

## **University Staff Council (USC) – Minutes**

**August 11, 2020 – 2:00-3:00 p.m.**

**UW-La Crosse, WebEx meeting**

### **Call to Order –**

### **Roll Call –**

Council Members in attendance: Brandon Harris, Becky Yoshizumi, Britney Heineman, Kimberly Schliebe, Justin Bolstad, Michelle Edge, Tom Fell, Neng Lee, Nouchi Lor, Karen DeSchepper, Ben Kolpitcke

Absent: Domingo Carrion, Dave Pohnl

Guests: Jenna Winter, Carol Beckerjeck, Mary Grattan, Kathy Thoen, Ingrid Iverson, Jeanne Voss

**Approval of Minutes** – Council approved minutes

**Treasurer's Report** – Council approved TR

### **Committee Reports**

**Bylaws** – Year end report

**Committee on Committees** – Year end report

**Elections Committee** – Recap of election options. Council voted not to hold elections due to State shutdown and COVID-19 restrictions. Council also voted to retain all council and committee memberships for one additional year.

**Program/Grants/Fundraising Committee** – Will be meeting August 14th to discuss fall newsletter and rotary lights. Year end report

**Grant Subcommittee** – Year end report

**University Staff Excellence Award** – No breakfast this year due to COVID-19. Milestone awards will be distributed after staff returns August 17, 2020. Year end report

**UW Systems Shared Governance Updates** – No update

## **Joint Committee Representation Reports**

**Academic Initiatives Differential Allocation (AIDAC)** – No update

**Environmental Sustainability** – No update

**Joint Planning and Budget (JPB)** – FY20 and FY21 budget cuts.

Interim System President told to expect 20% cut by Governor Evers. Travel cut, p card and hiring freeze will make up the difference. Not out of the weeds yet. More cuts possible to come.

**Legislative and Regents (JLR)** – No update

**Multicultural Affairs (JMAC)** – No update

**Parking** – No update

**Free Speech Promotion** – JCPFS is looking to organize a virtual presentation. Details pending.

**Textbook** – No update

**Community Engagement Council** – Meeting as a whole in September or October.

**CIO Search & Screen** – Search has been halted due to COVID-19. Jim Jorstad appointed new interim CIO. Brandon has moved into the Assistant Director of IT position and Erin has moved into the Help Desk coordinator role.

**University Centers Director Search & Screen** – No update

**REC Director Search & Screen** – Mo McApine will be interim REC director for 1 year.

**Extended Learning/Graduate Studies Director Search & Screen** – No update

## **Old Business**

**Open USC office hours** - Decided to end sessions due to lack of interest.

## **New Business**

**HRAC** – Thank you to those who volunteered. Michelle Edge and Rebecah Neitzel were selected to serve on this committee. Please contact Michelle or Becah with comments, questions or concerns to share. The Council would like to be informed of discussions and concerns.

**September meeting** – Next meeting is scheduled for September 8, 2020, which is the first day of school. Council elected to move meeting to September 15, 2020. Meetings will be virtual until further notice.

**USC Exec updates** – We requested that our spend down year be extended by one year and that all unused grant money be swept back into our account. Bob granted that request. Feedback is needed in planning FY21 budget. Please share ideas. Mary asked about grant money awarded. Funds were swept back to USC account for those not able to use the funds they were awarded. How to move forward with Grants is an ongoing topic of discussion.

Becky shared Employment Verification Process.

Brandon confirmed that we are getting Zoom on Campus. Details to come as things should be ready to go by the beginning of the school year. We will not lose any current apps as of right now.

**Council member updates** – Custodial update: Staff is busy prepping space to get ready for classes. Signage will be posted for COVID-19 restrictions on doors, in hallways, in restrooms and in classrooms. U Comm: A template will be available to share COVID-19 information in departments. Mask options and hints were discussed to make masked campus life easier. Res. Life: Michelle is surprised at the number of people that are ready to return to Campus. Students are excited and parents are terrified. Having everyone on Campus will be a learning curve. Becky asked how some departments are dealing with COVID restrictions and everyone returning to work. The HR website has information on COVID-19 leave and restrictions. Tom asked about TTC status update. Britany responded sharing that the program is on indefinite pause. Performance reviews are delayed, some employees have received theirs and others have not.

**Joys and Concerns** – A notice will be sent out to remind everyone of the meeting date change.

**Adjourn – 3:03**