

Classified Staff Advisory Council (CSAC)
Tuesday, May 11, 2010
2:00 - 3:00pm
UW-La Crosse, Room 325 Graff Main Hall

I. Call to Order

1. 2:04

II. Roll Call

1. Present: Berger Jeffery A; Butterfield Susan C; Fell Thomas; Hanson Debra K; Kolpitke Benjamin; Rice Cheryl L; Taylor Cynthia A; Wilson Carmen R; Wilson Robert K; Woods Pam A; Yoshizumi Becky S;
2. Excused: Shulka, Krista and Treu, James

III. Approval of Minutes

1. M/S/P to approve the minutes from April 13

IV. Chair's Report

1. Elections – newly elected council members starting in July 2010 are:
Jeff Berger – blue collar
Krista Shulka – ASU
Rob Hamann – non-represented
2. Search & Screen Nomination – M/S/P to accept Lois Stuhr as the classified staff rep to sit on the search & screen committee for the Associate Dean/Director of the School of Arts & Communication.
3. Asst Chancellor for Advancement Open Forums – Ben, Tom, Pam & Susan were able to attend most, if not all for the 3 candidates. Ben asked each their opinion of professional development opportunities for classified staff and all agreed it was good for classified staff.
4. Campus Smoking Policy – Ben spoke with Scott Rohde regarding campus smoking policy. Campus follows Clean Indoor Act of 1983 which is stated in the UWL Handbook. Designated building doors have no smoking within so many feet. No smoking policies are not enforceable outside of buildings. Smoke free ordinance starts July 1. May want to think about resurrection of current policies and work with other groups on campus.

V. Reports

1. Bylaws Committee Report
The council has suggested to committee to add that nominees for vice chair of council must have 2yrs remaining on their term in order to be nominated.
2. Fundraising Committee Report
The committee has been awarded a \$1000 foundation grant for professional development. The proposal requests staff from Merit Recruitment and Selection to come speak at UWL on “Improving the State of your Career, Understanding State

Employment". Tentative planned for end of September. Will be working with program committee on implementation.

3. Program Committee Report
Continuing to work w/HR and Fred Kusch as a speaker at the fall Classified Excellence Breakfast.
4. Committee on Committees Report
Qualtrics survey is set up and about ready to be sent to classified staff asking for committee nominations to serve on standing committees and university joint committees. Staff nominations will be open until June 1.
5. Academic Calendar Committee Report
Showed the approved future fall academic calendars with a start date of Sept 1. Still trying to incorporate possible fall break.
6. IT Task Force Committee Report
Not much to report at this time. Advancement will be taking over web site activities.

VI. General Discussion

1. Elections of officers will take place at the June 8 meeting. Becky will become chair with vacancies in vice chair and recorder.
2. Crosswalk issues – Student council members did not get back to Ben regarding a combined discussion. Possibly create articles for university publications as gentle reminder of driver and pedestrian responsibilities at crosswalks.

VII. Next Regular Meeting Discussion

Tuesday, June 8, 2010 in 325 Graff Main Hall

IX. Adjourn – 2:50pm

The Chancellor has granted one hour of release time for classified staff to attend the Classified Staff Advisory Council meeting. Please talk with your supervisor to ensure office/work coverage.