

# University Staff Council (USC)

## Meeting Minutes

Tuesday, June 14th, 2016

2:00-3:00pm

UW-La Crosse, Graff Main Hall Room 325

- I. Call to Order
- II. Roll Call
  - i. Attendees: Ingrid Iverson, John Gray, John Pieper, Bill Grinde, Kim Dearman, Kathy Thoen, Ben Kolpitcke, Mary Gratten, Suzanne Kohler, Brandon Harris
  - ii. Absent: Tracey Simpson, Terry Stika, Becky Yoshizumi
  - iii. Guests: Jeremiah Collins, Madeline Holzem, Mandy Wagner, Cyndi Taylor
- III. Approval of Minutes
  - i. May - M/S/A
- IV. Treasurer's Report
  - i. No report – haven't yet received account activity reports for May, June, or July
    - i. Ben and Mary traveled to a conference in Madison, so those costs need to be reconciled in our accounts
- V. Committee Reports
  - ii. Committee On Committees
    - i. Still looking for volunteers for committees
  - iii. Bylaws
  - iv. Program/Fundraising
    - i. Celebrate US
      - Oct 6 will be the date of the event
      - We have approval from the Chancellor for the event
  - v. University Staff Excellence Award
    - i. Yielded until closed session
  - vi. Elections Committee
    - i. Replacement for Kelley B. (Administrative)
      - Jeanne Voss to finish Kelley's term
  - vii. Joint Committee Representation Reports**
    - i. Strategic Planning Committee
      - Recap of pay plan

- VI. Old Business
  - i. Office 365 and Canvas Discussion
    - i. Thurs, June 16<sup>th</sup> 10a and 2p; Wing 102
    - ii. Tues, June 28<sup>th</sup> 10a and 2p; Centennial Hall 1309
    - iii. Wed, June 29<sup>th</sup> 10a only; Centennial Hall 1309
      - a. Jeremiah reminded us to check out Office 365 at <https://office365.uwlax.edu>
  - ii. Discussion on FLSA review for overtime exemption threshold
- VII. New Business (Closed Session)
  - i. Election of New Officers
    - i. Vice Chair (Min of 2 yr term)
    - ii. Treasury/Secretary
- VIII. Other
  - i. Closed Session for University Staff Excellence Committee Discussion
- IX. Adjourn

University Staff are allowed to attend University Staff Council meetings. Please talk with your supervisor to ensure office/work coverage.