

INSTRUCTIONAL ACADEMIC STAFF PROMOTION REPORT - INDIVIDUAL

(January 1, 2011 - December 31, 2015)

I. GENERAL INFORMATION

Faculty Name: Faye Ellis	Department: Biology
Current IAS Title: Lecturer	IAS Title Requested: Senior Lecturer

Education

MS, University of Wisconsin-La Crosse, Biology--Molecular Biology. (2005).

BS, University of Wisconsin-La Crosse, Biology--Biomedical Concentration. (2001).

IAS Narrative (if applicable)

[Download File \(fellis/ias_materials/Faye_Ellis_Narrative_Final-1.pdf\)](#)

II. TEACHING

A. Teaching Schedule

Fall 2015

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 306-14L	Genetics	No		18	2	

[Download File \(fellis/schteach/LABF15-1.pdf\)](#)

BIO - Biology 306-17L	Genetics	No		19	2	
BIO - Biology 312-10L	Human Anatomy & Physiology I	No		24	2	

[Download File \(fellis/schteach/BIO312LabSchedule_F15-1.pdf\)](#)

BIO - Biology 312-11L	Human Anatomy & Physiology I	No		24	2	
BIO - Biology 312-12L	Human Anatomy & Physiology I	No		24	2	
BIO - Biology 312-24L	Human Anatomy & Physiology I	No		24	2	
BIO - Biology 479-3	Biology Teaching Assistant	No		1	1	
BIO - Biology 732-1	Effective Teaching in Labs	No		17	2	

[Download File \(fellis/schteach/Biology 732 Syllabus-1.docx\)](#)

Summer 2015

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 313-10L	Anatomy and Physiology Laboratory	No		24	2	

[Download File \(fellis/schteach/313syllabusSUMMER-2015 \(1\)-1.doc\)](#)

BIO - Biology 313-11L	Anatomy and Physiology Laboratory	No		17	2	
BIO - Biology 479-001	BIO TA	No		1	1	

Spring 2015

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 306-18L	Genetics	No	No	20	2	Laboratory
BIO - Biology 312-10L	Human Anatomy & Physiology I	No	No	24	2	Laboratory
BIO - Biology 312-12L	Human Anatomy & Physiology I	No	No	24	2	Laboratory
BIO - Biology 312-16L	Human Anatomy & Physiology I	No	No	24	2	Laboratory
BIO - Biology 315-15L	Cell Biology	Yes		20	3	Laboratory

[Download File \(fellis/schteach/Lab Syllabus s2015-1.docx\)](#)

BIO - Biology 315-17L	Cell Biology	No	Yes	20	2	
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Fall 2014

			New Format			
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Course & Section	Title	New Course Prep.	for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 105-19L	General Biology	No	No	28	2	Laboratory
BIO - Biology 306-17L	Genetics	No	No	20	2	Laboratory
BIO - Biology 313-11L	Human Anatomy & Physiology II	No	No	24	2	Laboratory
BIO - Biology 313-15L	Human Anatomy & Physiology II	No	No	24	2	Laboratory
BIO - Biology 313-17L	Human Anatomy & Physiology II	No	No	15	2	Laboratory
BIO - Biology 732-1	Effective Teaching in Labs	No	No	10	2	Classroom

Spring 2014

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 103-01	Intro Biology	No	No	55	3	Classroom

[Download File \(fellis/schteach/Bio 103 Lecture Schedule – Spring 2014 \(1\)-1.docx\)](#)

BIO - Biology 103-05	Intro Biology	No	No	52	3	Classroom
BIO - Biology 306-12L	Genetics	No	No	19	2	Laboratory
BIO - Biology 306-18L	Genetics	No	No	20	2	Laboratory
BIO - Biology 312-17L	Human Anatomy & Physiology I	No	No	24	4	Laboratory
BIO - Biology 450-01	Internship Biology	No		1	3	

