

Classified Staff Advisory Council (CSAC)
Tuesday, February 9th, 2010
2:00 - 3:00pm
UW-La Crosse, Room 325 Graff Main Hall

I. Call to Order

II. Roll Call

1. Present: Berger Jeffery A; Butterfield Susan C; Fell Thomas; Hanson Debra K; Kolpitcke Benjamin; Rice Cheryl L; Shulka Krista L; Taylor Cynthia A; Wilson Carmen R; Woods Pam A; Yoshizumi Becky S; Wilson Robert K;
2. Excused: Treu James;

III. Approval of Minutes

1. Approved with changes

IV. Reports

1. Textbook Committee
 - Textbook Committee Rep (Diane Hamann) – policies should be ready soon. One change oversight committee is implementing is that future classified representation be selected through the CSAC, with a request that one be an academic dept associate (ADA) and another a university services associate (USA)
2. Chair Report
 - Chair Report (Ben) – posterous site and web site changes for CSAC coming along. Will have all correspondence from CSAC in one site.
3. Committee on Committee Report
 - Reviewing process of recruiting members that faculty senate uses to develop a process to use for CSAC committees. COC is responsible for standing committees of CSAC and Joint committees (not ad hoc, search & screen, etc.).
4. Bylaws Committee Report
 - Have not yet met will meet next week.
5. Grant Fundraising Committee Report
 - Met once, chose chair and recorder. Looking at ways to raise funds – ideas include wine and cheese tasting, foundation grant, reaching out to retired classified staff.
 - Recruited an extra member.
 - M/S/P – Add Stefanie Huber to committee membership.

6. Grant Program Committee Report

- Grant Program committee not interested in the crosswalk signs or smoking as not really the kinds of tasks the committee members signed up for. Thought about having another committee for environmental and safety concerns.
- Thoughts about an ad hoc committee?
 1. Maybe more of a case of enforcement.
 2. Should be signage too.
 3. Maybe another committee on campus that already does this?
 4. Issues included: crosswalks, disability parking, smoking by buildings, etc.
 5. Deb will talk with Dan Sweetman about the possibility of a campus wide safety/environmental committee

7. IT Task Force

- IT task force subcommittees:
 1. M/S/P Susanne Betts support training team
 2. M/S/P Joanne Kuester communications

V. Bylaws additions

1. Terms for standing committees – wording looks like once in, it is permanent
2. Assignments between fundraising and program committees – overlapping roles as the bylaws are currently
 - The idea is that the grant fundraising committee to garner funds
 - The program committee is responsible for disseminating funds via grants – classified staff would write grants for professional development. additionally the program would provide money for professional development activities on campus

VI. General Discussion

1. Faculty senate creating an ad hoc calendar committee. Ben will ask if CSAC could have a representative

VII. Next Regular Meeting Discussion

Tuesday, March 9th, 2010
Graff Main Hall 325

VIII. Adjourn

1. Meeting adjourned at 2:45 p.m