

## **University Staff Council (USC) – Minutes**

**April 14, 2020 – 2:00-3:00 p.m.**

**UW-La Crosse, Jitsi meeting**

**Call to Order – 2:03**

**Roll Call –**

Council Members in attendance: Brandon Harris, Becky Yoshizumi, Britney Heineman, Kimberly Schliebe, Justin Bolstad, Domingo Carrion, Michelle Edge, Tom Fell, Neng Lee, Nouchi Lor, Dave Pohnl

Absent: Karen DeSchepper, Ben Kolpitcke

Guests: Megan Bain, Kimberly Johnson, Kathy Thoen, Tina Connelly, Bruce Banes

**Approval of Minutes – Council approved Minutes.**

**Treasurer’s Report – Tom asked about Grant refunds. Brandon inquired about balances and carry over with new spending restrictions. Council approved TR.**

**Committee Reports**

**Bylaws – Hold to until new business**

**Committee on Committees – No update**

**Elections Committee – The Elections Committee consists of Ben, Jim and Mary with Ben holding the Chair position. Elections postponed due to COVID-19. How long are we willing to wait for elections? The regular schedule is to vote in April, announce results in May and elect officers in June with no meeting in July. Can we have Qualtrics survey up and running and other votes called in to Elections chair if a University Staff does not have access to internet and stay with that set schedule? Should we stay with current committee and Exec committee if everyone is willing to extend their term? Becky to email Elections Committee for input and move forward from there with Council.**

**Program/Grants/Fundraising Committee - Show case canceled until another time.**

**Grant Subcommittee – Grants are in discussion as to how to proceed.**

**University Staff Excellence Award** – Moved the deadline to April 8th, due to COVID-19. We will still present our choice to the council before the June meeting per guidelines. Meeting 22<sup>nd</sup> to review nominees. Breakfast as planned until further notice.

**UW Systems Shared Governance Updates** – UWL reps have not been involved due to COVID-19. Other universities have sat in on meetings but no news with the current situation. COVID 19 continued pay plan and COVID-19 FMLA information available. Email from Jeremy sent to USC before meeting. Please review and share input with Britney.

Dave P - Academic Custodial has 8 employees rotating with three being on campus at a time.  
Tom - Facilities is running a limited crew. Plans are to bring employees back May 1<sup>st</sup> unless told otherwise.

Brandon - IT set up help desk to be run from home offices. Limited employees are on campus in that department.

Britney and Michelle to follow up with Brandon/Justin after meeting to clarify Webex instructions.

Residence life- Over 80 students living in Rueter Hall. Res Life providing services with limited staff. Isolations occurred. Madison is providing robotic services and housing for the students on their campus.

Admissions is still running with full mail reception and delivery. START program is still scheduled but looking at virtual options.

### **Joint Committee Representation Reports**

**Academic Initiatives Differential Allocation (AIDAC)** – no update

**Environmental Sustainability** – no update

**Joint Planning and Budget (JPB)** – Virtual meeting tomorrow. Link will be shared so all can attend.

**Legislative and Regents (JLR)** – no update

**Multicultural Affairs (JMAC)** – no update

**Parking** – no update

**Free Speech Promotion** – no update

**Textbook** – no update

## **Old Business**

**USC Showcase** – Cancelled until further notice

**Long Term Enrollment Task Force Report from Enilda (JPB)** – Post phoned until fall semester

## **New Business**

**Bylaws – 2<sup>nd</sup> Reading/vote** Reviewed changes discussed at last meeting. Changes will be effective immediately. Brandon approved, Kimberly second. Council voted to approve changes to Bylaws.

**USC Exec** – Extension of the COVID-19 leave is through May 1<sup>st</sup>. HR has a resource page on their portal. Benefit statements are now available, you should have received an email. Open forum held last week was very informative. Please watch it if you have the opportunity. The information shared on the employment positions is positive as they are hoping to retain all current staff. Leave time is still available to be used during the Stay At Home plan. Vacation may not be able to be used at the same time as others are using theirs once we return as everyone will have time to use. Vacation carry over will not be limited moving forward for this year. Students will be paid during the COVID-19 Stay At Home order up to \$200. Some departments needed to know what funding strings the students would be paid out of. There was communication to answer those questions. All funds will even out in the end. Again, many questions can be answered by watching the Forum from last week. Brandon mentioned the computer replacement program is postponed until next year.

**Joys and Concerns** – Employee Enrichment Day is canceled for this July. The committee will reconvene and look at possibly rescheduling something for January.

**Will keep USC updated on the Elections process after speaking with the Committee!**

**Adjourn – 3:05 p.m.**