Fall 2013

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 105-12L	General Biology	No	No	27	2	Laboratory

[Download File \(fellis/schteach/Fall 2013 Bio 105 Lab Syllabus-1.docx\)](#)

BIO - Biology 105-19L	General Biology	No	No	26	2	Laboratory
BIO - Biology 105-21L	General Biology	No	No	28	2	Laboratory
BIO - Biology 313-11L	Human Anatomy & Physiology II	No	No	24	4	Laboratory
BIO - Biology 313-15L	Human Anatomy & Physiology II	No	No	24	2	Laboratory
BIO - Biology 479-05	Biology Teaching Assistant	No		1	1	
BIO - Biology 479-06	Biology Teaching Assistant	No		1	1	
BIO - Biology 732-01	Effective Teaching in Labs	No	Yes	20	2	Classroom

Summer 2013

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
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BIO - Biology 103-10L	Intro Biology	No	No	16	2	Laboratory
BIO - Biology 306-10L	Genetics	No	No	15	2	Laboratory

Spring 2013

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 103-01	Intro Biology	No	No	71	3	Classroom
BIO - Biology 103-02	Intro Biology	No	No	72	3	Classroom
BIO - Biology 306-10L	Genetics	No	No	21	2	Laboratory
BIO - Biology 306-15L	Genetics	No	No	20	2	Laboratory
BIO - Biology 306-17L	Genetics	No	No	20	2	Laboratory
BIO - Biology 491-02	Capstone Seminar	Yes		38	1	Classroom

Fall 2012

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 105-17L	General Biology	No	No	28	2	Laboratory
BIO - Biology 105-18L	General Biology	No	No	28	2	Laboratory
BIO - Biology 306-12L	Genetics	No	No	20	2	Laboratory
BIO - Biology 312-11L	Human Anatomy & Physiology I	No	No	24	2	Laboratory
BIO - Biology 312-17L	Human Anatomy & Physiology I	No	No	24	2	Laboratory
BIO - Biology 732-1	Effective Teaching in Labs	No	Yes	11	2	Classroom

Summer 2012

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 103-20L	Intro Biology	No	No	18	2	Laboratory
BIO - Biology 306-10L	Genetics	No		19	2	
BIO - Biology 312-10L	Human Anatomy & Physiology I	No	No	23	2	Laboratory
BIO - Biology 313-20L	Human Anatomy & Physiology II	No	No	15	2	Laboratory

Summer 2 2012

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 313-01	Anatomy and Physiology	No	No	15	2	Laboratory

Spring 2012

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 103-02	Intro Biology	Yes		95	3	Classroom
BIO - Biology 306-11L	Genetics	No	No	20	2	Laboratory
BIO - Biology 306-12L	Genetics	No	No	20	2	Laboratory
BIO - Biology 313-13L	Human Anatomy & Physiology II	No	No	24	2	Laboratory

Fall 2011

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 105-17L	General Biology	No	No	28	2	Laboratory
BIO - Biology 306-10L	Genetics	No	No	20	2	Laboratory
BIO - Biology 306-12L	Genetics	No	No	20	2	Laboratory
BIO - Biology 312-11L	Human Anatomy & Physiology I	No	No	24	2	Laboratory
BIO - Biology 312-23L	Human Anatomy & Physiology I	No	No	24	2	Laboratory
BIO - Biology 732-1	Effective Teaching in Labs	Yes		15	2	Classroom

Summer 2011

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 103-20L	Intro Biology	No	No	16	2	Laboratory
BIO - Biology 312-10L	Human Anatomy & Physiology I	No	No	24	2	Laboratory
BIO - Biology 313-10L	Human Anatomy & Physiology II	No	No	12	2	Laboratory

Spring 2011

Course & Section	Title	New Course Prep.	New Format for Existing Course	Enrollment	Number of Credit Hours	Delivery Mode
BIO - Biology 306-12L	Genetics	No	No	21	2	Laboratory
BIO - Biology 313-21L	Human Anatomy & Physiology II	No	No	24	2	Laboratory
BIO - Biology 313-22L	Human Anatomy & Physiology II	No	No	24	2	Laboratory
BIO - Biology-12L	Cellular Biology Lab	Yes	No	20	3	Laboratory

Non-Credit Instruction Taught

Bio 105 Review Course For OMSS and FYRE Students, UW-La Crosse, (September 15, 2010 - Present).

