

**University Staff Council (USC)**  
Tuesday, February 14, 2017  
2:00-3:00pm  
UW-La Crosse, Graff Main Hall Room 325

- Call to Order – 2:00 p.m.
- Roll Call
  - Attendees: Mary Grattan, Bill Grinde, Brandon Harris, Ben Kolpitcke, John Pieper, Tracey Simpson, Kathy Thoen
  - Absent: Jeremiah Collins, Ingrid Iverson (excused), Susanne Koehler (excused), Michael Stellick, Terry Stika (excused), Jeanne Voss (excused)
  - Guests: Kathy Accola, Rachel Berry, Michael Lieruance, Kyle Moga, David Pehl, Travis Stuckey, Kate Shepardson, Megan Stauffacher, Deanna Wachter, Becky Yoshizumi

- Approval of Minutes  
December M/S/A

- Treasurer's Report

December Balances

SFO	\$1,199.35
102	\$24,898.49
136	\$5,140.70

January Balances

SFO	\$1,199.35	
102	\$24,319.81	
	<i>Promotion Now Lanyard Expense</i>	\$544.32
	<i>Name Plate for Susanne Koehler</i>	\$13.50
	<i>Office Supplies</i>	\$20.86
	<hr/> <i>Total Expenses</i>	\$578.68
136	\$5,140.70	

M/S/A as read. John/Brandon

- Vice President's Report
  - Brandon reported on the UW Shared Governance meeting that took place in Madison. Title and compensation review in progress. A vendor has been selected to review title classifications. March 9 HR Directors are meeting to discuss the review.
- Committee Reports
  - Committee On Committees
    - The awards committee was looking for members and Angela House and Ann Beaver have volunteered for the awards committee.
  - Bylaws
    - No report.
  - Program/Grants/Fundraising/University Staff Excellence Award
    - The Excellence Award Committee has received a nominee for a department as a whole. This is an item that needs to be addressed and written into the guidelines. M/S/A for the Excellence Award Committee to choose one individual for the award and updated the guidelines to alleviate this from happening in the future. Ben/Brandon
- UW System Shared Governance Updates

No report.

- Joint Committee Representation Reports

- Academic Initiatives Oversight

- No report.

- Elections Committee

- Tracey Simpson will no longer be on University Staff Council as of March 1, 2017, and Megan Stauffacher will be completing the remainder of her term.

- Megan is willing to be on the Elections Committee. Mary will put out a notice for any others that would be interested in sitting on that committee.

- Environmental Sustainability

- No report.

- Joint Planning and Budget

- No report.

- JMAC

- A representative from NASA could possibly attend next month's meeting to bring the language request to University Staff Council.

- Rachel Berry has asked that anyone that has University Staff Council items to take to the meetings to let her know.

- Legislative and Regents

- No report.

- Multicultural Affairs

- No report.

- Parking

- No report.

- Textbook

- No report.

- Old Business

- New Business

- CPR Training Proposal

- Cost for the CPR training would be \$20/person and would take an hour and a half to complete. The certification lasts for two years and cards would be issued to those upon completion of the certification. Those going through the training would be trained by David Pehl, University Police, who is certified in the training. They would be trained on those AEDs and equipment that are on campus. The training would be held once 12 persons were registered. Once implemented, it is hoped that the program would remain in place so new hires will continue to have the opportunity for the training. Ultimately the University could be seen as a heart safe community.

- Discussion was had regarding release time and it is hoped that it would be seen as professional development in order to allow everyone to participate. That is an item that Mary will discuss at the next scheduled meeting with the Chancellor. The details of funding would need to be worked out on how payment could be made. It was

suggested that Dan Sweetman be contacted to see if he has safety monies that could be utilized in addition to University Staff Council for the certifications.

M/S/A for University Staff Council to support \$5,000 toward CPR certifications and be reviewed annually on the fiscal year. John/Bill

- ONE

Kate Shepardson presented a letter being sent to world leaders to address the issue of women and poverty.

M/S/A to support the UWL Chapter of ONE and the letter to the leaders as a Council. Brandon/Tracey

- Facilities Representation on Council

If anyone has recommendations for appointing someone to fill Michael Stellick's (facilities) seat on the Council, please let the Executive Committee know. Mary will let Michael know.

- **GET ENGAGED** - Upcoming Dates

- Provost Candidates meeting with Governance Groups:

- **Feb. 13 (Monday)**, Betsy Morgan, **2-2:45; 3135 Union**

- **Feb. 16 (Thursday)**, Greg Cook, **4-4:45; 3115 Union**

- **Feb. 21 (Tuesday)**, Cheryl Torsney, **2-2:45; 3120 Union**

- **Feb. 23 (Thursday)**, Katy Heyning, **4-4:45; 3115 Union**

- **Mar. 2 (Thursday)**, Mark Severson, **4-4:45; 3115 Union**

- Brandon is a member of the search and screen committee. Kathy will be attending the remaining meetings. Anyone else interested in attending, please let Mary know.

- **April 26, 2017** – Office Professional Conference in Madison. Click link for more details: <https://www.ohrd.wisc.edu/Catalog/Default.aspx?CK=52483>

- **July 19, 2017** – Employee Enrichment Day. If you have suggestions, please let Becky know. Focus will be on the Strategic Plan investing in your employee.

- Adjourn – 3:05 p.m.

University Staff are allowed to attend University Staff Council meetings. Please talk with your supervisor to ensure office/work coverage.