

Travel Information:

18 August 2019

As per University of Wisconsin guidelines, anyone who is reimbursed for travel via the UW system must book travel through Fox World Travel.

NOTE: You will have to pay for your ticket in full at the time of purchase and then apply for reimbursement after the conference. Your travel award will not be deducted off the price of the ticket when making your reservation.

- Phone 866/230-8787 (select option 4) – reference **Group Code 09UW3844**
- Email: uwagents@foxworldtravel.com reference **Group Code 09UW3844** in the subject line of the email
- Agent hours are Monday through Friday, 7:00 am – 5:30 pm CST
- You will need your full legal name as it appears on your passport or government issued ID and date of birth for your ticket to be issued.

If there are any questions about this policy or how to complete it, please let me know.

Please visit the CEU travel page for all the travel rules and a tip sheet “Best Practices” in finding the best airfare when dealing with Fox World Travel.

<https://www.uwlax.edu/ceu/travel-information/>

Registration Link:

<https://app.certain.com/profile/3042965>

If you cannot attend:

https://uwlax.ca1.qualtrics.com/jfe/form/SV_7OgKXWpKp3HjuT3