High School Fieldtrip to UW-La Crosse A and P Labs

41 participants (May 13, 2015)

20 participants (May 10, 2012)

15 participants (June 15, 2011)

Girls in Science and Boys Science Exploration Workshops, UW-La Crosse, 28 participants, (June 21, 2014).

32 participants, 2 workshops (June 27 2015) Developed and instructed lab.

28 participants, 2 workshops (June 21, 2014) Developed and instructed lab.

32 participants, 2 workshops (June 25, 2013) TA for another instructor's course.

25 participants, 2 workshops (June 23-24, 2012) Developed and instructed lab.

32 participants, 2 workshops (June 23-24 2012) Developed and instructed lab.

24 participants, 2 workshops (June 26, 2011) Developed and instructed lab.

32 participants, 2 workshops (June 25, 2011) Developed and instructed lab.

Trip to Myrick Marsh with 1st Grade Class from Emerson, 16 participants, Academic. (May 20, 2014).

Insect activity with pre-schoolers and toddlers

22 participants (September 28-30, 2011)

15 participants (May 13, 2011)

B. Additional Teaching Evidence

Faye Ellis Observation

The attached observation was completed on February 5, 2015 by Dr. Bill Cerbin, Director of CATL at UW-La Crosse.

[Download File \(fellis/ias_materials/Faye_Ellis_Observation_Summary-1.pdf\)](#)

Lesson Study CATL Poster

Tisha King-Heiden, Lisa Kobs and I presented this poster at the Annual CATL Fall Conference after completing our lesson study project.

[Download File \(fellis/ias_materials/Lesson_Study_A_and_P_2015-1.pptx\)](#)

2014 Fall SEIs

[Download File \(fellis/ias_materials/100401472_\(Ellis\)_-Fall_2014-1.pdf\)](#)

2015 Spring SEIs

[Download File \(fellis/ias_materials/100401472_\(Ellis\)_-Spr_2015-1.pdf\)](#)

Integumentary System

The attached PowerPoint provides an example of how I incorporate activities into my laboratory exercises. I have included brief instructor notes on each slide to explain how I would approach the material. This presentation is a shortened version so I would not exceed the maximum file size allowed on digital measures.

[Download File \(fellis/ias_materials/Integumentary_System_PDF-1.pdf\)](#)

SoTL Grant Proposal

[Download File \(fellis/ias_materials/King-Heiden_et_al_SOTL-2.pdf\)](#)

III. SCHOLARSHIP

A. Intellectual Contributions

Published and Accepted

1. Laboratory Manual

Type of Review	Acceptance Rate	Author Workload	Author Ordering	Audience of Circulation
Editorial Board	%	Ellis, Faye	Other (indicate)	Local

Works in Progress

1. Research Report

King-Heiden, T., Ellis, F., Kobs, L. *Utilizing Lesson Study to Evaluate the Effectiveness of Guided Inquiry in Learning Histology*. UWL CATL. (Submitted: June 3, 2015).

Type of Review	Acceptance Rate	Author Ordering	Audience of Circulation
None	%	King-Heiden, Tisha Ellis, Faye Kobs, Lisa	Local

Other Scholarly Activities

Contracts, Grants, and Sponsored Research

1. Teaching

King-Heiden, Tisha (Principal), Ellis, Faye (Co-Principal), Kobs, Lisa (Co-Principal), "Lesson Study Grant" (Funded), UW-L Grant, \$1500. (January 29, 2015 - May 2015).

