

Academic Affairs - Follow-up to Chancellor's email

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Sun 9/13/2020 12:52 PM

Academic Affairs Statement: 9/13/2020 12:45 pm.

Please read Chancellor Gow's email first!

This message is going to all personnel. It is intended for Academic Affairs with a courtesy bcc to colleagues. It did not go to students and no overall messaging to students is planned as the changes are likely too idiosyncratic to convey in a message.

INSTRUCTION

- **All instructors – the sooner you can get a message to your students about what to expect for your class the better. A simple “I will have instructions posted on Canvas for class XXY210 by Monday at noon” would likely help reduce student anxiety now.**
- **All Instructors – CATL will be announcing support options soon.**
- **For those of you teaching fully F2F classes you are on pause for Monday and Tuesday to help you prepare for fully remote by Wednesday.**
- **For those of you teaching online and/or hybrid please just go fully remote for the next two weeks.**

Students who wish to be fully online for the rest of the semester because they are moving away from La Crosse. We are in a hard place right now. We cannot “promise” that our hybrid or F2F courses will stay fully remote. Yet, we know that could happen. Any instructor who wants to provide a student with a fully online option in a class listed as F2F or hybrid is free to do so and it is appreciated. Departments who can make a fully virtual option for students as a section of a course as also encouraged to do so. Again, we are trying to create a situation where faculty are not teaching two forms of the same class, but, with students on quarantine and moving away this is challenging. Students (especially 1st or 2nd years) who want a fully online should be directed to the AAC. As of Friday, we have opened a few new fully online gen ed options for students (big thanks to those faculty) – a CST110, ENG110, ERS, and FYS option. We may be able to have another MTH option.

Building Access:

As indicated – all faculty/staff will have access to your **own building/office** through your keycard. If your keycard does not work on your building call protective services and have ID ready.

The **Health Science Center** building will continue with its own guidelines.

Access to Classrooms/Labs for Virtual Instruction. We have arranged for all faculty/IAS to have keycard access to Centennial. Classrooms in Centennial can be used to lecture capture or stream as necessary. Any faculty/staff with current access to Prairie Springs will continue to have access.

Graduate Student Access to Buildings for Research and Courses. Graduate students with current card access to research areas/buildings will continue to have it. If you teach a graduate course and students will need access to the classroom building, please submit a list of the graduate student names to Scott Brown.

Murphy Library will not be open for the general public or the campus community. Individual faculty/instructors can contact the library regarding scholarly or instructionally related needs.

Academic Department and School/College Office Staffing – will be fully remote until further notice although building access is available if needed during the two week period.

Student Internship, practicum and clinical placements – students will continue with placement sites associated with licensure unless the student is on isolation or quarantine. For regular undergraduate internships for off-campus students, preference is for sheltering in place and placement sites should be notified by the faculty member and students.

Student assistance –Murphy Learning Center, Advising, Career Services, International, Financial Aid, Records and Registration, Graduate Studies, etc. will all be remote.

Enrollment Services staffing – essential personnel will continue for some on-campus activity as already arranged with Associate Vice Chancellor Sandy Grunwald.

CATL, ORSP and IRAP will be fully remote.

Admissions will move to the plan already approved.

The Provost's Council (composed of all Academic Affairs Deans, Associate Deans, and Directors will meet tomorrow at 8 am. Please let your dean/director know if you have particular needs that cannot be met with the arrangements indicated above. If you are faculty, make sure your chair is also in the loop.

ALL unit websites: Please make sure that unit/office websites are updated by Monday, September 14 at 4:30 p.m. Please be careful with wording. The university is not "closed" – we are remote. Buildings are locked.

You can imagine that this is a challenging and frightening time for students whatever additional mercy that can be extended should be.

Betsy Morgan



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Provost and Vice Chancellor for Academic Affairs

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[Instructional FAQs and resources for COVID-19 – Fall 2020](#)