

## **University Staff Council (USC) – Minutes**

January 14, 2020 – 2:00-3:00 p.m.

UW-La Crosse, Graff Main Hall Room 325

**Call to Order** – 2:00 p.m.

### **Roll Call**

Council Member in attendance: Karen DeSchepper, Becky Yoshizumi, Domingo Carrion, Nouchi Lor, Neng Lee, Michelle Edge, Britney Heineman, Kimberly Schliebe, Tom Fell, Ben Kolpitzke, Dave Pohnl

Absent: Justin Bolstad, Brandon Harris,

Guests: Megan Bain, Kimberly Johnson, Dana Schaitel, Kathy Thoen, Dave Pehl, Jenna Winter, Mary Grattan

**Approval of Minutes** – Council approved Minutes

**Treasurer’s Report** – Council approved Treasurer’s Report

Update of proposed budget will be reviewed at February meeting.

**Guest** – Olivia Woodmansee rescheduled to February meeting.

### **Committee Reports**

**Bylaws** – Mary Grattan. Due to Administrative Support, Professional Services, and Facilities and Maintenance numbers changing over the past 4 years it is proposed that the current seat representation be adjusted to more accurately represent each category. Ben suggested any such change be stated in the Bylaws. It is important to have all full Council represented by all three categories. There needs to be discussion to define “At Large” in the Bylaws as well. The Bylaws Committee will research and present options of changing seat representation and election rules that would apply. Council to leave current seat representation as is and revisit with future proposal from the Bylaws Committee.

**Committee on Committees** – No update

**Elections Committee** – No update

**Program/Grants/Fundraising/PR** – Completed Rotary Lights. Thank you volunteers. Planning a Spring Showcase featuring Veteran’s Memorial Stadium. Wittich Hall will be the featured building for the Fall Showcase.

**Grant Subcommittee** – Grant submission deadline February 1<sup>st</sup>. Dave Pehl shared his story and the benefits he and the Campus Community gained from being awarded a grant with the Council. All buildings on our Campus map have information on the location of AED machines within the each building. More training opportunities are coming. This grant will save lives and

it is very much appreciated. Dave offered a big THANK YOU and is striving to do more to educate on saving lives.

**University Staff Excellence Award** – The survey link is now active to nominate. The nomination deadline is April 1, 2020.

**UW Systems Shared Governance Update** – No update at this time. Britney will be attending the meeting being held January 31, 2020.

### **Joint Committee Representation Reports**

**Academic Initiatives Differential Allocation (AIDAC)** – The Committee is reviewing requests.

**Environmental Sustainability** – No update

**Joint Planning and Budget (JPB)** – No update

**Legislative and Regents (JLR)** – Open forum scheduled for Friday, February 28, 2020

**Multicultural Affairs (JMAC)** – No update

**Parking** – No update

**Free Speech Promotion Committee** – No update

**Textbook** – Textbook Rental Oversight Committee has a meeting scheduled for March 2, 2020. At the last meeting, the Committee voted to pass a language addition to the Obtaining Desk Copies section. The language has been updated in the textbook rental services policy, which is posted on the website. Discussion of moving Bookstore adoptions electronic through Follett's Adopt Program. The Committee is hopeful for a pilot run with a department or two in the summer with a full roll out fall 2020 if the pilot goes well. This is for bookstore only, not textbook rental. Some discussion on pros and cons of digital textbooks, this is currently not an option for UWL.

### **Old Business –**

**2% Pay Plan** – Plan approved. Pay Plan for this year should be on the check the employee receives on January 16, 2020. A notice was to be sent out make alert employees but nothing has been sent as of yet.

### **New Business –**

**HR Newsletter** – Newsletter is out. Please read.

**Special Open Forum/Title IX and Clery Act discussion** – Sara Harebo, UW System Title IX and Clery Administrator will be present for a forum being held from 3:30 – 5:00 on Wednesday, February 12, 2020. The Executive Committee will meet with Sara before the forum.

**USC Representative – CIO Search and Screen** – Brandon Harris to serve

**USC Representative – CASH Associate Dean Search and Screen** – Interim is serving now. Deadline is tomorrow. Please notify Becky if interested.

**USC Representative – TTC Appeals Panel** – USC needs a representative to serve on the appeal process. The individual needs to be open minded and work with ALL University Staff. We do not have a deadline of when this individual is needed.

**USC Representative – Community Engagement Council** - Lisa would like a representative from the University Staff on this Council. Becky will forward details of commitment of all University Staff.

**Adjourn** – 2:47 p.m.