**University of Wisconsin-La Crosse**

**Budget Office**

**AIDAC Budget Planning Assumptions**

**Fiscal Year 2018-19**

**The following budget planning assumptions are to be used to complete the FY2018-19 budget. These assumptions will be updated as more information becomes available from UW System Budget Planning, UW-La Crosse campus cost centers, and the State of Wisconsin. The budget planning assumptions call for UW-La Crosse to hold its overall FY2017-18 Academic Initiatives differential budget to FY2016-17 levels due to a Board of Regents mandated tuition freeze.**

1. **2018-19 Budget**
	1. FY2018-19 undergraduate resident tuition is anticipated to be held at a 0% increase from FY2017-18. The FY2018-19 budget for Academic Initiatives is **$1,378,109.**
2. **Fringe Benefits**
	1. For currently filled positions, use a rate that reflects your costs. For vacant positions, please use:

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| --- | --- |
| **Staff Type** | **Rate** |
| Academic Staff | 50.14% |
| Graduate Assistants (0% during the academic year)\* | 7.65% |
| University Staff  | 65.47% |
| LTE | 15.16% |
| Student Help (0% during the academic year) | 1.85% |

* 1. If Graduate Assistants elect health insurance should factor those costs into the fringe budget by looking at history of the account and graduate assistant appointments for that particular department.
	2. For Student Help, review actual activity within the department to determine appropriate fringe rate.
1. **Health Insurance and Retirement**
2. Health Insurance premiums for Gundersen will decrease by 3.40% and Health Traditions will increase 3.30% effective January 1, 2018.
3. Employer retirement costs will decrease from 11.25% to 11.15% effective January 1, 2018.
4. **Compensation Plan**
	1. For the FY18 budget templates a 1% compensation plan plus a 1% state pay plan was built into the budget. The state budget was recently approved that included a 2% state pay plan in the budget for FY18 and FY19 for all state employees to be paid out on July 1, 2018 (2%) and January 1, 2019 (2%).
	2. As a result for FY19 the following compensation adjustments should be built in the budgets:
		1. 1% FY19 Compensation Plan only for the following University Staff Occupational Groupings noted below. (UWL Self-Funded)
		2. 2% FY18 Pay Plan (FY18 budgets were built with a 1% pay plan that has not been distributed.)
		3. 1% FY19 Pay Plan (FY19 2% will be paid out January 1st, however the budgets will only incur 1% of this expense in FY19.) This amount will be built into the budgets as a provision.
	3. The planning assumptions for the compensation funded by the state are based on an adjustment for all staff, including graduate assistant positions. The compensation funded by UWL will be applied for the following University Staff occupational groupings:
		* 1. Power Plant: $0.19/hour
			2. ITS: $0.26/hour
			3. Police: $0.21/hour
			4. Financial Services: $0.19/hour
			5. Health Services: $0.25/hour

Note: The FY18 and FY19 pay plans will require a 2% base salary adjustment for the FY19 budget plus the compensation plan amounts required for University Staff Occupational Groups.

1. **Student Help**
	1. The student help minimum rate is $7.25 per hour. The student payment schedule for FY2018-19 should remain constant from FY2017-18.
2. **Graduate Assistants**

Graduate Assistantships (GA’s) may be offered from 33% (14 hours/week) or up to 50% (20 hours/week). Stipends for Graduate Assistantships are based upon the amounts scheduled for the period during which the assistantship begins and are also slated to receive the 2% Pay Plan for FY18 and a secondary 2% adjustment which is UWL funded.

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| --- |
| **Estimated GA Rates for FY2019** |
| FTE | Academic | One Semester |
| 33% | 7,306 | 3,653 |
| 50% | 11,070 | 5,535 |
| 100% (FTB) | 22,139 | 11,070 |

\*The rates include the 2% pay plan (paid out July 1st), and 2% UWL-funded adjustment (paid out July 1st).

1. **Supply and Expense Budgets**
	1. Terminal Banked Leave assessment (ALRA) should be built into all budgets for 2018-19. This equates to 0.33% of the University Staff salary and 0.43% of the Academic Staff salary in a particular account.
	2. Supply and expense budgets should be budgeted by the class code detail and explanations provided for any adjustments from the previous year.