fee Chart of Accounts.

Proposed Change

Purpose – The purpose of this committee shall be to:

Only after considering recommendations from Student Senate, make final decisions regarding the manner in which the segregated university fees are to be distributed among eligible activities and programs as identified in the Segregated Fee Chart of Accounts.

Amendment #2

Existing

Vice-Chair – It shall be the duty of the Vice-Chair to:

1. Preside at meetings in the absence of the Chair,
2. Assume the duties of the Chair if the Chair is unable to perform his or her duties,
3. Carry out reasonable instructions of the Chair

Proposed Change

Vice-Chair – It shall be the duty of the Vice-Chair to:

1. Preside at meetings in the absence of the Chair,
2. Assume the duties of the Chair if the Chair is unable to perform his or her duties,
3. Assume the duties of the Secretary if the Secretary is unable to perform his or her duties. If the Vice-Chair is required to perform the duties of the Chair, they may delegate the responsibility to another member of the committee.
4. Carry out reasonable instructions of the Chair

Amendment #3

Existing

1. Accounts with positive ending balances will have the balance transferred to the SUFAC reserve account at the end of the fiscal year, except for Theater, Distinguished Lecture Series, and Athletics.
2. Accounts with negative balances, dependent on the outcome of the appeal hearing, will inherit the balance in their current year program budget. The program is expected to end the year without a deficit.
3. Accounts with a negative ending balance may request an appeal hearing with SUFAC to discuss the negative ending balance.
4. An account manager may file an Ending Balance Assessment Appeals Form to request some or all of the money to be returned if the account manager feels the balance absorbed was unreasonable or done so in error.
5. Any budget errors need to be reported to the Budget Office prior to the end of the fiscal year.
6. This policy may be superseded by an agreement made with the Student Association committee that oversees the entity and is approved by SUFAC for any individual account. Agreements may be reviewed by SUFAC on an individual account basis.

Proposed Changes

1. Accounts with positive ending balances will have the balance transferred to the SUFAC reserve account at the end of the fiscal year, except for Theater, Distinguished Lecture Series, and Athletics.
2. Accounts with a negative ending balance may request an appeal hearing with SUFAC to discuss the negative ending balance.
3. An account manager may file an Ending Balance Assessment Appeals Form to request some or all of the money to be returned if the account manager feels the balance absorbed was unreasonable or done so in error.
4. Accounts with negative balances, dependent on the outcome of the appeal hearing, will inherit the balance in their current year program budget. The program is expected to end the year without a deficit.

5. Any budget errors need to be reported to the Budget Office prior to the end of the fiscal year.
6. This policy may be superseded by an agreement made with the Student Association committee that oversees the entity and is approved by SUFAC for any individual account. Agreements may be reviewed by SUFAC on an individual account basis.

Amendment #4

Existing

A. Travel – Travel allocations, regular or post-season, are given as a subsidy and are not intended to cover the total cost of an event. PARTICIPANTS IN TRAVEL ARE ENCOURAGED TO INCUR PART OF THE EXPENSES. All participants (e.g., advisers, students, and coaches) that claim any expenses against the allocable accounts must follow the following guidelines:

1. Programs are required to stay within per diem allocations:
 - a. Lodging: shall not exceed \$45.00 per night per person.
 - b. Meals: shall not exceed \$18.00 per day with the following meal breakdown.
 - i. \$3.50 for breakfast per day per person.
 - ii. \$6.00 for lunch per day per person.
 - iii. \$8.50 for dinner per day per person.

Proposed Change

C. On Campus Meal

1. Programs are required to stay within per diem allocations:
 - a. Meals: shall not exceed \$41.00 per day with the following meal breakdown.
 - i. \$9.00 for breakfast per day per person.
 - ii. \$12.00 for lunch per day per person.
 - iii. \$20.00 for dinner per day per person
 - b. On Campus Meal per diems are subject to the same eligibility requirements as travel per diems
2. Refreshments – Refreshments may be funded for receptions open to the entire student body