

**Fund 233 Gift Account Form**

Requested By: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Department: \_\_\_\_\_ Requested Date: \_\_\_\_\_

Request Type:            New            Revision            Close

A Fund 233 Gift Account name will begin with "UWLF" which indicates it is a gift from the UWL Foundation. Please provide a 20-character account description as well as a 4-character Foundation Fund account number using the format XX##.

Account Name: UWLF \_\_\_\_\_  
Account Description (20 characters maximum)                      Foundation Fund (XX##)

Business purpose that funds will be used for:

Please indicate who should receive an email notification upon the completion of this account request:

WISDM Manager: \_\_\_\_\_

Business Manager: \_\_\_\_\_

Budget Office: \_\_\_\_\_

Foundation: Mary Jo Sandheinrich and Kyle Slaby \_\_\_\_\_

Grant Accountant: Rachel Hoskins \_\_\_\_\_

Department Administrative Support: \_\_\_\_\_

Others in Department: \_\_\_\_\_

WISDM Manager Printed Name: \_\_\_\_\_

WISDM Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(No Designees)

Forward completed request to Business Services, 125 Graff Main Hall.

**BUSINESS SERVICES**  
125 Graff Main Hall  
1725 State St. | La Crosse, WI 54601 USA

phone 608.785.8554  
fax 608.785.8544  
[www.uwlax.edu/business-services/](http://www.uwlax.edu/business-services/)

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