[Download File \(tking-heiden/congrant_teaching/King-Heiden_Ellis_Kobs2015-1.docx\)](#)

Litster, Megan (Principal), Ellis, Faye (Co-Principal), Redman, Renee S (Co-Principal), Paluch, Elisabeth (Co-

Principal), Sandheinrich, Mark B (Co-Principal), "Revision of BIO 103, an Introductory Biology Course for Non-Majors"(Not Funded), UW-L Grant, \$46300.

[Download File \(mlitster/congrant_teaching/BIO 103 Curriculum Redesign Grant App V3-1.docx\)](#)

2. Scholarship/Research

Litster, Megan (Principal), Redman, Renee S (Co-Principal), Paluch, Elisabeth (Co-Principal), Ellis, Faye (Co-Principal), "BIO 103 Curriculum Redesign Grant"(Funded), UW-L Grant, \$20000. (July 1, 2014 - June 30, 2015).

Student Research

B. Additional Scholarship Evidence

Bio 103/105 Instructor Manual

This manual is a collection of classroom/laboratory information I provide to the GAs to assist them in their new position.

[Download File \(fellis/ias_materials/Bio 103105 Instructors Manual-1.pdf\)](#)

IV. SERVICE

A. Service

Department Service

Merit Review Committee, Member. (September 2009 - Present)

Undergraduate Academic Advisor, Pre-Physical Therapy. (September 2008 - Present)

30 students/semester(Fall 2014); I have stopped recording the number of letters I write.

20 students/semester (Fall 2013 and Spring 2014); 29 letters of recommendation written

10 students/semester (Fall 2012 and Spring 2013); 28 letters of recommendation written

16 students/semester (Fall 2011 and Spring 2012); 23 letters of recommendation written

20 students advised (Fall 2010 and Spring 2011); 14 letters of recommendation written

17 students advised (Fall 2009 and Spring 2010); 13 letters of recommendation written

14 students advised (Fall 2008 and Spring 2009). I did not keep track of letters written

** Advising is not a requirement for my position--I advise students voluntarily.

Topic advisor for capstone--Chelsea Anjeski (2009).

Room Use/Renovation Committee, Member. (August 29, 2014 - August 24, 2015)

This committee determines appropriate room use and which rooms are most in need of renovation with funds that are available.

Biology 103 Curriculum Redesign Committee, Member. (October 2013 - June 2015)

We "overhauled" Bio 103 to align the course material with the needs of the students. Both lecture and laboratory components were re-designed. Complete implementation of the course changes will begin Fall 2015.

During the 2013-2014 academic year we received a UW-La Crosse Curriculum Redesign Grant; Megan Litster was the PI and wrote the majority of the grant while Renee Redman, Beth Paluch, and I were all Co-PIs and assisted with grant revisions.

During our initial redesign I was involved in the revision of the lecture component of the course and wrote several lectures to accompany our new lecture plan. As the redesign progressed and we went a different direction with the plans, Megan spearheaded the lecture plans as she was the person on the committee who was scheduled to teach the new version of Bio 100.

Beth and I steered away from the lecture material and took on the laboratory component of the course instead. We used laboratory ideas from colleagues, online laboratories and ideas, etc. to write inquiry-based laboratories that fit with the new course design. Beth and I also wrote prep sheets for each laboratory and homework assignments/rubrics to accompany the laboratories.

Graduate Student Oral Exam Committee, (April 27, 2015)

I served as an oral exam committee member for Amanda Sanders.

Biology Search and Screen Committee -- IAS and Lecture/Lab Coordinator IAS. (April 2014 - December 2014)

This committee was charged with hiring two IAS members for the Biology Department:

1. Associate Lecturer/Lecturer
1. Lecture/Lab Coordinator for Intro Biology

We had 100+ applicants to consider for both positions combined. I also took the meeting minutes. One of the positions was filled in August 2014. The second position was not filled, so the committee continued to search for a suitable candidate until December 2014.

