

**University Staff Council (USC)**  
Tuesday, September 13<sup>th</sup>, 2016  
2:00-3:00pm  
UW-La Crosse, Graff Main Hall Room 325

- Call to Order – 2:01 p.m.
- Roll Call
  - Attendees: Mary Grattan, Bill Grinde, Brandon Harris, Ingrid Iverson, Susanne Koehler, Ben Kolpitcke, John Pieper, Tracey Simpson, Terry Stika, Kathy Thoen, Jeanne Voss, Becky Yoshizumi
  - Absent: Jeremiah Collins, Kim Dearman, Michael Stellick
  - Guests: Kathy Accola, Enilda Delgado, Beth Hill, Jim Treu
- Approval of Minutes
  - August M/S/A as written. Brandon/Ingrid
- Treasurer's Report
  - August Balances
    - SFO \$1,099.35
    - 102 \$25,870.81 (\$47.95 expense for plaque)
    - 136 \$5,159.63
  - M/S/A as read. Tracey/Ben
- Committee Reports
  - Committee On Committees
    - No report as committee members have been selected for the year.
  - Bylaws
    - No report.
  - Program/Fundraising
    - Becky reported that Rachel Berry has been elected as chair of the fundraising committee. Committee met August 24 and the next meeting is scheduled for next week.
    - Celebrate US planning committee is meeting tomorrow. No new news at this time. Individual invites will be forthcoming. The Celebration will be held on October 13.
    - Now that the fundraising committee is larger, they are being asked if they would be willing to coordinate the Rotary Lights project as it is a fundraiser for the Council. Mary will send information to Becky and Rachel so the fundraising committee can discuss it Friday at their meeting.
- University Staff Excellence Award
  - Winner, Laurie Collison, was announced at the Chancellor's fall address. The plaque is on display in her office. Her nametag will need to be placed on the main plaque outside of the Chancellor's office. Judith currently has the nametag for the plaque.
- Joint Committee Representation Reports
  - No report as JPB has not met yet.
- Old Business
  - UW System Governance Meeting Rep (Telepresence Rep)

John Pieper has been the UWL representative on the telepresence meeting that meets every other month and is happy to continue to do so. He will report back to the Council.

Ben has skyped in to the shared governance meeting once in the past, but feels that attending the meeting in Madison is much more beneficial.

M/S/A for the Vice Chair to attend the shared governance meetings in Madison.  
Terry/Tracey

The bylaw committee will write this into the Vice Chairs position.

- New Business

- Strategic Planning Update

Enilda Delgado and Jim Treu reported on the strategic planning. 70 people met with the consultant and a draft of the strategic plan was prepared. This draft was distributed to University Staff Council for review. The steering committee will be done in December and it will then move on to the Chancellor and then on to the implementation committee to implement the plan. They have presented at Academic Staff Council and Chairs meetings to obtain feedback. There will be five open forums scheduled at various times so everyone has the opportunity to attend in order for everyone to be heard. There is a qualtrics survey that can be completed as well. All feedback is greatly appreciated. Everyone is encouraged to provide feedback by October 14.

Some suggestions made were to have professional development be present in the goals in order to maintain excellent faculty and staff to provide the best services to students. In order to reach the end goal, attention needs to be paid to how to support those persons accomplishing those goals. It is hoped that the action team can build this into the necessary steps. Equity efforts was the theme that career progression and professional development should fall under. This suggestion will be taken back to the committee, but people are asked to put that in their feedback as well.

Item three largely speaks to the outside community, but should also speak to the internal community. The same people are on committees and there needs to be a larger scale of engagement within campus to take it outside of campus.

The strategic plan needs to be completed in order to comply with accrediting. There is currently no plan for when funds are cut. This process should give everyone a voice when cuts and hires happen in the future. Enilda and Jim are happy to come back to future meetings should we feel the need.

- University Engagement and University Staff Mentors

Mary has challenged the Council to bring a new person to University events and meetings in an attempt to increase morale and involvement around campus.

It was suggested that an email be sent out with a highlight of events to keep people informed of what the Council is doing and has coming up. A communications committee could be created to share information with campus, keep the website up to date, start the mentor initiative, movement of staff to different positions, etc.

M/S/A that a communication and promotion committee be created under the Program Committee. Brandon/Tracey

The bylaw committee will write this into the Program Committee's description.

- Upcoming Dates
  - Celebrate Us – October 13, 2016 (NOTE date change)
  - UWGB fall conference Friday 10/28/16. Visit their new website at <http://www.uwgb.edu/univstaffgov/> and find conference details on the Professional Development tab, and on the Calendar tab.
  - Benefits Fair – November 2, 2016 from 10 a.m. to 2 p.m.  
Tracey will send out an email looking for volunteers.
- Adjourn – 3:05 p.m.

University Staff are allowed to attend University Staff Council meetings. Please talk with your supervisor to ensure office/work coverage.