

## Workplace Expectations for Staff, post-June 1, 2021

John Acardo <jacardo@uwlax.edu>

Mon 3/29/2021 9:27 AM

To: Human Resources Information <hrinfo@uwlax.edu>

Colleagues,

As UWL works toward a return to normalcy this fall, it is important that we rebuild our personal interactions, place a strong emphasis on relationships, and our campus culture.

Setting expectations this summer for in-person activities allows us to establish systems and work protocols to support a safe and effective return to normalcy for students, faculty, and employees in August and September. This decision is predicated on continued lower numbers of COVID-19 cases and higher vaccination levels. This email will provide general guidance regarding the university's efforts to prepare for in-person classes and on-site activities in the fall for non-instructional staff, (meaning non-instructional academic staff, university staff, and limited appointees who are not involved in classroom/lab instruction).

### Today – Friday, May 28

- As non-instructional staff becomes vaccinated over the next several months, Vice Chancellors, Directors, or unit supervisors may communicate on-site expectations prior to June 1.

### Tuesday, June 1 and beyond

- As of Tuesday, June 1, UWL expects that all non-instructional staff is back on campus, full-time with some limited exceptions.
- Any [requests to continue temporary remote work arrangements](#) must be developed with an employee's supervisor, approved by HR, and in some cases, approved by the appropriate Vice Chancellor.
- Continued use of masks and physical distancing is expected for gatherings or in-person meetings. If a meeting space does not allow six feet of physical distancing, many conference rooms and classrooms are available for safely spaced meetings to help make the personal connection - and improving weather will allow outdoor meetings.

In the coming weeks, please continue to watch your email for further direction from your division or department. If you have questions on medical accommodation or remote work, please contact Human Resources.



### **John Acardo**

Chief Human Resources Officer | [UW-La Crosse](#)  
[jacardo@uwlax.edu](mailto:jacardo@uwlax.edu) | [608.785.8697](tel:608.785.8697) | 144 Graff Main Hall

**Provide feedback** | **Book a meeting with me**

PGPs: He/His/Him

