

**Classified Staff Advisory Council (CSAC)**  
**Tuesday, April 13<sup>th</sup>, 2010**  
**2:00 - 3:00pm**  
**UW-La Crosse, Room 325 Graff Main Hall**

**I. Call to Order**

**II. Roll Call -**

- 1) Present: Berger Jeffery A; Butterfield Susan C; Hanson Debra K; Kolpitcke Benjamin; Rice Cheryl L; Shulka Krista L; Treu James; Yoshizumi Becky S;**
- 2) Not Present: Pam Woods, Carmen Wilson, Cyndi Taylor, Tom Fell, Bob Wilson**

**III. Approval of Minutes**

**IV. Reports**

- 1) Bob Hetzel**
  1. Many updates from Bob Hetzel on building projects and other endeavors at UW-L
    - a. Rumor on new budget cut
    - b. Cowley Hall - how will the budget impact
    - c. Parking Ramp Study
    - d. Power Plant
    - e. Wittich
    - f. Student Union
    - g. Vice Chancellor for Development
    - h. Enrollment Numbers and how they will impact campus
- 2) Textbook Report**
  - Textbook policy is approved.
  - Clickers that are used in the classroom would not be kept in textbook rental
  - Debbie and MJ are looking at textbook budgets (fall requests were for \$1.2 million of the \$1.3 million yearly budget)
  - All books have been assigned a priority
  - To clarify, there is no intention to get rid of textbook rental, UW System is pushing for textbook rental for all campuses.
  - Students pay \$90 per semester, if they had to purchase them, it would be \$500 - \$600.
  - Any books they have to purchase can be sold back to the bookstore.
  - The new textbook rental system is fully in place – every book is tied to a specific student
  - Lines should be much faster during the spring returns.
  - Have MJ/Carlena talked about alternative forms of materials such as web-based books and such? Are these alternatives being pushed?
    1. It has been discussed and they want to look into it, but it has not been pushed forward at this point.

- 2. Do the students like online books?
  - 3. Another alternative is potentially course-packs.
  - One of the students proposed a textbook question on the class review (was the textbook used, was the textbook useful)
  - Discussion on future possibilities for books/electronic formats.
- 3) Chairs Report**
- Nominations for CSAC Council
    - Reminder to push for people to nominate themselves.
    - We have gotten a handful of nominations.
  - Elections Committee
    - Ben will be sitting on the committee as well as anyone not running again
  - Crosswalk collaboration with Student Senate
    - No response really from Eric and student senate
    - We seem to have more of an urgency than they do
  - Smoking Policy on campus (doing a little research)
    - Does anyone have any additional information?
    - We would need to work with campus police to make the enforcement stick
    - If needed, we can speak with Scott Rhode
  - Reminder: PAPD April 14<sup>th</sup> workshop “Managing the Moment”
    - Tomorrow is a workshop – both sessions are filled
  - 3 nominees for advancement positions - 1-1:30 we can meet with candidates. It is a good idea for us to meet with them since we get a chance to fill out a form to review the candidates.
  - Posterous site for posting of meeting notices & minutes for standing committees
    - [post@uwclassifiedstaff.posterous.com](mailto:post@uwclassifiedstaff.posterous.com)
- 4) Bylaws Committee Report**
- 5) Fundraising Committee Report**
- Submitted a grant application – Joshua Kraft used his experience to submit a proposal. Needed concrete numbers and dates (OSER seminar was proposed) \$350 per session, 2 sessions w/ materials, was proposed to come in at \$1000. They had to come up with something to request a grant.
  - They have twice as much money as they did in the past, so there is a feel that there is a better chance to get money.
- 6) Program Committee Report**
- Fred Kush (sp?) has agreed to come to the classified breakfast for no charge.
  - Would be nice to get him some sort of “thank you” gift
- 7) Committee on Committees Report**
- Cyndi was looking into exactly what committees needed people.
  - A Qualtrics survey has been created to send out in May and returned by June 1<sup>st</sup>.
- 8) Academic Calendar Committee Report**

- Multiple email meetings have been had; basically there are 4 proposals that will be presented to faculty senate.
  - One of the driving forces is that the laws have changed
  - No more need for after Labor Day, it now needs to be after Sept. 1<sup>st</sup>.
  - Proposed 2 day fall break
  - Proposed to extend thanksgiving break
  - Primary concern is in SAH due to the impact in labs and space issues.
  - Faculty senate put forth many calendar options
  - From a facilities standpoint, a Saturday commencement is preferred.
  - The committee will meet the end of the week then passed to Faculty Senate.
  - Not sure what changes might come of this.
- 9) Assistant Chancellor of Advancement S & S Report

**V. General Discussion**

- 1) Next month we will have the CSAC election to discuss

**VI. Next Regular Meeting Discussion**

**Tuesday, May 11<sup>th</sup>, 2010**  
**Graff Main Hall 325**

**VII. Adjourn – 3:08**

**The Chancellor has granted one hour of release time for classified staff to attend the Classified Staff Advisory Council meeting. Please talk with your supervisor to ensure office/work coverage.**