Biology 103/105 Laboratory Curriculum Development. (January 2005 - September 2014)

I developed and implemented the pre-lab quizzes, unit quizzes, writing assignments, homework assignments, grading guidelines, grading rubrics, laboratory policies, and other documents used in the Biology 103/105 laboratories. I also maintained the D2L site used by the instructors of the Biology 103/105 laboratories.

Graduate Assistant Orientation. (August 2009 - August 2014)

Each fall semester I held an orientation for the graduate assistants in the Department. At the orientation GAs were given an Instructor's Manual that I wrote along with information to introduce them to their roles and responsibilities in the lab.

In addition to providing the students with general introductory information, I have also done the following:

2013--Invited Bio 103 and 105 lecture instructors to chat with the GAs in a meet/greet session. We (the GAs and I) also met with Cari Mathwig-Ramseier for a one-hour workshop on how to use D2L.

2012--I gave a short lecture on "The First Day in the Classroom" and how to prepare for that first time experience,

2011--Invited Margie Hylkema, from the Education Department, to give an hour lecture on becoming comfortable in the classroom

Biology 103/105 Laboratory Manual Revisions. (June 2008 - August 2014)

2013-2014—I completed revisions to the lab manual

2012--I completed revisions to the lab manual. I also rewrote part of one of the lab exercises.

2011--I completed revisions to the lab manual. I also authored one of the lab exercises.

2008-2010--I initiated the modification of the current Biology 103/105 laboratory manual. I supervised and wrote modifications within the laboratory manual to include modify existing laboratory exercises.

Graduate Assistant Meetings, Laboratory Coordinator. (January 2005 - August 2014)

Each fall semester I met with the first year graduate assistants for 1-2 hours/week to explain the material they would teach the Biology 103/105 students. In the meetings I explained how to begin the pre-lab lecture and how to complete the laboratory experiments. I also provided trouble shooting tips regarding any equipment we use in lab, as well as explained conceptual material to the graduate assistants. I required the GAs to turn in teaching notes at the beginning of each meeting; I in turn provided them with additional notes to assist them in teaching the lab. On certain weeks I also invited an additional faculty/staff member to lecture on the topic being studied in lab. For example, the week we studied the nitrogen cycle in lab I asked Dr. Eric Strauss to lecture to the GAs for 30 minutes about details of the nitrogen cycle; this information not only prepared the GAs for the material they planned to teach but provided the GAs a deeper understanding of the topic.

As the GAs teach the same class (Bio 103/105) both the fall and spring semester, I only met with the first year GAs during weeks of the spring semester when we had a lab different than what they taught in the fall semester. This included approximately two weeks of the spring semester.

Fall 2013--wrote GA notes for the new laboratory exercises (new part of Marine Ecosystem lab, Muskrat Foraging lab, and Fingerprint Analysis lab)

Fall 2012--wrote GA notes for the new laboratories implemented (Marine Ecosystem and Population Biology Labs)

Graduate Assistant Mentor. (January 2005 - August 2014)

As the Biology 103/105 Laboratory Coordinator I oversaw 13-16 graduate assistants each semester. Primarily, my role was to train the graduate assistants to teach the Biology 103/105 laboratory students and to answer questions regarding grading and student concerns. Because I worked closely with the graduate assistants many of them also looked to me to answer questions about how to teach specific material, sought advice regarding their coursework or research, or simply wanted me to listen as they shared the current challenges of their life. As a result, I also served as a mentor to many of the graduate assistants.

Biology 105 Committee, Member. (September 2012 - May 2014)

The members of the committee met each week to discuss material being covered in class, changes that plan to be made to the course, etc.

I provided a link to the laboratory portion of the course.

Graduate Assistant Evaluations. (September 2006 - May 2014)

I observed the GAs to determine their proficiency in the classroom and give them constructive feedback.

