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**Date:** Monday, December 6, 2021 at 1:13 PM  
**To:** Victoria Carlson <[vcarlson@uwlax.edu](mailto:vcarlson@uwlax.edu)>  
**Subject:** Residence Life Winter Break and Spring Return Updates

Hello [student name],

As we get closer to finals and winter break, please review these important updates about campus housing:

#### Information for Everyone

- Residence Hall front desks will have regular desk hours up until Tuesday, December 21st. Limited hours will be available on Wednesday, December 22nd (check with your front desk for available hours).
- If you have not left your residence hall by 10am on Thursday, December 23 you will be billed for winter break housing.
- As you are leaving for winter break, we ask that you do the following prior to leaving:
  - **Refrigerators:** Remove all food from refrigerator (recommend defrost, unplug and leave door open).
  - **Trash:** remove all garbage from the room, putting it in the dumpsters outside.
  - **Electronics:** Unplug all electronics from outlets including alarm clocks.
  - **Windows:** Both window panes should be closed and locked (leave blinds open).
  - **Lights:** Turn off lights.
  - **Door/Key:** Lock your room door and keep your key.
  - Residence Life Staff will only enter rooms if windows are open or lights are left on. Staff will lock every room they need to enter.

#### Staying for Winter Break

- If you are planning to stay in your room on campus any time December 23, 2021 through January 16, 2022, you need to sign-up for winter break housing on the [housing portal](#).
- Break housing is not covered under the fall and spring housing contract and it is provided at a flat \$100 rate.
- Additional information about fire alarm systems testing and other facilities projects that will impact the residence halls during winter break will be sent to students who have signed up for break housing.

#### Returning from Winter Break

Residence Halls will reopen for the spring semester on Monday, January 17. Students must check-in at their hall front desk during desk hours noon-10pm

**As a continued effort to minimize the spread of COVID-19, ALL residential students (regardless of vaccination status) are REQUIRED to test within 72 hours prior to arriving back to campus for the spring semester.**

- Negative test results should be sent to [reslife@uwlax.edu](mailto:reslife@uwlax.edu) prior to arriving to campus. Results can be sent as a picture and must include resident's full name, birthday, and result.
- If results are positive, residents should NOT return to campus and should report their results to the COVID-19 hotline (608-785-8559).
- If a student is unable to test prior to return, on-campus testing will be available (dates and hours TBD). Continue to check your UWL email for updated information throughout the winter break.

Contact the Office of Residence Life if you have any questions. Have a great day.



**Office of Residence Life**  
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