



# UWL Career Readiness Competencies

*\*Adapted from the [NACE Career Readiness Competencies](#)*

<b>Communication</b>	<ul style="list-style-type: none"> <li>Effectively articulate thoughts and ideas to others in written and oral forms.</li> <li>Engage in dialogue that leads to productive outcomes; understand the impact of nonverbal communication on professional work image; use interpersonal skills to motivate and develop others.</li> </ul>
<b>Collaboration &amp; Leadership</b>	<ul style="list-style-type: none"> <li>Build mutually beneficial relationships and achieve common goals by understanding, valuing, and leveraging the strengths of others.</li> <li>Take responsibility for your own role and contributions within a team; organize, prioritize, and delegate work; negotiate and manage conflict without compromising group objectives.</li> </ul>
<b>Critical Thinking &amp; Problem Solving</b>	<ul style="list-style-type: none"> <li>Exercise sound reasoning to independently analyze issues, identify options and alternatives, formulate opinions, make decisions, and overcome problems.</li> <li>Demonstrate originality and inventiveness when identifying possible courses of action; account for personal biases and recognize that there may be more than one valid point of view.</li> </ul>
<b>Digital Literacy &amp; Technology</b>	<ul style="list-style-type: none"> <li>Leverage knowledge of information and communications technology to ethically and efficiently solve problems, complete tasks, and accomplish goals.</li> <li>Assess sources of information to determine legitimacy and suitability.</li> <li>Keep up with emerging technologies and adapt tools to new purposes.</li> </ul>
<b>Self-Management</b>	<ul style="list-style-type: none"> <li>Identify and articulate your interests, skills, values, and experiences; establish a personalized educational and career plan.</li> <li>Navigate and explore educational and career options; understand and take the steps necessary to pursue opportunities; understand how to self-advocate for opportunities.</li> <li>Understand and manage your strengths, limitations, emotions, and biases in a variety of situations; demonstrate the continual development of a positive personal brand.</li> </ul>
<b>Adaptability</b>	<ul style="list-style-type: none"> <li>Recognize challenges as opportunities to improve; take risks and understand that mistakes contribute to growth; welcome constructive feedback and use it to strengthen your performance.</li> <li>Embrace a growth mindset approach that allows for action, reflection, failure, and resilience for lifelong learning and development.</li> </ul>
<b>Engaging Diversity</b>	<ul style="list-style-type: none"> <li>Cultivate awareness of your own identity and that of others through exploration of diversity, which may include: race, ethnicity, country of origin, ability, class, gender, age, spirituality, etc.</li> <li>Understand how culture affects perceptions, attitudes, values, and behaviors; appreciate multiple perspectives and participate in society as a conscious global citizen.</li> </ul>
<b>Integrity &amp; Accountability</b>	<ul style="list-style-type: none"> <li>Exhibit ethical behavior; take ownership of your actions and learn from your mistakes; act with the interests of the larger community in mind.</li> <li>Establish personal responsibility and effective work habits (e.g., punctuality, working productively with others, time/workload management).</li> </ul>