Cadaver Memorial Celebration -- Speaker. (March 21, 2012 and March 25, 2014)

The Cadaver Memorial Celebration is held in honor of the men and women who donate their lives for educational purpose. The PA, PT, OT, and Biology students have an opportunity to say thank you, by sharing poems, songs, and so on, to the cadavers who have been instrumental in their education. During this celebration I gave the closing remarks.

Biology 103/105 Lab Manual Conversion. (January 2013 - August 2013)

I converted the documents from the published laboratory manual into forms that we can print internally at UW-La Crosse (to save money and increase the time we have to implement changes in the lab curriculum). This included typing some of the laboratories into word documents (those that were not already in this format), formatting the documents, and inserting new images to avoid copyright issues.

I also edited the two new laboratory exercises that were written (Marine Ecosystem--Gretchen Gerrish, and Muskrat Foraging--Eric Strauss)

Graduate Committee, Member. (September 2012 - May 2013)

Our committee met to discuss changing graduate assistantships to teaching assistantships. We proposed the guidelines that were submitted to graduate council regarding the responsibilities of teaching assistants. We also met to make revisions to the graduate student handbook.

Biology 103 Curriculum Redesign Committee, Chair. (September 2012 - February 2013)

This committee met during the course of the fall 2012 semester to discuss curriculum changes to Biology 103. During J-term and the beginning of the Spring 2013 semester Megan (principal investigator) and Faye wrote a curriculum redesign grant that was not funded. The committee decided to postpone work on redesigning the course until funding can be secured. Later the committee reconvened and Megan Litster offered to chair the committee.

Ad Hoc Writing Across the Curriculum Committee. (October 5, 2010 - September 2012)

This committee met to discuss the current status of writing assignments within the core biology courses and to plan an approach to ensure students receive exposure to reading scientific literature, writing in a scientific format, writing to the public, as well as others within the core classes they enroll in.

Biology 103/105 Laboratory Curriculum. (January 2012 - May 2012)

This year I made revisions to a current table assignment. I also wrote brand new photosynthesis, osmosis, and C-fern assignments. I also reconstructed a primary literature assignment one of the GAs wrote to use in the laboratory.

Awards Banquet Participant, Award Presenter. (May 11, 2012)

Crystal Stundahl, a Biology student who received the Strzelczyk Award in Science and Allied Health this year, asked me to present the award to her during the awards banquet.

Biology 103/105 Laboratory Redesign on D2L. (January 2011 - January 2012)

During the spring semester of 2012 I met with Jen Snook and Kristin Koepke to redesign how the Biology 103/105 labs utilize D2L. Meetings totaled 10+ hours and activities included integrating eight pre-lab quizzes, grading rubrics, and weekly checklists to D2L.

Laboratory Manager I Search and Screen Committee, Member. (July 2011 - September 2011)

Biology 103/105 Laboratory Curriculum. (September 2010 - June 2011)

This year Lee Baines and I revised the Biology 103/105 lab curriculum. We specifically worked on the Ecology unit to add a marine ecosystem to the unit. In addition, Lee Baines, Greg Sandland, and Eric Strauss wrote components to fulfill the Ecology unit. I rearranged and wrote additional labs in the Cell and Genetics unit.

Lee and I also wrote new laboratory assignments to enhance the curriculum. The assignments included a graphing assignment, table construction assignment, and biological key construction assignment.

Biology 103/105 Tutor Coordinator. (September 2006 - June 2011)

I hired student worked to tutor Biology 103/105 students, organized tutor schedule, saw to any tutor needs (additional tutors, books, etc.) or concerns, compiled information from students using the tutor center to develop tutor sessions in future semesters.

