

# Classified Staff Council

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*Tuesday December 11, 2012 Minutes*

**Call to Order:** 2:03 p.m. by Karry Auby, Chair

**Attendance:** Karry Auby (Chair), Mark Barton, Jeff Berger, Tom Fell, Rob Hamann (Secretary), Tim Miller, Cyndi Taylor, Jim Treu, Bob Wilson (Vice-Chair), Maureen Wilson, Pam Woods

**Absent:**

**Guests:** Sandy Suchla, Joy Gutknecht, Mary Grattan, Carol Klimek, Debra Gerke

**Approval of Minutes:** November 13, 2012 M/S/P

## **Old Business:**

- Bylaw Changes (affirmative vote of two-thirds of CSAC membership needed)
  - Official Name Change – A proposal was discussed at our November meeting to change the name of our organization because we are now being recognized as a governance group. Today, the motion was made to eliminate the word “Advisory” from the name of our organization and we would now be known as Classified Staff Council. Motion was passed with unanimous support.
  - Human Resources Manager – During our November meeting, discussion was held on the proposal to eliminate the Classified Staff Human Resources Manager from our bylaws as other governance groups do not utilize a similar position. Additionally, this position in Human Resources is currently vacant making it an ideal time for this change. There was a concern voiced for keeping this in our bylaws because of potential upcoming changes that may affect us due to the new UPS. Today, the motion was made to eliminate the Classified Staff Human Resources Manager from our bylaws. Motion was passed with eight affirmative votes (Auby, Berger, Hamann, Miller, Taylor, B. Wilson, M. Wilson, Woods).
  - Elections Committee – Discussion was held during our June meeting to clarify our bylaws to indicate that members of the elections committee may not seek re-election and are not eligible to be nominated to the Classified Staff Council. Today, the changes were approved with unanimous support.
- Fundraiser Information – The updated amount that we received from the Herberger’s promotion is \$348.98 and we are due to receive \$255.00 for our work with Rotary Lights. Please contact Karry if you would be interested in organizing another Herberger’s coupon book sale this spring.

## **New Business:**

- Discretionary Merit Process – The committee met and learned that there was little work to be done on this process as we are bound by OSER rules through June 30, 2013. Committee was able to establish a minimum award amount of \$750.00 and maximum award of \$3,000. Classified Staff can self-nominate or be recognized by their supervisor. The approval process will be done through division heads and must also receive OSER approval. The DMC form created by OSER must be used for this process. Chancellor Gow is looking to hold open forums to answer questions relating to this topic. Additionally, HR should be sending out information to supervisors.

**Adjourn:** 2:55 p.m.

**Next CSAC Meeting:** Tuesday, January 8, 2013