

University Staff Council (USC) – Minutes

September 10, 2019 – 2:00-3:00 p.m.

UW-La Crosse, Graff Main Hall Room 325

Call to Order – 2:03 p.m.

Roll Call

Council Member in attendance: Kimberly Schliebe, Karen DeSchepper, Becky Yoshizumi, Ben Kolpitcke, Domingo Carrion, Tom Fell, Nouchi Lor, Dave Pohnl, Neng Lee, Michelle Edge, Brandon Harris, Britney Heineman, Justin Bolstad

Guests: Dana Schaitel, Susanne Koehler, Janet Craig, Pearl Bearhart

*Welcome to new visitors Nhouchee Yang and Sandra Vinney

Approval of Minutes – Council approved Minutes.

Treasurer’s Report – Council approved Treasurer’s Report.

Human Resources Update –

No update as John Acardo was unable to attend.

Committee Reports

Bylaws – No update

Committee on Committees – No update

Elections Committee – No update

Program/Grants/Fundraising/PR – Look for the Newsletter that is coming out the end of the month. October 14th – November 1st USC will be accepting donations for iFeed. Look on the digital signs and posters for collections sites.

Grant Subcommittee – October 1st is the deadline for the next grant. Janet will chair the Grant Subcommittee.

University Staff Excellence Award – The Committee met to recap the University Staff Breakfast outcome and will be meeting in early October to begin working on the award and breakfast for 2019-2020.

UW Systems Shared Governance Update – No update. There is a meeting on September 20.

Joint Committee Representation Reports

Academic Initiatives Differential Allocation (AIDAC) – No update

Environmental Sustainability – No update. Meeting Friday, October 13.

Joint Planning and Budget (JPB) – No update. Meeting Wednesday, October 11.

Legislative and Regents (JLR) – No update. Meeting Wednesday, October 11.

Multicultural Affairs (JMAC) – Met last Friday, October 6th and elected a Chair. Not sure of who was elected.

Parking – No update

Free Speech Promotion Committee – No update. Meeting Friday, October 13.

Textbook – No update

Old Business

Benefits Fair table – Becky recapped. Sign-up sheet for table volunteers sent around. Michelle will purchase candy to be given away at the event. We may be sharing the table with Academic Staff Council.

Budget 101 Overview Session – Bob is available to present on October 14 at 1:00 p.m. or on October 16 at 11:00 a.m. or 3:00 p.m. The Council is in favor of Monday, October 14 at 1:00 p.m. Becky will notify Vickie. USC to provide snacks. Since it is the first day of the iFeed food drive, we could possibly request that donations be brought to the event. Becky will check on room availability to hold the event.

Grant updates – A stipulation may need to be added to the Grant stating that if the Grant winner cannot use the funds granted to them they need to notify the Grant Committee in a timely manner so the funds can be reallocated and used.

New Business

Subcommittee open meeting requirement – All subcommittees need to post meeting directly to the Master Events Calendar in a timely fashion. See uwlax.edu/info/meetings/ for more information.

USC FY20 Budget – The Planned Expenditures form was displayed for Council review. Brandon asked for clarification on the CPR budget amount. 8 CPR classes will be offered in October. These classes will be available for all University Staff with the push coming from Custodial Services. If we need to revisit the CPR results we can at the next meeting. Executive Committee meets with Bob on Friday and will share Planned Expenditures. The Council would like to request more funds for the next budget.

Name Plates – Ben will order 4 new name plates needed on the Council.

Joys and Concerns – Are there things we need to celebrate or work on? Is there a topic we should make out charge this year? Ben questioned open enrollment and the W4 change. We

do not have any information from HR on how to prepare for this. Turnover and new employees in HR is a concern. When John asks what we would like to have him discuss, the Council would like information/direction on the W4 changes and open enrollment. It is said that health insurance premiums will increase 4% but that has not been verified. TASC is going away. What do we need to do to prepare for this change as well?

Lisa Klein – Would like to introduce herself. Her roll on Campus is to communicate to the community for all of the University of Wisconsin – La Crosse and build relationships to be a better neighbor and have a positive impact on the community. She will be the middle man and our voice. Lisa will be invited to speak with us next month.

Residence Life Mail – Michelle shared her concern that mail sorting in the Residence Halls has become extremely time consuming lasting sometimes 3-4 hours. All mail is delivered to each Hall for sorting. There not a central hub like the Academic buildings.

Hunger Walk – Community walk on October 13. Food donations will be accepted. Look for information in the Newsletter.

Get Engaged –

Open Enrollment- Sept. 30- Oct.25

Tuesday, October 1 – Deadline University Staff Professional Development Grant applications for events Nov 1 – Feb 28, 2020.

Benefits fair table – Tues Oct 15 (10-1 pm)

Friday, October 18 - UW-Green Bay University Staff Fall Conference 2019 The registration fee is \$109. Registration will open August 26 per web page

Friday, October 25 – UWL Alumni Association Spirit Day / wear maroon/gray to show your spirit for UWL

ifeed Saturday Nov.2 collection. (Oct 14- Nov 1 food drive)

Professional Development Opportunities Check out the new area on the UWL Human Resources. Department or units who have professional development opportunities planned can self post to this calendar.

Title and Total Compensation Project - Follow the progress of the project at:

<https://uwsystemhr.cmail19.com/t/ViewEmail/j/6C64FF57A60D165E2540EF23F30FEDED/913291ECBB642BAB4936C359EC0425C0>

Adjourn – 2:56 p.m.