College Service

Biology 105 Review Session for IAS and FYRE Students. (September 2010 - Present)

This review session is an effort to improve minority student retention. I work with the Office of Multicultural Student Services to offer a class to student enrolled in the Academic Success Institute (ASI) as well as First Year Research Experience (FYRE) students (the FYRE students have been involved since Fall 2014). Eligible students enrolled in Bio 105 have the option to participate in a semester long review session. The class meets two hours a week.

Attendance

Fall 2010 4

Fall 2011 6

Fall 2012 6-8

Fall 2013 15-20

Fall 2014 15-20

Fall 2015 15-20

Campus Closeup. (April 29, 2011)

I met with prospective students to answer questions and explain details about majoring in Biology.

DRS Testing Coordinator/Office Manager Search and Screen Committee, Member and Secretary. (February 9, 2011 - April 20, 2011)

The committee met to hire an individual to work in DRS as the Testing Coordinator and Office Manager. A total of 81 applicants were screened.

University Service

Professional and Community Service

1. Other professional and community service

Public/Community, Marsh Field Trips with Emerson Elementary Students. (May 21, 2015 - June 1, 2015).

I took three kindergarten classrooms (~60 students total) and four second-grade classrooms (~80 students total) to the Myrick park marsh. I showed students how to collect water and plant samples, and the students spent time identifying aquatic invertebrates in the samples. Total time spent = 12 hours

Public/Community, Science and Math Expo Planning Committee, Committee Member, approximately 4 hours spent for the year, Pro Bono, Local. (January 2015 - May 12, 2015).

I served on the organization committee for the Math and Science Expo held at UW-La Crosse. The Math and Science Expo is an opportunity for middle-school children to complete a scientific experiment and then present their findings at the Expo. I helped identify volunteers to read abstracts before the Expo and judge the posters at the Expo. I also read abstracts and judged posters. Time spent = 3 hours.

Public/Community, Science with Kindergarten Students, Local. (March 2015).

I worked with three kindergarten classes (~60 students total) at Emerson elementary school to expose kids to

science. My time spent with them included a scientific demonstration as well as helping the children explore science through a hands-on activity.

Time spent = 3.5 hours total.

Professional Memberships

B. Additional Service Evidence

Marsh Foray GA Notes

Each week of the fall semester I meet with the new GAs to cover the material they will teach the following week. As part of the meeting I provide the GAs with notes to assist them in the laboratory. The attached document is an example of these notes.

[Download File \(fellis/ias_materials/Marsh Foray GA Notes-1.pdf\)](#)

D2L Checklist

[Download File \(fellis/ias_materials/wk7checklist-1.html\)](#)

Learning Objectives

The attached document contains a list of learning objectives developed by the Bio 103 Redesign Committee; the learning objectives guided our development of the new Bio 103 course (now called Bio 100)

[Download File \(fellis/ias_materials/LearningObjectivesforBIO100-1.pdf\)](#)

V. ADDITIONAL INFORMATION

A. Awards and Honors

Nomination for Provost's Teaching Excellence Award, UW-La Crosse. (May 2013, May 2014, May 2015).

SAPA Most Accessible Award Nomination, UW-La Crosse. (February 2014).

YWCA Tribute To Outstanding Women of the Year Award, YWCA, Service, Community. (November 15, 2012).

B. Faculty Development

Professional, Workshop, "CATL Microaggressions Workshop", UW-La Crosse, La Crosse WI. (October 5, 2015)

Teaching, Workshop, "Lesson Study", UW-La Crosse, La Crosse, WI. (January 16, 2015)

Teaching, Attended Conference, "Learning and the Brain Conference", Boston, MA, United States. (November 20, 2014 - November 22, 2014)

Teaching, Attended Conference, "POGIL (Process Oriented Guided Inquiry Learning) Conference", POGIL, Colorado Springs, CO, United States. (July 9, 2014 - July 11, 2014)

Teaching, Workshop, "Introduction to Lesson Study", UW-La Crosse, La Crosse, WI. (January 30, 2014)

C. Pre UW-L CV Link

D. Librarianship